

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held December 18, 2018.

President Ron Crawford called the meeting to order at 6:35 pm. All in attendance recited the Pledge of Allegiance.

REPORTS:

OSBA LEGISLATIVE LIAISON: Mr. Brian Baker provided a legislative update. The General Assembly sent several bills to the governor for his consideration. HB 491, which extends the two alternative high school graduation pathways to the classes of 2019 and 2020 that were previously afforded to the class of 2018 only. Modifications were made to the pathways for the class of 2020. The bill also includes language from HB 705, which exempts treasurers from liability for certain cases in which loss of public funds occur. HB 338, which qualifies licensed chiropractors and medical professionals to perform an annual physical on school bus drivers. HB 291, which allows school districts to purchase an “employee dishonesty and faithful performance of duty policy” instead of individual surety bonds for officers, employees and appointees. HB 58, which requires the Ohio Department of Education to include supplemental instructional materials on handwriting in the English language arts model curriculum. The Senate passed HB 502, which requires certain public school employees to undergo biennial youth suicide awareness and prevention training. The Senate Ways and Means Committee passed HB 343, which limits the authority of boards of education to challenge property valuations. The House Government Accountability and Oversight Committee conducted sponsor testimony on HB 776, which requires public schools and public universities to create training for staff and instruction for students on food allergies and allergic reaction assistance. The House Education and Career Readiness Committee conducted a fourth hearing on HB 591, which revises the state report card rating system for school districts and public schools.

OSBA STUDENT ACHIEVEMENT LIAISON: Mr. Jim George shared information related to student achievement. An Anthony Wayne Local teacher overhauled her high school agriculture courses to focus on project-based lessons, including the project-based Chicken Challenge, where students look for ways to “produce the best chickens for market in the least amount of time.” Port Clinton High School creative writing students are developing podcasts to chronicle the process of writing their first novels. According to a new report from Cambridge International, almost half of all students globally use a desktop computer during lessons at school, but new technologies have not superseded traditional tools and blended learning. The report features the results of an international online survey of almost 20,000 teachers and students from 10 countries collected between March and May in 2018. The survey explores how students learn inside and outside the classroom and the roles that teachers and students play in measuring success. While new technologies, such as smartphones, smartboards and tablets, are starting to be used in classrooms, 9 in 10 students are still using a pen and paper during lessons, and 73% are using a whiteboard with marker pens, according to an article. The report finds three-quarters of students in the United States are using desktops and smartphones for learning experiences, but China leads the world when it comes to tablet use in classrooms at 50%.

CFO/TREASURER: Mr. Homer Hendricks shared that first half student lists have been provided to districts as we begin to finalize the mid-year program cost updates. This process was initiated last May to promote more accurate student counts and serve as a valuable check and balance to our records. Mid-year estimates will be distributed to the districts at the January 8 superintendent/treasurer meeting. The auditors are continuing their annual review with a few complications as we work through changes related to our new software. An IEC Activity fund has been created to assist with donations that go towards special events for the student such as the upcoming Christmas party or other similar events. Donations have grown as community partnerships have increased at the IEC under the leadership of Principal Troy Slattman.

DIRECTOR OF SPECIAL EDUCATION: Mrs. Jill Gilliland shared a meeting was held with Jennifer Reynolds from the University of Toledo to discuss possibilities to assist with the recruitment of school psychologists. Supervisor Jessica Soltis and Director Gilliland made a visit to a specialized autism program

to learn more about intensive service options for students. Preschool itinerant services are growing and staffing in this area will be adjusted accordingly for second semester.

DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT: Mrs. Kris Dobbelaere shared networking activities are occurring among ESCs across the state. Various projects are being addressed through regular school guidance counselor meetings. Patrick Henry Schools, along with NWOESC Consultant, Josh Clark, are participating in the OTES prototype project through ODE. Professional development planning for 2019-20 is underway with a priority of Social Emotional Learning. Many student-focused county events are taking place, such as spelling bees, quiz leagues, music fests, and math competitions.

DIRECTOR OF TECHNOLOGY: Mr. Chad Rex provided an update on the drone-racing league that the STEAM Coalition has been researching over the past several months. Area districts have formed the Northwest Ohio eLeague in order to support drone racing and future eSports focused activities that support STEAM and project-based learning strategies. The leadership in this project is actively involved in discussions with other educational service centers in order to support the curriculum and professional learning necessary to drive the activities. Mr. Rex also shared that he and Corey Todd, technology assistant, have successfully resolved over 1,000 help desk tickets in the first year of the technology department's implementation of the support and service ticketing system.

Approved the following items under the consent agenda format:

- Financial Transactions

- DONATIONS**

- Donors Choose.com to the Speech Therapy program at Montpelier Schools-Assorted Lego Sets.

- AGREEMENTS**

- Toni Lanzer to provide to NWOESC, 21st Century (Patrick Henry Elem.), Extended Learning Opportunities Involving Creative Arts Services for the period of 1/1/19-3/31/19.

- NWOESC to provide to Ayersville Local Schools, Occupational Therapist Services for the period of 8/15/18-6/15/19.

- THEN AND NOW CERTIFICATE**

- Approve the payment of the following invoices requiring Board approval since a requisition was not submitted and encumbered prior to the incurrence of costs per board policy 6320 (then and now certification).

- Ohio Bureau of Workers Compensation – 2019 Premium

- LEAVES**

- FMLA and Disability

- RESIGNATIONS**

- Noemi Carrizales Fouty, ESL Instructional Assistant, effective 12/21/2018
 - Tomi Farmer, Paraprofessional, effective 11/30/18

- EMPLOYMENT RECOMMENDATIONS**

- CONTRACTS**

- Classified Limited**

Name	Contract	Length
Hull, Abigail	CLASS-1 Yr	12/11/18-7/31/19
Phillips, Tarra	CLASS-1 Yr	1/7/19-7/31/2019

After School Program Teacher

Swanton Elementary – Julianna Beaver, Regina Hanson

Substitute Paraprofessionals

Lexi Bly, Jennifer Brubaker, Garrett Dempsey, Ashlyn Dunlap, Michelle Fee, Regina Hanson, Marilyn Vonalt, Shannon Wurster

Substitute Teachers

Steve Annesser, Lexi Bly, Karen Chamberlin, Gabrielle Frake, Mikaela Stuckey

Student Teachers/Interns/Volunteers

Tworek, Natasha, Occupational Therapist Field Experience as a Rhodes State Student, Spring Semester, 2019 Placed with Matthew Ferguson

•Approved Mr. Brian Baker to attend OSBA’s Federal Relations Network Advocacy Conference in Washington, D.C. January 27 – 29, 2019.

•Approved proclamation. The Superintendent recognizes each board member for their dedicated service to the NwOESC Governing Board, as January is Board Member Appreciation Month in the State of Ohio. We want to thank our educational service centers’ governing board as well as those serving on area city, village, local, and joint vocational boards of education for their vision and voice to help shape a better tomorrow.

School Board Recognition Month

Proclamation

WHEREAS, it shall be the mission of the Northwest Ohio Educational Service Center to assist in providing all students with the best possible education; and

WHEREAS, the governing board sets the direction for the Educational Service Center by envisioning the educational future of the communities we serve; and

WHEREAS, the governing board sets policies and procedures to govern all aspects of the Educational Service Center; and

WHEREAS, the governing board keeps attention focused on progress toward goals and maintains two-way communication with all segments of our communities; and

WHEREAS, serving on a governing board requires an unselfish devotion of time and service to carry on the mission and business of the Educational Service Center; and

WHEREAS, the governing board must respond on behalf of the communities to the educational needs of students; and

WHEREAS, the governing board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED that the Northwest Ohio Educational Service Center does hereby proclaim January 2019 as School Board Recognition Month in Defiance, Fulton, Henry and Williams Counties. The Northwest Ohio Educational Service Center encourages all citizens to publicly and privately thank all school board and governing board members for their dedicated service to our children.

•Approved the following policy recommendations:

Policy 0131	Legislative	revised
Policy 0141.2	Conflict of Interest	revised
Policy 0413.1	Addition of Appointed Members	revised
Policy 0164	Notice of Meetings	revised
Policy 0165.1	Regular Meetings	revised
Policy 0165.2	Special Meetings	revised

Policy 0165.3	Recess	revised
Policy 0166	Executive Session	revised
Policy 0168	Minutes	revised
Policy 0169.1	Public Participation at Board Meetings	revised
Policy 1240.01	Non-Reemployment of the Superintendent	revised
Policy 1422	Nondiscrimination and Equal Employment Opportunity	revised
Policy 1541	Termination and Resignation	revised
Policy 1662	Anti-Harassment	revised
Policy 2260	Nondiscrimination and Access to Equal Educational Opportunity	revised
Policy 2280	Preschool Program	new
Policy 3122	Nondiscrimination and Equal Employment Opportunity	revised
Policy 3140	Termination and Resignation	revised
Policy 3362	Anti-Harassment	revised
Policy 4122	Nondiscrimination and Equal Employment Opportunity	revised
Policy 4140	Termination or Resignation	revised
Policy 4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions	revised
Policy 4362	Anti-Harassment	revised
Policy 5517	Anti-Harassment	revised
Policy 5610.02	Suspension from Special Education Program (renumber to 5610.05)	renumber
Policy 5610.02	In-School Discipline	new
Policy 5610.03	Emergency Removal of Students	revised
Policy 6325	Procurement – Federal Grants/Funds	revised
Policy 6423	Use of Credit Cards	revised
Policy 8141	Mandatory Reporting of Misconduct by Licensed Employees	revised

- Approved 2019 membership dues to Ohio School Board Association including subscriptions to OSBA Briefcase (hard copy) and School Management News (hard copy).

- Approved participation in the OSBA Legal Assistance Fund Consultant Service Contract pursuant to R.C. Section 3313.171 for the period of 1/1/19-12/31/19.

- Approved motion to amend the Northwest Ohio Educational Service Center Business Advisory Council (BAC) Guidelines governing the administration and operation of the NwOESC BAC, including composition, meetings and duties pursuant to R.C. 3313.82, R.C. 3313.821, and applicable law. The NwOESC BAC membership will include up to three (3) representatives from the NwOESC/NWOCA STEAM panel, as selected by the NwOESC Superintendent.

- Approved the payment of the 2018-19 Interstate Migrant Education Council annual participation fee to the Council of Chief State School Officers as fiscal agent with Title I-C migrant grant funds.

- Approved the purchase of audit services of fiscal year 2017-18 from the Ohio Auditor of State.

- Motion to establish the following for the 2019 Organizational meeting:

DATE: 1/22/2019

TIME: 6:30 pm

LOCATION: NwOESC Conference Room

PRESIDENT PRO TEM: Mr. Ron Crawford

INFORMATION/DISCUSSION ITEMS:

The NwOESC Business Advisory Council minutes from the September 4, 2018 meeting were shared. The Council has set the mission and vision, conducted a member survey, and is working to establish priorities. Collaboration is being strengthened amongst the schools, county economic development directors, Northwest State Community College, Four County Career Center, and the NwOESC/NWOCA STEAM initiative.

•**SUPERINTENDENT'S REPORT:** Ms. Kerri Gearhart shared biometric Screenings were made available this fall with multiple date and location options for staff to select. 94 NwOESC staff and 13 spouses chose to participate, totaling 107 participants. Staff participating will be receiving a Subway gift card as a part of our Wellness Initiative. Several holiday events have taken place. A Building Staff Christmas luncheon was held December 5. Those who attended had a wonderful meal, entertainment provided by the Defiance HS Varsity Blues, and an ornament exchange. The Horticulture program from Four County Career Center assisted with the centerpieces. Thanks to the committee - Linda Schlosser, Chad Rex, Ashley Owen, Kendall Dunbar, and Mikala Carpenter - who planned the event. The IEC held its annual Christmas Breakfast/Celebration for students on December 18. Students enjoyed a wonderful event! A huge thank you to the IEC administration, staff, and special volunteers who made it all happen. The IEC Staff Christmas celebration will be held Saturday, January 12. Safety Plans and Emergency Management Testing continue to be a focus of NwOESC. In addition to stand alone sites (NwOESC Main Office, Independence Education Center, Northwest Ohio Opportunity Center, Tinora Poplar Ridge Preschool, and Defiance Preschool), the ESC must coordinate efforts with districts that house NwOESC preschools. NwOESC Consultant, Stacey Parrish is responsible for ensuring the requirements are met and submitted in a timely manner. The beginning phase of the job description review with Mr. Walt Whittle is complete. Based on previous discussions, draft descriptions are now in our hands and ready for a detailed review by the administrative team. This work will continue through the next few months, with finalized descriptions anticipated for early spring. A County School Financing District meeting was held on December 14 with interested districts to further discuss interest and next steps. Districts are exploring the opportunity to participate in a county school financing district for additional funding specifically in the areas of special education and safety. The ballot initiative for the CSFD is tentatively scheduled for the November 2019 election if the concept moves forward. The group will meet again in January. NwOESC is exploring two Ohio Bureau of Workers' Compensation Grants. The School Safety & Security Grant would focus on upgrading emergency communications in our main office as well as video capabilities and glass protectants at the IEC/Opportunity School campus. The Developmental Disabilities Grant would focus on equipment, including sensory items, to benefit our K-12 special education classrooms. Information is being gathered on both grants, which could greatly benefit our programs and services.

•As all of the business of the evening was complete, the meeting adjourned at 7:20 p.m. The organizational meeting of the board will be held at 6:30 p.m. on Tuesday, January 22, 2019 at the NwOESC office located at 205 Nolan Parkway, Archbold, OH, with the regular meeting to follow.