

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their organizational and regular meeting held January 23, 2018.

The meeting was called to order at 7:00 pm by President Pro Tem Ron Crawford. All in attendance recited the Pledge of Allegiance.

- Appointed Kristina Oberheim as Governing Board Member to fill the term of office for District #3 effective January 23, 2018 through December 31, 2019.

-The Treasurer administered the oath of office to Brian Baker, Ron Crawford, Jim George, Kristina Oberheim, Christine Smallman, Lori Weber and Diane Wyse.

ORGANIZATIONAL MEETING

- Elected Ron Crawford as president of the NwOESC governing board for 2018.

- Elected Brian Baker as vice-president of the NwOESC governing board for 2018.

- Established the following for regular monthly meetings:

TIME: 6:30 p.m.
LOCATION: NwOESC Conference Room
DATES: February 27, 2018
March 27, 2018
April 24, 2018
May 22, 2018
June 26, 2018
July 24, 2018
August 28, 2018
September 25, 2018
October 23, 2018
November 27, 2018
December 18, 2018 (third Tuesday)

-Records commission to meet two times after the regular NwOESC governing board meetings.

- Approved the appointment of the superintendent, director of special education, and the director of curriculum, instruction, and professional development as purchasing agents for 2018 with the dollar limit of \$15,000 for the superintendent per purchase, and \$7,500 for the director of special education and the director of curriculum, instruction, and professional development per purchase. Purchase requests in excess of the superintendent's limit will require Board approval.

- Approved motion to grant the Treasurer/Chief Financial Officer authority to pay bills, process payrolls, invest Board funds and make all necessary cash advancements to grants during 2018.

- Approved motion to allow the superintendent or designees to participate in Federal, State or other funded grants, contracts or agreements as they become available to the Board in 2018, and then be brought to the Board for ratification.

- Approved motion to permit the superintendent to hire employees during 2018 contingent upon Board approval at the next regularly scheduled meeting.

- Approved motion to authorize the Superintendent, on behalf of this Board, and to acknowledge acceptance of such offer on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

- Approved motion to set the fees to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings at the following:
- Approved a resolution expressing public purpose for educational service center activities.
- Approved a resolution allowing the superintendent of the Northwest Ohio Educational Service to approve school bus drivers and van drivers for Board certification who have met all of the established requirements.
- Appointed Jill Gilliland as Compliance Officer female representative and Steve Hastings as Compliance Officer male representative for the purpose of coordinating the Center's efforts to comply with applicable Federal and State laws and regulations, including the duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination/retaliation or denial of equal access (i.e. Civil Rights, Anti-Harassment, Section 504, ADA, and Title IX) for 2018.
- Appointed Homer Hendricks as the designee for each NwOESC governing board member effective 01/01/18 to comply with the requirements of the Ohio Public Records Law.
- Appointed the following people to serve as OSBA Liaisons:

OSBA Legislative Liaison: Brian Baker

OSBA Student Liaison: Jim George

- Appointed Homer Hendricks, Ron Crawford, Jim George, and Tom Gerig to serve on the Audit/Finance Committee.
- Appointed Kerri Gearhart, Homer Hendricks, Brian Baker, Christine Smallman, and Kristina Oberheim to serve on the Building and Grounds Committee.
- Appointed Kerri Gearhart, Homer Hendricks, Lori Weber, Nona Rupp, and Diane Wyse to serve on the Policy Committee.

REGULAR MEETING

The following items were approved under the consent agenda format:

- Approved Financial Transactions
 - Deshler Lanes to provide to NwOESC, 21st Century (Patrick Henry Elem), Recreational and Mentoring Services for the period of 12/1/17-6/30/18.
 - NwOESC to provide to Patrick Henry Local Schools, Superintendent Search Services for the period of 1/9/18 - position is finalized or until agreed upon by both parties to terminate services.

•LEAVES

FMLA and Disability

•RESIGNATIONS

Ashley Castillo, Paraprofessional, effective 12/31/17
 Linda Karg-Trumbull, Paraprofessional, effective 12/21/17
 Jill Proudfoot, 21st Century Program Manager, effective 6/29/18
 Andrea Sauber, Attendance Officer, effective 1/8/18
 Suzanne Wagner, Paraprofessional, effective 12/31/17

•EMPLOYMENT RECOMMENDATIONS

CONTRACTS

Certified Limited

Name	Contract	Length
Waidelich, Joilyn	CERT-1 Yr	1/3/18- 7/31/18

Classified Limited

Name	Contract	Length
Adams, Tiffany	CLASS-1 Yr	1/8/18- 7/31/18
Bressler, Amy	CLASS-1 Yr	1/8/18- 7/31/18
Carrizales, Brandy	CLASS-1 Yr	1/3/18- 7/31/18
Cook, Debra	CLASS-1 Yr	1/8/18- 7/31/18
Farmer, Tomi	CLASS-1 Yr	1/23/18-7/31/18
Turpening, Patricia	CLASS-1 Yr	1/2/18- 6/30/18

Substitute Paraprofessionals

Mary Baker, Bonnie Boff, Kathy Gross, Kelsey Johnston, Darian Oberlin, Christine Wood

Substitute Teachers

Kimberly Alyanakian, Mark Tyler Bacon, Richard Bigras, Geneva Davis, Ashlee Dietsch, Jordan Henry, Jillian Hergenreder, Robert Hoff, Carolyn Hopper, Briana Lloyd, Jonathan Miller, Darian Oberlin, Deb Rhodes, Thomas Wagner, Gretchen Wesche, Miranda White

Substitute Office Specialist

Patricia Shotwell

Student Teachers/Interns/Volunteers

Santen, Cassidy, Social Work Field Experience as a Defiance College Student, Spring Semester, 2018
Placed with Holly Wichman

- Approved resolution to fulfill Business Advisory Council (BAC) requirements and intent to serve as the BAC for eligible districts entering into a joint agreement

- Approved the following policy recommendations:

Policy 2413	Career Advising	review
Policy 3120.02	Employment of Previously Retired Employees	replacement
Policy 4120.02	Employment of Previously Retired Employees	replacement
Policy 4120.05	Employment of Substitute Educational Aides	new
Policy 5136	Personal Communication Devices	revised
Policy 5136.01	Electronic Equipment	revised
Policy 5200	Attendance	revised
Policy 5330	Use of Medications	revised
Policy 5530	Drug Prevention	revised
Policy 6233	Amenities for Participants at Meetings and/or Other Occasions	revised
Policy 6680	Recognition	revised
Policy 7300	Disposition of Real Property/Personal Property	revised
Policy 7540.03	Student Technology Acceptable Use and Safety	replacement
Policy 7540.04	Staff Technology Acceptable Use and Safety	replacement
Policy 7540.05	Educational Service Center-Issued Staff E-mail Account	replacement
Policy 7540.06	Educational Service Center-Issued Student E-mail Account	new

Policy 8600.04 Bus Driver Certification

revised

Policy 9141 School – Business Advisory Council

revised

- Approved an agreement with Rachel Wixey & Associates, LLC to provide to Northwest Ohio ESC regional marketing, communication, and recruitment services for the NwOESC consortium substitute list, effective January 24, 2018 - December 31, 2018.
- Approved the purchase of audit services of fiscal year 2016-17 from the Ohio Auditor of State.
- Entered into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or the investigation of charges or complaints against a public employee, official, licensee or regulated individual. No action was taken.

REPORTS:

OSBA LEGISLATIVE LIAISON: Mr. Brian Baker commented on the recent closure of ECOT School and reported on several legislative items. The House Education and Career Readiness Committee heard testimony on HB 418, which requires public and private schools to transmit the records of a transferred student within five days after receiving a request for records. The committee heard testimony on HB 246, which requires the Ohio Facilities Construction Commission to provide funding to county boards of developmental disabilities and state institutions of higher education for the acquisition and renovation of classroom facilities that are to be used for programs for students in grades K-12. Sponsor testimony on HCR 11, a resolution expressing support for Ohio's consolidated state plan that was submitted to the U.S. Department of Education for implementation of the federal Every Student Succeeds Act (ESSA), was heard. The committee also announced that the U.S. Department of Education approved Ohio's consolidated state plan for implementing the ESSA provisions. The Senate Education Committee heard sponsor testimony on HB 98 which deals with the presentation of career information to students.

OSBA STUDENT ACHIEVEMENT LIAISON: Mr. Jim George reported on several student achievement topics/initiatives. Talawanda High School students are growing produce with an aquaponics system that utilizes nutrients provided by fish. Northridge Local is piloting a career development class for MS and HS students with disabilities to provide them the tools and confidence to be successful upon graduation. Seventy-one percent of teenagers — part of Generation Z — rely on streaming for their entertainment consumption, according to a recent study. Over one-third turn to YouTube for content, while the same percentage access content from a mobile device. Emotions such as feeling sad or happy may affect how students learn, according to a recent study published in the peer-reviewed journal *Discourse Processes*. Study findings show that watching something aimed at inducing feelings of sadness yielded better reading comprehension than watching something intended to make viewers feel happy.

SUPERINTENDENT: Ms. Kerri Gearhart reported the salary study with Rahmberg and Associates is underway with data collection and analysis progressing along. On February 7th, 2018 NwOESC in partnership with OSBA is offering "Board Ethics and Trust – Sometimes Easier Said than Done", from 5:30 – 7:30 PM. This is open to area BOE members, superintendents, treasurers, and other central office administration. Activate Health and Wellness Centers are operating in Bryan, Defiance, and Archbold, with solid usage. These centers are open to area educators and family members electing health coverage through the NBHP consortium. Presentations are planned for six area district boards of education to share about ESC's and their role in Ohio's network of supports to schools, ESC funding basics, and NwOESC programs and services.

CFO/TREASURER: Mr. Homer Hendricks reported on the current cash balance across all funds. The Business Office has successfully began processing in the eFinancePlus (eFP) system this month. Two payrolls and two account payables check runs have been completed, with minimal issues. Staff is now concentrating on the billing and receipts process, specifically processing services invoices that are billed on a monthly or semi-annual basis. The auditors are wrapping up the onsite work, with the audit completion targeted for mid-March. It has been a very smooth process so far with the majority of the

feedback being positive. Mid-year estimates were distributed to member districts on January 9 with adjustments being processed as they are verified. Fiscal year 2019 estimates will be passed out on February 6 at the combined superintendent & treasurer meeting.

DIRECTOR OF SPECIAL EDUCATION: Mrs. Gilliland shared that the Ohio Department of Education has released new IEP and ETR forms for implementation in the 2018-19 school year, along with various resource and training documents. Training on the new forms is taking place and will be rolled out to teachers over the next several months.

DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT: Mrs. Kris Dobbelaere gave an update on upcoming professional development including an ODE sponsored Regional Math Meeting, Science Teacher Networking and Health and Opioid-Abuse Prevention Education. Several county events are currently taking place facilitated by Education Consultants including County Spelling Bees, Math Counts Competition, Quiz Leagues and All County Music events.

•As all of the business of the evening was complete, the meeting adjourned at 8:35 p.m. The next regular meeting of the board will be held at 6:30 p.m. on Tuesday, February 27, 2018 at the NwOESC office located at 205 Nolan Parkway, Archbold, OH.