



# Spartanburg School District Three

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FILE: JFAB-E

## NEW POTENTIAL STUDENT APPLICATION (5K – Grade 12)

### Section 1

Student Name _____	Current Grade _____	Next Grade _____
Parent/Legal Guardian _____	Home Phone _____	Alt. Phone _____
Mailing Address _____	Street Address _____	
Student Birth Date _____	Previous School _____	School Student Wishes to Attend _____
Reason for Transfer Request _____		
Does student have an IEP? _____ Does student require extra help in classes? _____		
<b>My signature verifies that I read and understand thoroughly the guidelines for non-resident student enrollment on the reverse side of this form.</b>		
Parent/Legal Guardian Signature _____		Date: _____

The district will require undisputable legal documentation of street address.

### Section 2 – for district use only

**The most recent attendance, discipline, and academic records must be attached.**

_____	_____	_____	_____
Approved	Not Approved	Signature of Executive Director of Pupil Services	Date
Comments: _____			
_____			
_____			

# NONRESIDENT STUDENTS

Code **JFAB-R** Issued **3/09**

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The Superintendent and/or his designee have the sole authority to make a decision concerning the enrollment or non-enrollment of a nonresident student. To assess whether a nonresident student is eligible for enrollment and/or permit his/her continuation as a student, the Superintendent's designee will evaluate non-school, disciplinary, attendance, and academic performance records annually.

The following criteria will be used when determining whether a nonresident student is eligible to attend the district's schools:

## **Non-school records**

In accordance with policy JFAA – Admission of Resident Students, these records will be considered as they relate to the adjudication of delinquency in any jurisdiction for violent crimes, unlawful use or possession of weapons, or unlawful sale of drugs.

## **Discipline record**

A student must not have been assigned to any alternative school program or have committed a serious disruption of the educational process or health/safety violation as defined in Levels II and III of policy JICDA and JICDA-R – Student Conduct.

## **Attendance record**

In all schools, a student must not have been placed on nor have been eligible for an attendance intervention plan in either of the past two academic years.

## **Academic performance**

In elementary, middle, or high school, a student must have satisfactorily met essential grade level standards on the most recent State assessment.

In primary grades pre-K through 2 and in elementary school, a student must have demonstrated adequate progress towards promotion to the next grade as measured by formative testing data.

The district will adhere to board policy IKE – Promotion, Retention, and Acceleration of Students in all decisions of enrollment or non-enrollment related to academic performance.

Prior to the approval of any inter-district transfer, the superintendent, or his designee, will verify the following:

- ◆ The required annual application and review have been completed.
- ◆ The child meets all eligibility requirements for enrollment.
- ◆ Release from the school district of residence has been obtained.
- ◆ The enrollment of the child will not adversely affect class size or school accreditation.
- ◆ The parent/guardian will transport the child.

The decision of the superintendent and/or superintendent's designee regarding the enrollment of a nonresident student is final and may not be appealed to the Board of Trustees (Policy JFAB). In addition, the district determines the school assignment of any nonresident student.

**The district retains the authority to withdraw any nonresident student at any time during a school term if the above referenced criteria are not met.**