

**MINUTES**  
**BOARD OF GOVERNORS REGULAR MEETING**  
**The Academy of Tucson**  
**December 3, 2018**

**Academy of Tucson HS Conference Room**  
**10720 E. 22<sup>nd</sup> Street, Tucson, AZ 85748**

- I. Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 6:30 PM.
- II. Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kirsten Stephens, Dr. George Sokol Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello.
- III. Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.
- V. Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on November 5, 2018. Dr. George Sokol moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VI. Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mr. Ivan English moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VII. Call to the Public/Oral and Written Petitions:** None.
- VIII. ACTION ITEMS:** None

**Administrative Reports School**

- IX. Superintendent's Report: Mr. Jose Garcia**
- a. Mr. Garcia presented a Budget intervention:
- i. 30 Student FTE loss for SY 2018-2019 which translates to a minus \$161,000.00 to our total State Equalization.
  - ii. Elimination of Kindergarten and 4<sup>th</sup> Grade Teacher, total savings \$97,874.16 (includes salary and benefits)
  - iii. Elimination of MS Office Assistant (hourly) total savings of \$12,540.00
  - iv. Elimination of Elementary School's Librarian for next school year 2019-2020, total savings of \$25,255.00.
- b. Mr. Garcia also listed other areas of possible savings.

- i. Medical/Medicare
- ii. Landscaping
- iii. HVAC
- iv. Custodial

Mr. Garcia will address these outsource vendors in negotiating less service equating less cost.

- c. Mr. Garcia addressed the Title 1 expenditures year to date. The total for this school year is at \$115,714.00 and we have been approved for \$180,000.00. Items covered to date are the chrome books, Math program, MS counselor, Math interventionist, and outsource Title 1 advisor. Monies not used can be rolled over for the next school year.
- d. Mr. Garcia also indicated that we are approved for Title 2 in the amount of approximately \$20,000.00
- e. Mr. Garcia reported that the Performance Pay of Classroom Site Fund Prop 301, will be awarded to the returning teachers who qualified under their Leadership Circle. This will be paid on the payroll #11, 12/15/18, a total of \$1,000.00 plus benefits for each qualified teacher.
- f. Wendi Allardice, High School Principal reported the following:
  - i. Finals is scheduled for December 18<sup>th</sup> through 20<sup>th</sup>, 2018.
  - ii. The Student Council is promoting their Winter formal dance to be held on January 26, 2019 by having a Winter decoration for each classroom door and window. Their theme is Winter Wonderland. Classroom winner will receive a prize from Student council.
  - iii. The Wallacea fieldtrip to Ecuador and the Galapagos Island will have 8 students and 2 teachers in attendance. This is a two year commitment by all and the trip is in 2019. Mrs. Allardice commented on the cost for this trip and each member has used tax credit donations as well as fundraisers to meet their cost.
  - iv. Mrs. Allardice indicated that on 2/6/2019, the Middle School's 8<sup>th</sup> graders will come visit the High School, the future Lynx students.
  - v. Boys and Girls Basketball season has started.
  - vi. Scholarship application deadline is May 1, 2019
  - vii. High School Winter concert is scheduled 6:30 pm, December 12, 2018 at the Christ Church United Methodist, 655 N. Craycroft.
- g. Joshua Hancock, Elementary School Principal reported the following:
  - i. Mrs. Kristine Flores, Music teacher, led the Kindergarten class in a concert with the theme of Thanksgiving.

- ii. The Book Fair was a success. The theme this year was “Reading under the Stars”. We had three rooms and the first room was selling popcorn and hot chocolate and making Carmel Apples, the second room had teachers take turns in reading stories out loud and the third room had the enchanted forest as a back drop for parents to take pictures of their students. Approximately \$1,400.00 was raised.
- iii. The holiday concerts are scheduled for December 18, 2018 and December 19, 2018. The 1<sup>st</sup> and 3<sup>rd</sup> graders will perform on the 18th and the 2<sup>nd</sup> and 4<sup>th</sup> graders will perform on the 19th.
- h. There will be Open Houses at all three schools starting with Tuesday, January 15, 2019 from 4 to 6 pm.
- i. The Middle School’s Winter concert will be Friday, December 14, 2018 at Tanque Verde Lutheran Church starting at 6:30.

**X. Business Manger’s Report: Ms. Bennie Gemello**

- a. All accounts payables are up to date.
- b. All bank reconciliations have been completed.
- c. Student population as of the 11/30/2018: K-4 215, 5-8 260 and 9-12 155.
- d. ADE indicated that the School Level reporting will affect all three schools for the Academy. This will go into effect school year 2020.
- e. Attended the AASBO meeting which the new Arizona School Superintendent was the guest speaker. Kathy Hoffman assured the association that her office will be a service to all Arizona schools.

**XI. Consent Agenda: Motioned by Mrs. Sharon Stewart and seconded by Mrs. Kirsten Stephens. Motion carried unanimously.**

- A. Expense Voucher #5 \$89,598.65
- B. Payroll Voucher #9 \$143,016.21, Voucher #10 \$144,153.94

**XI. Board Members Remarks: Mr. Ivan English has attended the High School Basketball games and tournaments. He witnessed his grandson make his first baskets for the Academy. He also attended the Plays by the Middle School Drama class and he enjoyed their performance.**

**Mr. Howard Stewart Jr., requested the Business Manager to produce a Profit and Loss as part of the report to the Board.**

**XIII. Adjournment:** Mr. Howard C. Stewart, Jr. Adjourned the meeting at 7:30 PM. Next meeting January 7, 2019 at 6:30 PM.

**December 3, 2018**

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**Bennie Gemello, Business Manager**

**Date Board Approved**