

I. The Annual Organizational Meeting of the Tuscarawas Valley Local Board of Education was called to order by President Susan Kaschak on Monday, January 14, 2013, at 6:47pm in TVHS Room 114. Roll call showed the following members present: Mr. Gooding, no; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes.

II. **ELECTION OF OFFICERS**

- A. Mrs. Green moved and Mr. Knaack seconded a motion to nominate Susan Kaschak as President of the Tuscarawas Valley Local Board of Education and to close nominations for that office. Roll call on motions: Mr. Gooding, --; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes. Motion carried.
- B. Mrs. Green moved and Mr. Knaack seconded a motion to nominate Richard Gooding as Vice President of the Tuscarawas Valley Local Board of Education and to close nominations for that office. Roll call on motions: Mr. Gooding, --; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes. Motion carried.

III. **NEW BUSINESS/CONSENT AGENDA**

- A. Mr. Knaack moved, Mrs. Green seconded, and all members present voted yes to schedule Regular Meetings for the second Monday of each month at 7:00pm.
- B. Mr. Tritt moved, Mrs. Green seconded, and all members present voted yes to establish of a Service Fund, as provided by O.R.C. 3315.15, in the amount of \$5,000 to pay expenses actually incurred by Board of Education members or their official representatives in the performance of their duties.
- C. Mrs. Green moved, Mr. Tritt seconded, and all members present voted yes to approve the Annual Business Resolutions for the year 2012 as follows:
  - 1. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
  - 2. Authorize the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
  - 3. Authorize the Treasurer to pay bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition or services have been performed in an acceptable manner.
  - 4. Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the Board at the regular monthly meeting immediately following the transfers or advances.
  - 5. Authorize the Treasurer to act as custodian of the district safety deposit box.
  - 6. Authorize the Board President and Treasurer to borrow money, if needed.
  - 7. Authorize the Superintendent to employ certificated or non-certificated personnel prior to approval by the Board when such employment is required to maintain continuity of the educational program. Employment shall be presented and recommended for Board approval at the next Regular Meeting.
  - 8. Authorize the Superintendent to serve as purchasing agent for the school district.
  - 9. Authorize the Superintendent to act for the Board on matters pertaining to surplus property procured and federal grants.
  - 10. Authorize the Superintendent to approve attendance at professional meetings for all school district personnel.
  - 11. Authorize the Superintendent to approve the attendance of all Board of Education members at official meetings within the state.
  - 12. Authorize the Superintendent to employ substitute teachers approved by the East Central Ohio Educational Service Center.
  - 13. Authorize the Superintendent to employ tutors for home instruction at the current hourly rate who are either on the ECO-ESC substitute list or who are certificated/license staff members of our school district.
  - 14. Authorize the Treasurer to establish a fee of \$.05 per copy charged to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings. [R.C. 121.22(F)]
  - 15. Authorize the Superintendent to serve as Civil Rights Coordinator.
  - 16. Recognize OAPSE Chapter #634 and the Tuscarawas Valley Teachers' Association as bargaining agents.
  - 17. Designate *The Times Reporter* as the official newspaper for the school district.
  - 18. Designate the Superintendent and the President of the Board of Education as the official spokespersons for the school district.

- D. Committee Appointments—Board of Education President
  - Certificated Personnel (2) Susan Kaschak, Sally Green
  - School Support Personnel (2) Susan Kaschak, Sally Green
  - Benefits (2) Susan Kaschak, Sally Green
  - Athletic Council (2) Richard Gooding, Sally Green
  - Fine Arts (2) Scott Tritt, Chuck Knaack

|  |                                    |
|--|------------------------------------|
| Buildings & Grounds (2)                        | Richard Gooding, Scott Tritt       |
| Policy (2)                                     | Chuck Knaack, Sally Green          |
| Public Relations (2)                           | Board of Education, Administration |
| Buckeye Career Center (1)                      | Susan Kaschak                      |
| OSBA Legislative Liaison (1)                   | Richard Gooding                    |
| OSBA Student Achievement Liaison (1)           | Sally Green                        |
| OSBA Capital Conference Delegate (1)           | Susan Kaschak                      |
| OSBA Capital Conference Alternate Delegate (1) | Scott Tritt                        |

## REGULAR MEETING

IV. The Regular Meeting of the Tuscarawas Valley Local Board of Education was called to order by President Susan Kaschak on Monday, January 14, 2013 at 7:02pm in TVHS Room 114. Roll call showed the following members present: Mr. Gooding, no; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes.

V. **PUBLIC PARTICIPATION** ~There was no Public Participation at this time.

VI. **SUPERINTENDENT'S REPORT**  
Board of Education Recognition Month

VII. **TREASURER'S REPORT**  
Mid-Year Update

## VIII. NEW BUSINESS/CONSENT AGENDA

A. Mr. Knaack moved, Mr. Tritt seconded, and all members present voted yes to approved the following Superintendent recommendations:

- Minutes from the December 10, 2012 Regular Meeting, December 2012 Financial Reports, and December 2012 Investments and Then/Now Certificates as follows:

| Company                  | Amount       | Purpose                         |
|--------------------------|--------------|---------------------------------|
| Honeywell, Inc.          | \$ 3,016.00  | Quarterly Maintenance Agreement |
| Honeywell, Inc.          | \$ 4,754.00  | HB 264 Audit                    |
| Huntington National Bank | \$121,132.86 | School Bus Lease Payment        |
| Riddell                  | \$ 1,239.00  | Laundry for football season     |
- The OAPSE transfer of Mary Jo Symons, Custodian, from TVHS/TV Primary (split) to TV High School, effective January 7, 2013.
- The following resignations:
  - Blanche M. Ginther, TVMS Cook, effective January 18, 2013
  - Ron Edwards, TVHS Custodian, effective December 31, 2012
- Maternity leave request for Jenna D'Ettore, TVMS Teacher, from approximately April 22 through May 30, 2013.
- The graduation of Cody Phillips from Tuscarawas Valley High School (Class of 2012), who has fulfilled all requirements as set forth by the State of Ohio and TVLS Board of Education, as of January 11, 2013.
- Substitute employee for SY2012-2013 as follows, pending receipt of all required certification:

|               |   |
|---------------|---|
| Scott Coleman | Custodian                                 |
| Kenneth Fanty | Aide                                      |
| Sharon Secoy  | Aide, Cook, Custodian, Monitor, Secretary |
- The indoor TVHS Track and Field Team, at no cost to the district, with Mr. Brian Finney as volunteer coach.
- The use of facilities (baseball fields at TV Intermediate; softball/baseball fields at TVHS) by the Bolivar Baseball/Softball Association for spring 2013. Bolivar Baseball/Softball Association will be responsible for field maintenance, trash pick-up, and painting/lining of fields if necessary. Use will not interfere with any scheduled school events, and proof of liability insurance will be provided to the Treasurer's Office before using school facilities.
- The use of facilities (soccer fields) for TC United Soccer for practices/games in spring 2013. TC United will be responsible for field maintenance, trash pick-up, and painting/lining of fields. Use

will not interfere with any scheduled school events, and proof of liability insurance will be provided to the Treasurer's Office before using school facilities.

10. Donations/grants and express appreciation to the following businesses, organizations, and foundations for the following contributions:  
 \$2,500 from Dover Hydraulics for Project Lead the Way

**B.** Announcement: The Board of Education will hold a Retreat/Work Session on Saturday, January 26 from 8:00-11:30am at the Wilkshire Banquet Center to plan for the financial future of the district.

**C. LEADERSHIP TEAM REPORTS**

Buckeye Career Center, Assistant Principal, Mr. Jay Davis  
 Transportation/Building and Grounds Supervisor, Mr. Jim Downing  
 Curriculum Director, Mrs. Debbie Wolfe  
 TV High School Principal, Mrs. Susan Huth  
 TV Middle School Principal, Mr. Scott Young  
 TV Intermediate School Principal, Food Service Coordinator, Mrs. Diana Flickinger  
 TV Primary School Principal, Mrs. Mary Beth Markley

**IX. ADJOURNMENT**

Mr. Knaack moved, Mrs. Green seconded, and all members present voted yes, to adjourn said meeting.  
 Time 7:28pm.

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Susan Kaschak, President  
 Tuscarawas Valley Local Board of Education

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Michael Robinson, Treasurer  
 Tuscarawas Valley Local School District

|        |                              | Kaschak | Gooding | Green | Knaack | Tritt |
|--------|------------------------------|---------|---------|-------|--------|-------|
|        |                              | P       | A       | P     | P      | P     |
| 1/1/13 | II. A. Election of Officers  | Y       | --      | Y(1)  | Y(2)   | Y     |
| 1/2/13 | II. B. Election of Officers  | Y       | --      | Y(2)  | Y      | Y(1)  |
| 1/3/13 | III. A. Schedule Meetings    | Y       | --      | Y(2)  | Y(2)   | Y     |
| 1/4/13 | III. B. Establish Fund       | Y       | --      | Y(2)  | Y      | Y(1)  |
| 1/5/13 | III. C. Business Resolutions | Y       | --      | Y(1)  | Y      | Y(2)  |
| 1/6/13 | VIII. A. New Business        | Y       | --      | Y     | Y(1)   | Y(2)  |
| 1/7/13 | IX. Adjournment              | Y       | --      | Y(2)  | Y(1)   | Y     |