

MINUTES
BOARD OF GOVERNORS REGULAR MEETING
The Academy of Tucson
August 6, 2018

Academy of Tucson HS Conference Room 10720 E. 22nd Street, Tucson, AZ 85748

- I. Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 6:30 PM.
- II. Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kirsten Stephens, Dr. George Sokol, Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello.

- III. Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.

- V. Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on July 7, 2018. Dr. George Sokol moved and Mrs. Shari Stewart seconded. Motion carried unanimously.

- VI. Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mrs. Shari Stewart moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.

- VII. Call to the Public/Oral and Written Petitions:** None.

- VIII. ACTION ITEMS:** None

Administrative Reports School

- IX. Superintendent's Report: Mr. Jose Garcia**
 - a. Security improvements have been completed at all three school sites. Cameras have been installed at all three sites. All cameras are directed at the office front door. There is a two week continuous recording then it will reset.
 - b. The Middle school security door has a screen function that visitors sees their own image. There is also signage at several sites to give the visitors knowledge of the security in place at the school.
 - c. The High School painting will be completed by 8/7/18. The gate is the last of the painting project.

- d. The High School's glass sliding window was installed with the incorrect glass, they will return and install the tinted glass that was originally ordered.
- e. The Academy will receive a visit from the State Board of Charter Schools. This visit is expected in 2019.
- f. All schools are still accepting enrollments.
- g. The Elementary school has lost one Kindergarten and one 4th grade class. A total of 40 students.
- h. The Elementary School Principal, Mr. Joshua Hancock, is doing well acclimating to his new position, meeting with his teachers and working well with all of his staff.
- i. The Middle School Principal, Mrs. Susan Creenan, has the most teacher turn over but all the new teachers are season veterans. Most have 20 years of experience.
- j. The Title 1 grant application has been completed. We have returns on the family surveys and through those results, 40%, qualifies the school for the grant. We have a consultant (who will be paid with the grant monies) that will write the grant and keep us in compliance.
 - i. The Academy's goal is acquiring additional resources to assist the students who need catching up in Math skills. A Math interventionist will be hired to aid in this process.
 - ii. An Educational orientation for parents and guardians will be presented during the Open houses. Our weekly newsletter will also have information regarding Title 1 qualifications.
- k. The new law regarding 2 recesses (20 min) for Kindergarten through 5th grade has been in place at our schools. Time management through our teacher lesson plan should take care of documentation.

X. Business Manger's Report: Ms. Bennie Gemello

- a. All accounts payables are up to date.
- b. All bank reconciliations have been completed.
- c. Student population as of 8/3/18 is at 639.
- d. We have the completion report to ADE for the IDEA Basic grant.
- e. The 4th Quarter Bond Report was completed and sent to the Community Investment Corporation, Hamlin Inc, and US Bank.

XI. Consent Agenda: Motioned by Mrs. Kirsten Stephens and seconded by Mr. Ivan English. Motion carried unanimously.

- A. Expense Voucher #1 \$160,597.08
- B. Payroll Voucher #1 \$43,215.66 Voucher #2 \$44,620.63

XII. Board Members Remarks: Mrs. Kirsten Stephens inquired about the water panels in the room, did we have any problems with the storms? Mr. Garcia indicated that this is due to condensation and he had not replace these panels since the Art room was being used during registration. Mr. Howard C. Stewart Jr., requested that the Principals be invited to the Board meeting so they can be introduced to the Board members. Mr. Garcia will announce that invitation at the Administrative meeting. Mrs. Shari Stewart requested that we reschedule the September meeting from the 10th to the 17th. Both she and Mr. Howard C. Stewart will be out of town as well as Dr. George Sokol. Ms. Gemello will correct the schedule to reflect the change and have it posted on our Web site.

XIII. Adjournment: Mr. Howard C. Stewart, Jr. Adjourned the meeting at 8:10 PM. Next meeting September 17, 2018 at 6:30 PM.

August 6, 2018

Bennie Gemello, Business Manager

Date Board Approved