# How to Send My Transcripts to Colleges:

Transcripts are sent electronically these days. WEMCHS students will use one of 3 possible systems to send transcripts electronically…

- **Common Application:** you must put in your counselor email and then I will be prompted to send it
- **SendEdu**: some schools use this system...you will know because again the application will prompt you to put in your counselor's email and then I will send it.
- **CFNC.org** - see directions below

** NOTE: If you are going to an out of state school, tell Ms. Loury to send your transcript.

To send a transcript through CFNC:
Go to CFNC.org

- Click on "Apply" - then "To College" right underneath
- Click on the "Application Hub"
- Log in if it prompts you to do so. If you cannot remember your login info, create a new account and keep your new login info where you can find it
- Click on "Request a Transcript"
- Verify your information - email, and especially your WEMCHS student ID#
- Click on the schools that you would like your transcript sent to.
- After requesting, you can log back on in order to track the progress. It will say 50% - that is NORMAL! It will only say 100% sometime after graduation when your final transcript is sent automatically.