

**MINUTES**  
**BOARD OF GOVERNORS REGULAR MEETING**  
**The Academy of Tucson**  
**February 5, 2018**

**Academy of Tucson HS Conference Room**  
**10720 E. 22<sup>nd</sup> Street, Tucson, AZ 85748**

- I. Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 6:30 PM.
- II. Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kirsten Stephens, Dr. George Sokol, and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello. Absent: Mr. Ivan English
- III. Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.
- V. Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on January 8, 2018. Dr. George Sokol moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VI. Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mrs. Shari Stewart moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VII. Call to the Public/Oral and Written Petitions:** None
- VIII. ACTION ITEMS: Approval on 2018-2019 School Calendar. Mr. Howard C. Stewart, Jr. requested a motion to approve the calendar. Mrs. Shari Stewart moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.**

**Administrative Reports School**

- IX. Superintendent's Report: Mr. Jose Garcia**
- a. New Firewalls have been installed at all school sites.
  - b. The second distribution of Mailers will go out on 2/19/18.
  - c. The Future Lynx Day which the Middle School eighth graders will be attending, is scheduled for Wednesday 2/7/18 and the on March 7, 2018.

- d. Alexis Cruickshank has been selected to the University of Arizona's Keys Intern Program. She will earn 3 college credits in Science upon completion.
- e. Additional parts have been ordered for the Elementary school's alarm system and repairs will be completed during the Rodeo Days, February 22<sup>nd</sup> and 23<sup>rd</sup>, 2018.
- f. We will represent the Academy at The Arizona Daily Star's school fair being held February 10<sup>th</sup> and 11<sup>th</sup> 2018.
- g. We received a letter from TUSD, through their lawyer, requesting a copy of our student directory. The Academy does not have one.
- h. Carole Rostash, the Elementary School Principal, has indicated that she will be retiring after this school year.
- i. Teachers will be receiving their letter of intent for next school year 2018-2019 this month.

**X. Business Manger's Report: Ms. Bennie Gemello**

- a. All accounts payables are up to date.
- b. All bank reconciliations have been completed.
- c. The 2017 Tax credit receipts have been mailed. The total received for 2017 was over \$96,000.00. The majority was used for field trips and sports.
- d. Student population has maintained throughout the year at near or over 700.
- e. The Arizona Charter Schools Association is offering a board governance event on March 6 through 8, 2018. The Academy of Tucson's board received a copy of the email with the details.

**XI. Consent Agenda: Motioned by Mrs. Shari Stewart and seconded by Mrs. Kirsten Stephens. Motion carried unanimously.**

- A. Expense Voucher #7 \$94,516.67
- B. Payroll Voucher #13 \$138,641.67, Voucher #14 \$140,548.18

**XII. Board Members Remarks: None**

**XIII. Adjournment:** Mr. Howard C. Stewart, Jr. Adjourned the meeting at 7:32 PM. Next meeting March 12, 2018 at 6:30 pm.

**February 5, 2017**

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**Bennie Gemello, Business Manager**

**Date Board Approved**

