

**TUSCARAWAS VALLEY LOCAL BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING AGENDA
Monday, January 10, 2005**

PLACE: TVHS Library

TIME: 6:30 PM

I. OPENING

- A. Call Meeting to Order
- B. Roll Call
Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____
- C. Pledge of Allegiance
- D. Invocation
- E. Additions or Corrections to Agenda

II. ELECTION OF OFFICERS

- A. President
- B. Vice President

III. NEW BUSINESS

- A. Set dates, time, and location of Regular Meetings.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- B. Establish Service Fund, as provided by O.R.C. 3315.15, in the amount of \$5,000 to pay expenses actually incurred in the performance of their duties of Board of Education members or their official representatives.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- C. Recommend approval of the following Annual Resolutions:
 - 1. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
 - 2. Authorize the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
 - 3. Authorize the Treasurer to pay bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition or services have been performed in an acceptable manner.
 - 4. Authorize the Treasurer to make modifications to appropriations and to make fund transfers when necessary. A list of these changes is to be given to the Board at the regular monthly meeting.
 - 5. Authorize the Treasurer to act as custodian of the district safety deposit box.
 - 6. Authorize the Board President and Treasurer to borrow money, if needed.
 - 7. Authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment is to be presented for approval by the Board at the next Regular Meeting.
 - 8. Authorize the Superintendent to serve as purchasing agent for the school district.

9. Designate the Superintendent to act for the Board on matters pertaining to surplus property procured and federal grants.
10. Grant the Superintendent authority to approve attendance at professional meetings for all school district personnel, as long as the total cost to the district does not exceed \$500.00. All other requests must be submitted to the Board of Education for approval/rejection.
11. Approve the attendance of all Board of Education members at official meetings within the state.
12. Authorize the employment of substitute teachers approved by the Tuscarawas-Carroll-Harrison Educational Service Center.
13. Approve the employment of tutors for home instruction at the current hourly rate who are either on the T-C-H ESC substitute list or who are certificated/licensed staff members of our school district.
14. Establish a fee of \$.05 per copy charged to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings. [R.C. 121.22(F)]
15. Recognize OAPSE Chapter #634 and the Tuscarawas Valley Teachers' Association as bargaining agents.
16. Designate *The Times-Reporter* as the official newspaper for the school district.
17. Designate the President of the Board of Education as the official spokesperson for the school district.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- D. Committee Appointments—Board of Education President
- | | | |
|---|-------|-------|
| <i>Certificated Personnel (2)</i> | _____ | _____ |
| <i>School Support Personnel (2)</i> | _____ | _____ |
| <i>Athletic Council (2)</i> | _____ | _____ |
| <i>Buildings & Grounds (2)</i> | _____ | _____ |
| <i>Fine Arts (2)</i> | _____ | _____ |
| <i>Policy (2)</i> | _____ | _____ |
| <i>Public Relations (2)</i> | _____ | _____ |
| <i>OSBA Legislative Liaison (1)</i> | _____ | _____ |
| <i>OSBA Student Achievement Liaison (1)</i> | _____ | _____ |
| <i>OSBA Capital Conference Delegate (1)</i> | _____ | _____ |
| <i>OSBA Capital Conference Alternate Delegate (1)</i> | _____ | _____ |

IV. EXECUTIVE SESSION

For the purpose of the employment of personnel.
 Mr. Robert Fogler, Superintendent, Tuscarawas-Carroll-Harrison ESC, Superintendent Search Process.

IN: Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

OUT: Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

**TUSCARAWAS VALLEY LOCAL BOARD OF EDUCATION
REGULAR MEETING AGENDA
Monday, January 10, 2005**

- V. PUBLIC PARTICIPATION**-Presentations of complaints or criticisms shall not specifically name any potential employee and shall not specifically name any existing employee(s) without following the process prescribed in Board Policy #9130, *Public Complaints*. Existing employees shall include teaching staff members, administrative staff members, and non-instructional staff members. Comments and concerns regarding programs, operations, or instructional matters will be heard.

The Public Participation portion at the beginning of the Board meeting is open to those individuals who have requested, in writing, a place on the agenda at least seven (7) days in advance of this meeting. Any letter requesting to speak to the Board placed on the agenda must list the item of discussion and/or purpose of the presentation before placement shall be granted.

- A. Presentations shall be limited to five (5) minutes per speaker.
- B. The Public Participation section shall be limited to thirty (30) minutes prior to the start of regular business of the Board unless agreed by the majority of the Board members present to extend that period of time.

Anyone who wishes to express concerns regarding an item on the current meeting's agenda shall complete a registration card and present it to the Board President prior to the start of the meeting. The President will then announce the items and those persons to speak during the Public Participation segment preceding the start of regular business. Speakers agree to abide by the following condition:

Persons appearing before the Board shall limit their presentation to no longer than five (5) minutes total per agenda item.

VI. NEW BUSINESS

- A. Consent Agenda
 1. Recommend approval of Minutes from the December 13, 2004 Regular Meeting, December 2004 Financial Reports, and December Investments.
 2. Recommend approval of the following 3rd & 4th Grade Intervention Program teachers for the 2004-05 school year:
24 sessions; \$480.00 per teacher:
Bolivar: Scott Bowling, Kathy Buchanan, Laura Hamric, Theresa Shull, Misty Ward, Diana Whitling; **Mineral City:** Lisa Burrell, Sharyn Gates, Susan McCullagh, Ericka Petranek, Michelle Newsome

8 sessions; \$160.00 per teacher:
New Cumberland: Michelle Eddy, Christine Houze, Elise Lab, Lisa Owen, Melissa Russell, Carol Starkey
 3. Recommend a maternity leave be granted to Diane Richardson, to be effective on or about March 16, 2005, and for the remainder of the 2004-05 school year.
 4. Recommend employment of the following substitute personnel, contingent upon a successful BCII Criminal History Background Check: Rodney Prosperi—Custodian and Belinda White—Cook, Monitor, Secretary
 5. Recommend approval be granted to the Bolivar Baseball/Softball Association and the Mineral City Baseball/Softball Association to use the TVHS baseball and softball fields and the fields at Bolivar Elementary for their spring/summer baseball/softball program. Use of school facilities shall not interfere with any scheduled school events, fields will be maintained, trash will be picked up, and the Bolivar Baseball/Softball Association and the Mineral City Baseball/Softball Association will provide proof of liability insurance before using school facilities.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- B. Recommend approval of an agreement with the Tuscarawas-Carroll-Harrison Educational Service Center to conduct a Superintendent Search with the only costs to the district to be for the printing and mailing of a vacancy announcement.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- C. Recommend approval of amounts and rates as determined by the Budget Commission as follows:

| | | Previous |
|------------------------|-------------------|------------------|
| • Bond Retirement Fund | 3.10 mills | 3.45 mills |
| • Emergency 2001 | 2.45 mills | 2.7 mills |
| • Emergency 1998 | <u>4.95 mills</u> | <u>5.5 mills</u> |
| | 10.5 mills | 11.65 mills |

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- D. Recommend adoption of a Resolution Requesting the Auditor for a Calculation of the Millage Necessary to Raise a Specific Number of dollars for the Renewal of an Existing Emergency Levy (see attachment).

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

- E. Consider the following policies:

SECOND READING AND ADOPTION

| | |
|----------------|--|
| Bylaw 0123 | Code of Ethics/Code of Conduct |
| Policy 7530.01 | Staff Use of Cellular Telephones |
| Policy 8405 | Environmental Health and Safety Issues |

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

FIRST READING

0000 BYLAWS

0100 Definitions

0110 Identification

| | |
|------|-------------------------|
| 0111 | Name |
| 0112 | Boundaries |
| 0113 | Address |
| 0114 | Seal |
| 0116 | Affiliation |
| 0118 | Philosophy of the Board |

0120 Powers and Ethics

| | |
|--------|---------------|
| 0121 | Authority |
| 0122 | Board Powers |
| 0122.1 | Member Powers |

0130 Functions

| | |
|------|-------------|
| 0131 | Legislative |
| 0132 | Executive |
| 0133 | Judicial |

0140 Membership

| | |
|--------|----------------------|
| 0141 | Number |
| 0141.2 | Conflict of Interest |
| 0142 | Qualifications |
| 0142.1 | Oath |
| 0142.3 | Orientation |

Regular Meeting Agenda, Page 3, January 10, 2005

- 0143 Election
- 0144 Term
- 0145 Filling a Board Vacancy
- 0146 Resignation or Removal
- 0147 Compensation
- 0148 Public Expressions of Members
- 0148.1 Board-Staff Communications
- 0149 Access to Records
- 0150 **Organization**
 - 0151 Organizational Meeting
 - 0152 Officers
 - 0153 Appointees
 - 0154 Motions
 - 0155 Committees
- 0160 **Meetings**
 - 0161 Parliamentary Authority
 - 0162 Quorum
 - 0163 Presiding Officer
 - 0164 Notice of Meetings
 - 0165.1 Regular Meetings
 - 0165.2 Special Meetings
 - 0165.3 Recess
 - 0166 Executive Session
 - 0167 Voting
 - 0167.1 Use of Electronic Mail
 - 0168 Minutes
 - 0169.1 Public Participation at Board Meetings
- 0170 **Duties**
 - 0171 Review of Policy
 - 0171.1 Review of Policy—Educational Resources
 - 0171.2 Review of Policy—Philosophy and Goals
 - 0171.3 Review of Policy—Community Relations
 - 0173 Board Officers
 - 0175.1 School Board Conferences, Conventions and Workshops
- 1000 ADMINISTRATION**
 - 1100 District Organization
 - 1110 Assessment of District Goals
 - 1130 Conflict of Interest—Private Practice
 - 1210 Board-Superintendent Relations
 - 1220 Employment of the Superintendent
 - 1230 Superintendent of Schools
 - 1230.01 Development of Administrative Guidelines
 - 1240 Evaluation of the Superintendent
 - 1240.01 Non-Reemployment of the Superintendent
 - 1260 Incapacity of the Superintendent
 - 1310 Employment of the Treasurer
 - 1320 Duties of the Treasurer
 - 1330 Evaluation of the Treasurer
 - 1340.01 Non-Reemployment of the Treasurer
 - 1350 Incapacity of the Treasurer
 - 1400 Job Descriptions
 - 1520 Employment of Administrators
 - 1530 Evaluation of Administrators
 - 1540 Suspension of Administrative Contracts

2000 PROGRAM

| | |
|---------|--|
| 2105 | Mission of the District |
| 2110 | Statement of Philosophy |
| 2111 | Parent Involvement in the School Program |
| 2114 | Meeting State Performance Indicators |
| 2120 | School Improvement |
| 2131 | Educational Outcome Goals |
| 2132 | Educational Process Goals |
| 2210 | Curriculum Development |
| 2220 | Adoption of Courses of Study |
| 2230 | Course Guides |
| 2240 | Controversial Issues |
| 2250 | Innovative Programs |
| 2260 | Nondiscrimination and Access to Equal Educational Opportunity |
| 2261 | Title I Services |
| 2261.01 | Parent Participation in Title I Programs |
| 2261.02 | Title I—Parents' Right to Know |
| 2270 | Religion in the Curriculum |
| 2271 | Postsecondary Enrollment Programs |
| 2312 | Class Size |
| 2330 | Homework |
| 2340 | Field and Other District-Sponsored Trips |
| 2370 | Educational Options |
| 2411 | Guidance and Counseling |
| 2412 | Homebound Instruction Program |
| 2415 | Tutoring for Credit |
| 2416 | Student Privacy and Parental Access to Information |
| 2421 | Vocational Education Program |
| 2421.01 | Students as Trainees |
| 2423 | School-to-Work Program |
| 2430 | District-Sponsored Clubs and Activities |
| 2431 | Interscholastic Athletics |
| 2450 | Adult and Community Education |
| 2451 | Alternative School Plans/Programs |
| 2460 | Special Education |
| 2464 | Gifted Education and Identification |
| 2465 | Suspension/Expulsion of Disabled Students |
| 2510 | Adoption of Textbooks |
| 2520 | Selection of Instructional Materials and Equipment |
| 2531 | Copyrighted Works |
| 2575 | Service Learning |
| 2605 | Program Accountability and Evaluation |
| 2623 | Student Assessment & Academic Prevention/Intervention Services |
| 2623.01 | Intervention |
| 2700 | School Report Card |

- F. Recommend a Special Meeting/Work Session be scheduled for Saturday, January 22, 2005, at 8:30 AM, to discuss future school facilities' needs.

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

Regular Meeting Agenda, Page 5, January 10, 2005

- G. Discussion of the position of Special Education Aide at Bolivar Elementary for the remainder of the 2004-05 school year.

VII. PRINCIPAL/SUPERVISOR REPORTS

Mr. Rick Price, TV Middle School
Mr. Jeff Raynor, TV High School
Mrs. Karen Jenkins, Curriculum Director
Mrs. Gail Wise, Cafeteria Supervisor
Mr. Jim Downing, Supervisor of Buildings/Grounds & Transportation
Mrs. Diana Flickinger, Bolivar Elementary
Mrs. Mary Beth Markley, Mineral City & New Cumberland Elementaries

- VIII. PUBLIC PARTICIPATION**—Persons who wish to appear before the Board may speak to the Board at the conclusion of the meeting, but shall not receive any Board action. Each person will be permitted five (5) minutes to address the Board. However, the Board will only hear a complaint or criticism about school employees according to the procedures contained in the TVTA or OAPSE contracts and Board Policy #9130, *Public Complaints*.

IX. ADJOURNMENT

Roll Call: Gooding _____, Kaschak _____, Knaack _____, Porter _____, Weaver _____

**Next Regular Meeting
Monday, February 14, 2005
7:00 PM**

**Tuscarawas Valley Local Schools
2004-05
“Positive, Productive & Proud”**

**RESOLUTION REQUESTING THE AUDITOR FOR A CALCULATION
OF THE MILLAGE NECESSARY TO RAISE A SPECIFIC NUMBER OF DOLLARS FOR THE
RENEWAL OF AN EXISTING EMERGENCY LEVY
PURSUANT TO O.R.C. 5705.194 THROUGH 5705.197**

The Board of Education of the Tuscarawas Valley Local School District, Tuscarawas County, Ohio, met in regular session on the 10th day of January 2005 at the offices of said Board, Zoarville, Ohio, with the following members present:

The Treasurer advised the Board that the notice requirements of O.R.C. 121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Tuscarawas Valley Local School District, Tuscarawas County, Ohio, a majority of all members of the Board concurring that:

Section 1. This Board determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of the District, and that it is therefore necessary to levy a renewal of an existing tax in excess of the ten-mill limitation in order to raise the amount from the renewal of Four Hundred Sixty Thousand Dollars (\$460,000) each year for a period of five (5) years for that purpose. This levy renewal shall renew all of an existing levy.

Section 2. Pursuant to O.R.C. 5705.194 to 5705.197, there shall be submitted to the electors of this District at the election to be held on May 3, 2005, the question of levying a renewal of all of an existing tax in excess of the ten-mill limitation for a period of five (5) years to raise the amount of Four Hundred Sixty Thousand Dollars (\$460,000) from the renewal each calendar year for a period of five (5) years for the purpose of providing for the emergency requirements of the school District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Tuscarawas County for the calculation by the County Auditor of the total current tax valuation of the District and a calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with law.

_____ seconded the Motion and upon roll call, the vote resulted as follows:

Motion passed and adopted this 10th day of January, 2005.

_____, President, Board of Education

ATTEST:

_____, Treasurer

Date _____

