

**Harvey School District (HSD) 152**  
**Policy Committee Meeting Minutes**  
**Monday, November 5, 2018 4:00 p.m.**  
***Central Office Boardroom***

**Minutes:**

**1. Call to Order: 4:03 pm**

**Present:** Board Member Gloria Johnson (Chairperson); Myra Gardner (Co-Chair); Dr. Quintella Bounds (Facilitator), Theresa Sevier; Sirlena Thomas, and Nicole Wright (Board Secretary).

**2. Review of PRESS PLUS - No New PRESS PLUS**

**3. Policy Review**

➤ **2:150 Committees: Standing Board Committees**

3. Behavioral Intervention Committee – “Response to Intervention”. This committee, by coordinated by the ~~Executive Director of the Special Education Cooperative,~~ **MTSS Coordinator** develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, Misconduct by Students with Disabilities, Committee reports and recommendations are made to the Board upon its request.

➤ **6:135AP Accelerated Placement Program**

Referral Process Actor (p. 3):	<del>Student Services Director</del> – MTSS Coordinator
Evaluation Process Actor (p. 3):	<del>Student Services Director</del> – MTSS Coordinator
Evaluation Process Actor (p. 4):	<del>Student Services Director</del> – MTSS Coordinator

**4. Job Description Revision**

➤ **MTSS Coordinator**

Serves as liaison between the principal and teachers on the MTSS initiative and maintain ongoing communication with the ~~Director of Special Services- Superintendent~~, including preparation and submission of periodic reports (to include monthly district updates).

Next Meeting Scheduled for Wednesday, December 5, 2018 @ 4:00 P.M.

**Adjournment: 4:20 pm**

**Action Item:**

The Policy Committee recommends the Harvey School District 152 Board of Education **waives the second reading of Policy 2:150 Committees and Administrative Procedures 6.135AP Accelerated Placement Program.**

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The Policy Committee recommends the Harvey School District 152 Board of Education **accepts** **Policy 2:150 Committees and Administrative Procedures 6.135AP Accelerated Placement Program.**

The Policy Committee recommends the Harvey School District 152 Board of Education approves and adopts the revision to the MTSS Coordinator job description.