

MINUTES
BOARD OF GOVERNORS REGULAR MEETING
The Academy of Tucson
September 17, 2018

Academy of Tucson HS Conference Room
10720 E. 22nd Street, Tucson, AZ 85748

- I. Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 6:30 PM.
- II. Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Mrs. Shari Stewart, Ms. Kirsten Stephens, Dr. George Sokol, Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello.
- III. Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.
- V. Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on August 6, 2018. Mr. Ivan English moved and Mrs. Shari Stewart seconded. Motion carried unanimously.
- VI. Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Dr. George Sokol moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VII. Call to the Public/Oral and Written Petitions:** None.
- VIII. ACTION ITEMS:**
1. Special Education Policies and Procedures: Mr. Howard C. Stewart, Jr. requested a motion to approve the SPED Policies and Procedures. Mrs. Shari Stewart moved and Dr. George Sokol seconded. Motion carried unanimously.
 2. AZ State Board for Charter Schools Interval Review: Mr. Howard C. Stewart, Jr. requested a motion to approve the interval review action items. Dr. George Sokol moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously. (attached copy of items)
 3. Revised Budget #1 SY 2019: Mr. Howard C. Stewart, Jr. requested a motion to approve. Mrs. Kirsten Stephens moved and Mrs. Shari Stewart seconded. Motion carried unanimously.
 4. Annual Financial Report SY 2018: Mr. Howard C. Stewart, Jr. requested a motion to approve. Mr. Ivan English moved and Mrs. Shari Stewart seconded. Motion carried unanimously.

Administrative Reports School

IX. Superintendent's Report: Mr. Jose Garcia

- a. Mr. Garcia introduced the Principals from all three schools: Mrs. Wendi Allardice, High School, Mrs. Susan Creenan, Middle School and Mr. Joshua Hancock, Elementary School.
- b. The new Mathematics Professional Development has been introduced to all the Elementary school teachers, 4 teachers at the Middle School and 2 teachers at the High School. Training the teachers to the new Math implementation will be an ongoing project by Jessica Agnew-Weil of the Associates for Education Success. She will be available whenever needed. Their slogan "Small Steps Big Changes" has been proven at other schools for Math Success. We will apply Title 1 funds for this Math program.
- c. The sports program is in full swing at both the High School and Middle School. High School has Girls' Volleyball and Co-Ed Soccer. Middle School has Girls' Volleyball and Co-Ed Flag Football.
- d. The Elementary School had a successful Penny Wars fundraiser. The PAC raised over \$1,900.00.
- e. The Elementary School's Grandparents Day was a success.
- f. Jim Click Car Raffle is underway. Jim Click's company brought over a Grand Cherokee on Elementary campus to advertise what the winner will receive.
- g. During the Fall break repairs to the Elementary school will be addressed: (1) Repair fence, (2) Septic tank plumbing, (3) replace an A/C unit.
- h. The Middle School's Book Fair will last through 9/27/18. Mrs. Seagraves, parent, created the Book Fair tree which enhanced the experience for all.
- i. The Middle School's "Top Cougar" awards were presented by the teachers to the students. This is a PAC sponsored award.
- j. The Middle School had a Brazil Martial Arts demonstration.
- k. The High School will have their Homecoming Dance on 9/28/18.
- l. Improv Night at the High School is Friday, 9/22/18.
- m. High School Senior night for the Volleyball team is on Tuesday, 9/18/18.

X. Business Manger's Report: Ms. Bennie Gemello

- a. All accounts payables are up to date.
- b. All bank reconciliations have been completed.
- c. Student population as of 8/31/18 is at 631. Grades K-4 has 212, Grades 5-8 has 262 and Grades 9-12 has 157.

- d. Audit was completed by the John C. Todd II, CPA on August 16, 2018. They are awaiting the Debt service release letter from Hamlin Corporation for the new school year.
- e. The Budget Revised #1 for SY 2019 will be uploaded on 9/18/18.
- f. The Annual Financial Report for SY 2018 will be uploaded on 9/18/18.

XI. Consent Agenda: Motioned by Mrs. Kirsten Stephens and seconded by Dr. George Sokol. Motion carried unanimously.

- A. Expense Voucher #2 \$143,039.92
- B. Payroll Voucher #3 \$146,733.59, Voucher #4 \$151,183.69

XII. Board Members Remarks: Mrs. Kirsten Stephens asked if the schools have had a self-defense activity for situational awareness and defensive moves. Mr. Garcia indicated we have done this in the past and we have addressed this during the lock down drill. Mrs. Kirsten Stephens will be giving the school dictionaries to the students, which school will be up to the Principal and Mrs. Stephens will work with them. Mrs. Stephens asked about Tax Credit advertisement and Mr. Garcia reviewed the avenues we take for the Tax Credit: Mailers, Newsletters and Web Sites. Mrs. Stephens inquired about the State School Superintendent candidates and Ms. Gemello will send her the link to the Arizona Association of Business Officials website where they had the two candidates introduced to the members and they were interviewed.

XIII. Adjournment: Mr. Howard C. Stewart, Jr. Adjourned the meeting at 7:30 PM. Next meeting October 1, 2018 at 6:30 PM.

September 17, 2018

Bennie Gemello, Business Manager

Date Board Approved