

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, September 23, 2019

The Rossford Board of Education met in regular session on Monday, September 23, 2019 at the Rossford Junior High School at Indian Hills Board Room, 401 Glenwood Road, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

159-19

Jackie Huffman moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of September 23, 2019.**

ROSSFORD BOARD OF EDUCATION		July 31, 2019
Total Fund Balance		<u>\$64,026,703.68</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$1,825,223.32	
Sub-Total: Depository (Bank) Balance		\$1,825,223.32
Investments:		
StarOhio	\$13,229,480.49	
Certificates of Deposit	\$16,624,699.78	
US Bank N.A., Trust	\$32,141,585.98	
Huntington National Bank - Sweep	\$327,892.19	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments		\$62,323,658.45
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
Sub-Total: Athletic Checking Balances		\$2,000.00
Petty Cash and Change Funds		\$50.00
Total		<u>\$64,150,931.77</u>
Outstanding Checks		\$42,312.87
Outstanding Accounts Payable		\$1.81
Total (Reconciled Balance)		<u>\$64,108,617.09</u>
*** Adjustments:		
(1) SERS Payment		\$11,454.45
(2) STRS Payment		\$55,316.10
(3) Outstanding Checks from 6/30		\$3,393.40
(4) Reconciling Items		\$11,749.46
(5)		\$0.00
Adjusted Total		<u>\$64,026,703.68</u>


James Rossler Jr., Treasurer

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ROSSFORD BOARD OF EDUCATION ---		INVESTMENT REPORT FOR July, 2019	
<u>US BANK N.A., TRUST - GENERAL FUND</u>			
7/31/2019 Ending Balance	US BANK N.A., GENERAL FUND		\$16,624,699.78
			<u>\$16,624,699.78</u>
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>			
7/31/2019 Ending Balance			\$0.01
	TOTAL CASH EQUIVALENTS - FACILITIES LEASE		<u>\$0.01</u>
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>			
7/31/2019 Ending Balance			\$327,892.19
	HUNTINGTON BANK ENDING BALANCE		<u>\$327,892.19</u>
<u>STAR OHIO</u>			
7/31/2019 Ending Balance			\$13,229,480.49
	STAR OHIO ENDING BALANCE		<u>\$13,229,480.49</u>
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>			
7/31/2019 Ending balance			\$1,825,223.32
	HUNTINGTON NATIONAL BANK CHECKING BALANCE		<u>\$1,825,223.32</u>
<u>US BANK N.A., TRUST - BUILDING FUND</u>			
7/31/2019 Ending Balance			\$32,141,585.98
	US BANK N.A., TRUST BUILDING FUND		<u>\$32,141,585.98</u>
<u>SUMMARY OF INVESTMENTS - JULY 2019</u>			
	CERTIFICATES OF DEPOSIT		\$16,624,699.78
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT		\$0.01
	HUNTINGTON BANK - SWEEP ACCOUNT		\$327,892.19
	STAR OHIO		\$13,229,480.49
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT		\$1,825,223.32
	US BANK N.A., TRUST - BUILDING FUND		\$32,141,585.98
	OTHER SECURITIES		\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD		<u>\$64,148,881.77</u>

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ROSSFORD BOARD OF EDUCATION		August 31, 2019
Total Fund Balance		<u>\$60,771,105.04</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$670,939.49	
Sub-Total: Depository (Bank) Balance		\$670,939.49
Investments:		
StarOhio	\$13,254,938.02	
Certificates of Deposit	\$21,651,943.14	
US Bank N.A., Trust	\$24,902,811.72	
Huntington National Bank - Sweep	\$328,254.40	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments		\$60,137,947.29
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
Sub-Total: Athletic Checking Balances		\$2,000.00
Petty Cash and Change Funds		\$50.00
Total		\$60,810,936.78
Outstanding Checks		\$114,089.11
Outstanding Accounts Payable		(\$14.89)
Total (Reconciled Balance)		\$60,696,862.56
*** Adjustments:		
(1) SERS Payment		\$0.00
(2) STRS Payment		\$0.00
(3) Outstanding Checks from 6/30		\$2,793.40
(4) Reconciling Items		(\$77,035.88)
(5)		\$0.00
Adjusted Total		<u>\$60,771,105.04</u>


James Rossler Jr., Treasurer

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ROSSFORD BOARD OF EDUCATION ---		INVESTMENT REPORT FOR August, 2019
<u>US BANK N.A., TRUST - GENERAL FUND</u>		
8/31/2019 Ending Balance		\$21,651,943.14
	US BANK N.A., GENERAL FUND	<u>\$21,651,943.14</u>
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>		
8/31/2019 Ending Balance		\$0.01
	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	<u>\$0.01</u>
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>		
8/31/2019 Ending Balance		\$328,254.40
	HUNTINGTON BANK ENDING BALANCE	<u>\$328,254.40</u>
<u>STAR OHIO</u>		
8/31/2019 Ending Balance		\$13,254,938.02
	STAR OHIO ENDING BALANCE	<u>\$13,254,938.02</u>
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>		
8/31/2019 Ending balance		\$670,939.49
	HUNTINGTON NATIONAL BANK CHECKING BALANCE	<u>\$670,939.49</u>
<u>US BANK N.A., TRUST - BUILDING FUND</u>		
8/31/2019 Ending Balance		\$24,902,811.72
	US BANK N.A., TRUST BUILDING FUND	<u>\$24,902,811.72</u>
<u>SUMMARY OF INVESTMENTS - AUGUST 2019</u>		
	CERTIFICATES OF DEPOSIT	\$21,651,943.14
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$0.01
	HUNTINGTON BANK - SWEEP ACCOUNT	\$328,254.40
	STAR OHIO	\$13,254,938.02
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$670,939.49
	US BANK N.A., TRUST - BUILDING FUND	\$24,902,811.72
	OTHER SECURITIES	\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD	<u>\$60,808,886.78</u>

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Approval of the bills paid for the month of August, 2019.

In addition to the Investment Report and the Reconciliation Report for the months of July and August, 2019, the Board of Education reviewed the following reports from the Treasurer:

Financial Report by Fund

Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years

Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years

Monthly Revenue as compared to the monthly revenue for the last five years

Monthly Expenditures as compared to the monthly expenditures for the last five years

Revenue vs. Expenditures for the current fiscal year

Revenue vs. Expenditures for the current calendar year

Approve maternity leaves for the following staff: Kellie Kelly from approximately October 20 through December 19, 2019, using accumulated sick and personal days and FMLA; Kim Barnaclo from approximately November 8 through December 20, 2019, using accumulated sick and personal days; and Allison Switzer from approximately December 5, 2019, through March 13, 2020, using accumulated sick and personal days and FMLA

Approve revised supplemental contracts issued to Crystal Murtha for the Student Council (6-12) position in the amount of \$809, should be \$2,246; Megan Dunn for the Student Council (PS-5) position in the amount of \$809; should be prorated at \$404.50; both contracts originally approved at the August 23 Regular meeting

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Approve certified substitutes effective the 2019-2020 school year

Alice Buehrle
9549 St. Andrews Road
Perrysburg, OH 43551
419-666-2922
419-410-2496

Bailey Coughlin
534 Cambridge
Oregon, OH 43616
419-265-3377

Brenda Guerra
5726 Brooke Lane
Sylvania, OH 43560
419-215-3237

Danae Hart
29666 East River Road
Perrysburg, OH 43551
419-283-4552

Richard Jetter
7823 Edge View Way, Apt. E
Sylvania, OH 43560
513-679-1050

Julie Miller
29953 Zachary Lane
Rossford, OH 43460
419-309-9374

Minyard Richmond, III
3035 Barrington Drive
Toledo, OH 43606
419-737-6411

Heather Shafer
302 Hillcrest Place
Rossford, OH 43460
419-666-6374
419-902-7531

Roger Short
4441 Standing Timbers Lane
Toledo, OH 43623
419-841-8648
419-297-1863

Susan Smith-Thompson
26800 Woodmont Drive, Apt. 70
Perrysburg, OH 43551
419-494-4551

Ian Vargo
1459 S. Redhawk Drive
Perrysburg, OH 43551
419-410-2431

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Approve classified substitutes effective the 2019-2020 school year

Michael Blazeovich
220 Elm Tree Ct
Northwood OH 43619
419-304-4619

Judith Kerekes
2536 York St
Toledo OH 43605
419-309-6148

Sarah Mauric
7341 West Lake Rd
Perrysburg OH 43551
419-279-9818

Shannon Sieminski
320 Lorraine Pl
Rossford OH 43460
419-265-9852

Laura Smith
7286 Starcrest Rd
Perrysburg OH 43551
567-336-0792; 419-481-0895

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Recognition of Visitors

None

Superintendent's and Board President's Report

Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for: High School, Junior High, Eagle Point, Glenwood, Building & Grounds, Communications, Curriculum, Food Service, Special Services, Transportation, and Technology.

160-19

Tiffany Densic moved that the Rossford Board of Education **approve an administrative contract for Neal Applin for the Buildings and Grounds Supervisor position effective September 30, 2019, through July 31, 2021, as presented under Exhibit 7-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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161-19 Kent Murphree moved that the Rossford Board of Education **accept the retirement resignation of Sue Caruso, cafeteria aide at Rossford Junior High School at Indian Hills, effective January 1, 2020, as presented under Exhibit 7-B-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

162-19 Tiffany Densic moved that the Rossford Board of Education **approve the employment of Denise Cousino-Hill, mid-day bus driver position to Northwood Schools (second position); Kate Kurth and Jennifer Rutschilling, cafeteria/playground aide positions at Rossford Elementary School; and Jane Libstaff, crossing guard position at Rossford Elementary School and Rossford Junior High School, all effective September 24, 2019, as presented under Exhibit 7-B-2.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

163-19 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective the 2019-2020 school year, as presented under Exhibit 7-C-1.**

Martha Fellman	National Honor Society	\$606.50 (prorated)
Miki Hodge	National Honor Society	\$606.50 (prorated)
Jessica Mahr	Mentor	\$1,213
Rachel Linkous	Student Council (PS-5)	\$404.50 (prorated)
Michael O'Reilly	Tennis (Girls)	\$4,447
Shelby Antonacci	Assistant Soccer (Girls)	\$3,234
Margo Jackson	Junior High Basketball (Girls)	\$3,638
Katelyn Dunphy	Junior High Basketball (Girls)	\$3,638
Emily Williams	Junior High Wrestlerette Advisor	\$1,213
Justin Platzke	Junior High Wrestling	\$3,234
Joseph Henderson	Junior High Basketball Assistant	\$1,213

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 164-19** Tiffany Densic moved that the Rossford Board of Education **approve the volunteers effective the 2019-2020 school year, as presented under Exhibit 7-C-2.**

Lindsay Almester
 Nancy Burch
 Rachel Eckel
 Crystal Hammond
 Stephanie Henderly
 Sarah Hess
 Barbara Marciniak
 Lee Marciniak
 Kerrie Minor
 Catrina Odenweller Haas
 Catherine Richards
 Dawn Rodriguez
 Michael Roe
 Nicole Roe
 Karen Warner

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

- 165-19** Jackie Huffman moved that the Rossford Board of Education **approve Permanent Appropriations for Fiscal Year 2020, as presented under Exhibit 7-D.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

- 166-19** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Children's Resource Center for on-site mental health services for at-risk students and their families, effective the 2019-2020 school year, as presented under Exhibit 7-E.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 167-19** Jackie Huffman moved that the Rossford Board of Education **approve the certificated staff to participate on 2019-2020 school year district-wide Response to Intervention (RTI) teams, as presented under Exhibit 7-F.**
- Katelyn Dunphy**
Rachel Linkous
Eileen Christoffers
Angela Hanes
- Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 168-19** Kent Murhpreed moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Kelly Kinne, Title I Specialist at St. Joan of Arc, effective the 2019-2020 school year, as presented under Exhibit 7-G.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 169-19** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Christine Geise, Remedial Specialist for All Saints School, effective the 2019-2020 school year, as presented under Exhibit 7-H.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 170-19** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Jessica Cassavar, Intervention Specialist for All Saints School, effective the 2019-2020 school year, as presented under Exhibit 7-I.** Tiffany Densic seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 171-19** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for Auxiliary Services – All Saints, effective the 2019-2020 school year, as presented under Exhibit 7-J.** Tiffany

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1662 – ANTI-HARASSMENT
3362 – ANTI-HARASSMENT
4362 – ANTI-HARASSMENT
5517 – ANTI-HARASSMENT

Held on: Monday, September 23, 2019

Jackie Huffman seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted no, Jackie Huffman voted yes, Kent Murphree voted yes and Dawn Burks voted yes. The President declared the motion carried.

Chess Club Trip Request

None

- **Gained from lawsuit? Spent a lot but what did we gain?**
- **Wood County prosecutors**
- **Glenwood School – old one torn down. Why named Glenwood with streets around it**
- **More students this year than last?**
- **Open enrollment numbers?**

None

Nice Job Notes - There were 23 nice job notes sent this past month.

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OPEN DISCUSSION

Dawn Burks – Board Meeting at OSBA

Kent Murphree – Meeting at Glenwood next month? Schedule – Facility use

Dawn Burks – Mission & Vision Statements – new

Sharon Belkofer – Harassment policy comment

- 50+ Alumni luncheon

- Condolences to the Rossler Family

Kent Murphree – Bulldog foundation golf outing

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- 177-19** Kent Murphree moved that the Rossford Board of Education **adjourn the Regular Meeting of September 23, 2019.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

PRESIDENT

ATTEST:

TREASURER

**Next Regular Board Meeting:
Monday, October 14, 2019
Rossford Junior High School at Indian Hills - Board Room
401 Glenwood Road
Rossford, OH 43460
6:30 p.m.**