

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 23, 2018

The Rossford Board of Education met in regular session on Monday, April 23, 2018 at the Administrative Offices at Indian Hills Board Room, 401 Glenwood Road, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:32 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

76-18 Jackie Huffman moved that the Rossford Board of Education **adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its regular meeting of April 23, 2018.**

Approval of the minutes of the regular meeting of March 19, 2018 and the Special Meeting of April 12, 2018.

ROSSFORD BOARD OF EDUCATION ---		INVESTMENT REPORT FOR MARCH 31, 2018
<u>US BANK N.A., TRUST - GENERAL FUND</u>		
3/31/2018 Ending Balance	US BANK N.A., GENERAL FUND	\$12,389,095.16
		<u>\$12,389,095.16</u>
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>		
3/31/2018 Ending Balance	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$314,772.03
		<u>\$314,772.03</u>
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>		
3/31/2018 Ending Balance	HUNTINGTON BANK ENDING BALANCE	\$2,601,978.94
		<u>\$2,601,978.94</u>
<u>STAR OHIO</u>		
3/31/2018 Ending Balance	STAR OHIO ENDING BALANCE	\$12,826,194.84
		<u>\$12,826,194.84</u>
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>		
3/31/2018 Ending balance	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$762,588.51
		<u>\$762,588.51</u>
<u>US BANK N.A., TRUST - BUILDING FUND</u>		
3/31/2018 Ending Balance	US BANK N.A., TRUST BUILDING FUND	\$71,657,295.69
		<u>\$71,657,295.69</u>
<u>SUMMARY OF INVESTMENTS - MARCH 2018</u>		
	CERTIFICATES OF DEPOSIT	\$12,389,095.16
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$314,772.03
	HUNTINGTON BANK - SWEEP ACCOUNT	\$2,601,978.94
	STAR OHIO	\$12,826,194.84
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$762,588.51
	US BANK N.A., TRUST - BUILDING FUND	\$71,657,295.69
	OTHER SECURITIES	\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD	<u>\$100,551,925.17</u>

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ROSSFORD BOARD OF EDUCATION	March 31, 2018	
Total Fund Balance		<u>\$100,483,585.03</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$762,588.51	
Sub-Total: Depository (Bank) Balance	-----	\$762,588.51
Investments:		
StarOhio	\$12,826,194.84	
Certificates of Deposit	\$12,389,095.16	
US Bank N.A., Trust	\$71,657,295.69	
Huntington National Bank - Sweep	\$2,601,978.94	
Cash equivalents - Facilities Lease	\$314,772.03	
Other Securities	\$0.00	
Sub-Total: Investments	-----	\$99,789,336.66
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
Sub-Total: Athletic Checking Balances	-----	\$2,000.00
Petty Cash and Change Funds		\$1,280.00
Total	-----	\$100,555,205.17
Outstanding Checks		\$71,620.14
Total (Reconciled Balance)	-----	\$100,483,585.03
*** Adjustments:		
(1)		\$0.00
(2)		\$0.00
(3)		\$0.00
(4)		\$0.00
(5)		\$0.00
Adjusted Total	-----	<u>\$100,483,585.03</u>



 James Roessler Jr., Treasurer

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Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 23,

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Approval of the appropriation modifications.

APPROPRIATIONS MODIFICATIONS		as of MARCH 31, 2018	
GENERAL FUND		INCREASE	DECREASE
001-2100	GENERAL SUPPORT SERV- PUPIL SERVICES- SALARY	\$ 37,694.95	
001-2400	GENERAL SUPPORT SERVICES- ADMIN- ELECTION EXPENSE	\$ 14,000.00	
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- PURCH SVC		\$ (1,500.00)
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- PURCH SVC	\$ 1,500.00	
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- PURCH SVC		\$ (2,000.00)
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- PURCH SVC		\$ (4,000.00)
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- MAT & SUPP		\$ (2,500.00)
001-2800	GENERAL SUPPORT SERVICES- TRANSPORTATION- MAT & SUPP	\$ 8,500.00	
	Total to General Fund	\$ 61,694.95	\$ (10,000.00)
	Net increase this month to General Fund	\$ 51,694.95	
OTHER FUNDS		INCREASE	DECREASE
004-1100	BUILDING FUND- CAPITAL PROJECT	\$ 100,000.00	
004-2590	BUILDING FUND- CAPITAL PROJECT	\$ 6,000.00	
004-2590	BUILDING FUND- CAPITAL PROJECT		\$ (3,000.00)
004-590	BUILDING FUND- CAPITAL PROJECT	\$ 3,000.00	
004-2590	BUILDING FUND- CAPITAL PROJECT	\$ 300,000.00	
004-5500	BUILDING FUND- CAPITAL PROJECT		\$ (300,000.00)
006-3100	FOOD SERVICE		\$ (350.00)
006-3100	FOOD SERVICE	\$ 350.00	
200-9610	STUDENT COUNCIL- HS		\$ (500.00)
200-9610	STUDENT COUNCIL- HS	\$ 500.00	
200-965C	CHESS CLUB- HS	\$ 825.00	
200-967C	RHS CLASS OF 2019	\$ 1,000.00	
300-9590	DISTRICT MANAGEMENT STUDENT ACTIVITY		\$ (200.00)
300-9590	DISTRICT MANAGEMENT STUDENT ACTIVITY	\$ 200.00	
572-1900	TITLE I OTHER INSTRUCTION		\$ (20,000.00)
572-2200	TITLE I INSTRUCTIONAL STAFF	\$ 20,000.00	
572-1200	TITLE I SPECIAL INSTRUCTION		\$ (495.12)
572-1400	TITLE I ADULT CONTINUING	\$ 1,000.00	\$ (500.00)
572-3200	TITLE I COMMUNITY SERVICE		\$ (4.88)
599-1100	TITLE IV-A REGULAR INSTRUCTION		\$ (866.52)
599-3200	TITLE IV-A COMMUNITY SERVICE	\$ 866.52	
	Total to Other Funds	\$ 433,741.52	\$ (325,916.52)
	Net increase this month to Other Funds	\$ 107,825.00	
NEW FUND CREATED		INCREASE	DECREASE
007-9202	REVSD HS SUMMER MUSIC SCHOLARSHIP	\$ 575.00	
	Totals	\$ 575.00	
	Net Increase	\$ 575.00	

Approval of the bills paid for the month of March, 2018.

In addition to the Investment Report and the Reconciliation Report for the month of March, 2018, the Board of Education reviewed the following reports from the Treasurer:

Financial Report by Fund

Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years

Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years

Monthly Revenue as compared to the monthly revenue for the last five years

Monthly Expenditures as compared to the monthly expenditures for the last five years

Revenue vs. Expenditures for the current fiscal year

Revenue vs. Expenditures for the current calendar year

Budget vs. Actual Revenues and Expenses

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Approve the revised 2018-2019 School Year Calendar

Rossford Exempted Village Schools
2018-2019
Academic Year Calendar

August 18	September 18	October 18	November 18	December 18	January 19	Events																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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Board approved 4/23/18

Approve the re-appointment of Mary Kay Scott to the Rossford Library Board of Trustees for the term beginning May 2018-2025

Sharon Belkofer seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted yes, Jackie Huffman voted yes, Kent Murphree abstained, and Dawn Burks voted yes. The President declared the motion carried.

Recognition of Visitors

None

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 23, **2018**

Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for High School, Junior High, Eagle Point, Glenwood, Building and Grounds, Communications, Curriculum, Food Service, Special Services, Technology, and Transportation.

Superintendent's and Board President's Report

STEM Presentation

Principals Megan Spangler and Jeff Taylor will provide an informational presentation on STEM (Science, Technology, Engineering and Mathematics).

- 77-18** Tiffany Densic moved that the Rossford Board of Education **approve the non-renewal of certificated limited contracts at the end of the 2017-2018 school year for Kathy Brassell, Robert Lillie, Laura Egli, Becky Schardt, Lauren O'Hare, Julia Matthews, Wendy Arnold, Stacey Jackson and Hope Nevins, as presented under Exhibit 8-A-1.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 78-18** Jackie Huffman moved that the Rossford Board of Education **approve certificated continuing contracts effective the 2018-2019 school year for Kim Barnaclo, Angela Hanes, Lauren Harrison, and Rebecca Katz, as presented under Exhibit 8-A-2.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 79-18** Kent Murphree moved that the Rossford Board of Education **approve certificated one-year limited contracts effective with the 2018-2019 school year for Jenna Bachmayer, Charles Cox, Dianne Fuller, Tracy Greene, Justin Kelley, Tiffany Ketterman, Shari Meyers, Julie Odenweller, Erika Schadle, Shane Strausbaugh, James Vasko, and Jessica Witulski, as presented under Exhibit 8-A-3.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 23, **2018**

80-18

Jackie Huffman moved that the Rossford Board of Education **approve extended time effective the 2018-2019 school year (per Article 12, Section H), as presented under Exhibit 8-A-4.**

Jennifer Lewis	20 days extended time (minimum of 10 days with 10 additional discretionary days)	per diem rate
Dan Saygers	20 days extended time (minimum of 10 days with 10 additional discretionary days)	per diem rate
Lisa Wehrmeister	20 days extended time (minimum of 10 days with 10 additional discretionary days)	per diem rate
Justin Kelley	10 days extended time (HS Band) (minimum of 5 days with 5 additional discretionary days)	per diem rate
Justin Kelley	4 days extended time (Band Start-up) (minimum of 2 days with 2 additional discretionary days)	per diem rate
Lauren Harrison	10 days extended time (minimum of 5 days with 5 additional discretionary days)	per diem rate
Shelley Bertsch	5 days extended time (minimum of 2 days with 3 additional discretionary days)	per diem rate
Brittany Fenderson	5 days extended time (minimum of 2 days with 3 discretionary days)	per diem rate
Sally Gardiner	4 days extended time (Band Start-up) (minimum of 2 days with 2 additional discretionary days)	per diem rate
Carrie Rathsack	5 days extended time	per diem rate

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

81-18

Tiffany Densic moved that the Rossford Board of Education **issue letters of reasonable assurance for certified personnel employment during the 2018-2019 school year, as presented under Exhibit 8-A-5.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

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- 82-18** Sharon Belkofer moved that the Rossford Board of Education **approve the employment of Udosha Baumle, cook/cashier at Glenwood Elementary; Julie Miller, library aide at Glenwood Elementary, Cathleen Chevalier, playground aide at Glenwood Elementary (second position), all effective April 24, 2018; and Riley Ralph and Jack Taylor, summer help at the Sports Complex, as presented under Exhibit 8-B-1.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 83-18** Tiffany Densic moved that the Rossford Board of Education **approve classified continuing contracts effective the 2018-2019 school year for Jane Libstaff, Carol Lorenzen, Melissa Luderman, James Phillips, Amanda Schuler, Michelle Snyder, and Ron Westfall, Jr., as presented under Exhibit 8-B-2.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 84-18** Tiffany Densic moved that the Rossford Board of Education **approve second one-year limited classified contracts effective the 2018-2019 school year for Susan Artz, Monica Baughman, Udosha Baumle, Dana Fowler, Mike Fresenius, Ervin Klocko, Julie Miller, and Joan Swope, as presented under Exhibit 8-B-3.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 85-18** Jackie Huffman moved that the Rossford Board of Education **approve one-year limited classified contracts effective the 2018-2019 school year for Robert Ford, Jr., and Joe Gatens, as presented under Exhibit 8-B-4.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 86-18** Sharon Belkofer moved that the Rossford Board of Education **issue letters of reasonable assurance for classified personnel employment during the 2018-2019 school year, as presented under Exhibit 8-B-5.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

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Held on: Monday, April 23, 2018

87-18 Tiffany Densic moved that the Rossford Board of Education **approve supplemental contracts effective the 2017-2018 school year, as presented under Exhibit 8-C-1-a.**

Karen Kinsey-Niewiadomski	Drama Choreographer	\$1,189.00
Carrie Rathsack	NWOi3 District Project Manager	\$5,000.00

Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

88-18 Kent Murphree moved that the Rossford Board of Education **approve supplemental contracts effective the 2018-2019 school year, as presented under Exhibit 8-C-1-b.**

Todd Drusback	Varsity Football	\$8,323.00
Jamie Clay	Assistant Varsity Football	\$3,699.33 (prorated)
Bob Abbey	Assistant Varsity Football	\$3,699.33 (prorated)
Troy Adams	Assistant Varsity Football	\$3,699.33 (prorated)
Erik Keller	Assistant Varsity Football	\$3,699.33 (prorated)
Chris Beusching	Assistant Varsity Football	\$3,699.33 (prorated)
Dave Roth	Assistant Varsity Football	\$3,699.33 (prorated)
Chris Jones	Freshmen Football	\$4,360.00
Rob Hunter	Freshmen Football	\$4,360.00
Jim Hentgens	Varsity Cross Country	\$4,756.00
Mike Pierce	Varsity Soccer (Girls')	\$5,152.00
Pete Wilson	Varsity Soccer (Boys')	\$5,152.00
James Lorenzen	Varsity Golf (Girls')	\$5,152.00
Del Clayton	Varsity Golf (Boys')	\$5,152.00
Bobby Johnson	Tennis (Girls')	\$4,360.00
Joe Durco	Varsity Volleyball	\$5,945.00
Anne Linenkugel	Assistant Volleyball	\$3,963.00

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

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Held on: Monday, April 23, 2018

- 89-18** Tiffany Densic moved that the Rossford Board of Education **approve the volunteers effective the 2017-2018 school year, as presented under Exhibit 8-C-2.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Kathryn Binder**
Jason Chandler
Angelique Hennessy
Julie Smith
Amanda Stanford
Elizabeth Urrutia
Mindy Vasick
Audra Walters
- 90-18** Sharon Belkofer moved that the Rossford Board of Education **adopt the resolution for Right to Read Week from May 14-18, 2018, with the theme of “Save the World; Read a Book!” presented under Exhibit 8-D.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 91-18** Tiffany Densic moved that the Rossford Board of Education **approve the 2018-2019 school fees for the elementary schools, junior high, and high school, as presented under 8-E.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Elementary Fees: \$35**
Junior High Fees: \$45
High School Fees: \$55
- 92-18** Kent Murphree moved that the Rossford Board of Education **adopt the resolution for Teacher Appreciation Week from May 7-11, 2018, as presented under Exhibit 8-F.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

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Held on: Monday, April 23, 2018

93-18 Jackie Huffman moved that the Rossford Board of Education **approve the Guarantee Trust Life Insurance Program for student accident insurance effective the 2018-2019 school year, as presented under Exhibit 8-G.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

94-18 Jackie Huffman moved that the Rossford Board of Education **approve the increase in meal prices for the elementary, junior high and high school for the 2018-2019 school year, as presented under Exhibit 8-H.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

Elementary	\$2.75
Junior High	\$3.00
High School	\$3.25

95-18 Jackie Huffman moved that the Rossford Board of Education **approve payment to the National School Boards Association for their National Connection Fees for the period of July 1, 2018, through June 30, 2019, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

96-18 Jackie Huffman moved that the Rossford Board of Education **enter into an agreement with the Educational Service Center of Lake Erie West for Auxiliary Services (Revision #2) effective the 2017-2018 school year, as presented under Exhibit 8-J.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

97-18 Sharon Belkofer moved that the Rossford Board of Education **approve the Memorandum of Understanding with the WSOS Community Action Commission for its Head Start Program, as presented under Exhibit 8-K.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

98-18 Kent Murphree moved that the Rossford Board of Education **adopt the resolution authorizing continued membership in the Ohio High School Athletic Association effective the 2018-2019 school year, as presented under Exhibit 8-L.** Jackie

OFFICIAL RECORD OF PROCEEDINGS

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Held on: Monday, April 23, 2018

Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

99-18 Tiffany Densic moved that the Rossford Board of Education **approve the English as a Second Language/English Language Learner Teacher (PS-12) job description, as presented under Exhibit 8-M.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

100-18 Jackie Huffman moved that the Rossford Board of Education **approve the Owner-Contractor agreement with KCS Contracting, LLC for the Indian Hills building renovations, as part of the district-wide facilities project, as presented under Exhibit 8-N.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

101-18 Kent Murphree moved that the Rossford Board of Education **approve the new/revised/replacement Board policies, as presented under Exhibit 9-A.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

4121 – Criminal History Record Check

4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions

5111 – Eligibility of Resident/Non-resident Students

5112 – Entrance Requirements

7530 – Lending of District-Owned Equipment

8400 – School Safety

8600.04 – Bus Driver Certification

9141 – Business Advisory Council

New Business - None

Request for Audience Participation

None

Board of Education Reports

None

OFFICIAL RECORD OF PROCEEDINGSMinutes of: Regular Rossford Board of Education MeetingHeld on: Monday, April 23, 2018**Correspondence**

None

Nice Job Notes

There were 28 Nice Job Notes sent this past month.

Open Discussion

None

102-18

Kent Murphree moved that the Rossford Board of Education **adjourn the regular meeting of April 21, 2018 at 7:08 p.m.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes, and the President declared the motion carried.

RESPECTFULLY SUBMITTED:



 PRESIDENT

ATTEST:



 TREASURER

Next Regular Board Meeting:
 Monday, May 21, 2018
 Administrative Offices at Indian Hills – Board Room
 401 Glenwood Road
 Rossford, OH 43460
 6:30 p.m.