

# OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, December 17, 2018

The Rossford Board of Education met in regular session on Monday, December 17, 2018 at Rossford Junior High School at Indian Hills in the Board Room, 401 Glenwood Road, Rossford, OH 43460. President Dawn Burks called the meeting to order at 6:34 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

**215-18** Kent Murphree moved that the Rossford Board of Education **adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of December 17, 2018.**

**Approval of the minutes of the Regular Meeting of November 19, 2018.**

| ROSSFORD BOARD OF EDUCATION ---  |   | INVESTMENT REPORT FOR NOVEMBER 30, 2018   |                               |
|--|---|---|-------------------------------|
| <u>US BANK N.A., TRUST - GENERAL FUND</u>                                |   |   |                               |
| 11/30/2018 Ending Balance  |   | US BANK N.A., GENERAL FUND                | \$16,340,722.65               |
|  |   |   | <u>\$16,340,722.65</u>        |
| <u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u> |   |   |                               |
| 11/30/2018 Ending Balance  |   |   | \$0.00                        |
|  |   | TOTAL CASH EQUIVALENTS - FACILITIES LEASE | <u>\$0.00</u>                 |
| <u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>                          |   |   |                               |
| 11/30/2018 Ending Balance  |   |   | \$324,627.13                  |
|  |   | HUNTINGTON BANK ENDING BALANCE            | <u>\$324,627.13</u>           |
| <u>STAR OHIO</u>   |   |   |                               |
| 11/30/2018 Ending Balance  |   |   | \$9,425,100.60                |
|  |   | STAR OHIO ENDING BALANCE                  | <u>\$9,425,100.60</u>         |
| <u>HUNTINGTON NATIONAL BANK - CHECKING</u>                               |   |   |                               |
| 11/30/2018 Ending balance  |   |   | \$3,874,875.94                |
|  |   | HUNTINGTON NATIONAL BANK CHECKING BALANCE | <u>\$3,874,875.94</u>         |
| <u>US BANK N.A., TRUST - BUILDING FUND</u>                               |   |   |                               |
| 11/30/2018 Ending Balance  |   |   | \$58,027,515.76               |
|  |   | US BANK N.A., TRUST BUILDING FUND         | <u>\$58,027,515.76</u>        |
| <u>SUMMARY OF INVESTMENTS - NOVEMBER 2018</u>                            |   |   |                               |
|  | CERTIFICATES OF DEPOSIT                     |   | \$16,340,722.65               |
|  | CASH EQUIVALENTS - FACILITIES LEASE PAYMENT |   | \$0.00                        |
|  | HUNTINGTON BANK - SWEEP ACCOUNT             |   | \$324,627.13                  |
|  | STAR OHIO                                   |   | \$9,425,100.60                |
|  | HUNTINGTON NATIONAL BANK CHECKING ACCOUNT   |   | \$3,874,875.94                |
|  | US BANK N.A., TRUST - BUILDING FUND         |   | \$58,027,515.76               |
|  | OTHER SECURITIES                            |   | \$0.00                        |
|  | <b>GRAND TOTAL INVESTMENTS OF RECORD</b>    |   | <u><u>\$87,992,842.08</u></u> |

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**Held on:** Monday, December 17, **2018**

ROSSFORD BOARD OF EDUCATION

November 30, 2018

|   |                 |                        |
|---|-----------------|------------------------|
| Total Fund Balance                          |                 | <u>\$87,568,073.69</u> |
| Gross Depository (Bank) Balance:            |                 |                        |
| Huntington National Bank (General Checking) | \$3,874,875.94  |                        |
| Sub-Total: Depository (Bank) Balance        | -----           | \$3,874,875.94         |
| Investments:                                |                 |                        |
| StarOhio                                    | \$9,425,100.60  |                        |
| Certificates of Deposit                     | \$16,340,722.65 |                        |
| US Bank N.A., Trust                         | \$58,027,515.76 |                        |
| Huntington National Bank - Sweep            | \$324,627.13    |                        |
| Cash equivalents - Facilities Lease         | \$0.00          |                        |
| Other Securities                            | \$0.00          |                        |
| Sub-Total: Investments                      | -----           | \$84,117,966.14        |
| Athletic Checking Balances:                 |                 |                        |
| Junior High Athletics                       | \$600.00        |                        |
| High School Athletics                       | \$1,400.00      |                        |
| Sub-Total: Athletic Checking Balances       | -----           | \$2,000.00             |
| Petty Cash and Change Funds                 |                 | \$280.00               |
| Total                                       |                 | \$87,995,122.08        |
| Outstanding Checks                          |                 | \$422,230.81           |
| Total (Reconciled Balance)                  |                 | \$87,572,891.27        |
| *** Adjustments:                            |                 |                        |
| (1) SERS Outstanding Payment                | \$2,167.18      |                        |
| (2) STRS Outstanding Payment                | \$2,650.40      |                        |
| (3)   | \$0.00          |                        |
| (4)   | \$0.00          |                        |
| (5)   | \$0.00          |                        |
| Adjusted Total                              | -----           | <u>\$87,568,073.69</u> |

  
James Rossler Jr., Treasurer

| APPROPRIATIONS MODIFICATIONS |  | as of NOVEMBER 30, 2018 |          |
|------------------------------|--|-------------------------|----------|
| GENERAL FUND                 |  | INCREASE                | DECREASE |
| 001-2400                     | GENERAL - ADMINISTRATION - PURCHASE SERVICES | \$ 246,500.00           |          |
|                              | Total to General Fund                        | \$ 246,500.00           | \$ -     |
|                              | Net increase this month to General Fund      | \$ 246,500.00           |          |

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**Approval of the bills paid for the month of November, 2018.**

**In addition to the Investment Report and the Reconciliation Report for the month of November, 2018, the Board of Education reviewed the following reports from the Treasurer:**

**Financial Report by Fund**

**Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years**

**Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years**

**Monthly Revenue as compared to the monthly revenue for the last five years**

**Monthly Expenditures as compared to the monthly expenditures for the last five years**

**Revenue vs. Expenditures for the current fiscal year**

**Revenue vs. Expenditures for the current calendar year**

**Budget to Actual Revenues and Expenses**

**Approval of the revision to Mark Swavel's, Elementary Assistant Principal, administrative contract to reflect a change in term (August 1, 2018, through July 31, 2021); previously approved June 29, 2018 (August 1, 2018, through September 30, 2021)**

**Approve the deletion of policies 3500, 4500 and 5900**

### **SUPERINTENDENT'S AND BOARD PRESIDENT'S REPORT**

#### **A. Student Recognition**

Superintendent Creps introduced Rossford High School seniors Cameron Reynolds and Brent Deyarmond and recognize them for being selected for the Division V All-Ohio Football Team along with their numerous accomplishments during the 2018 football season.

#### **B. District-wide Facilities Project Update**

Superintendent Creps introduced representatives of the project management team who provided an update on the district-wide facilities project.

**Held on: Monday, December 17, 2018**

**PRINCIPALS', DIRECTORS', AND SUPERVISORS' MONTHLY REPORTS**  
The High School, Junior High, Eagle Point, Glenwood, Building & Grounds, Communications, Curriculum, Food Service, Special Services, Transportation, and Technology were provided under separate cover.

- 216-18** Tiffany Densic moved that the Rossford Board of Education **approve an administrative contract for David Duhamel for the Buildings and Grounds Supervisor position effective January 7, 2019, through July 31, 2021, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 217-18** Sharon Belkofer moved that the Rossford Board of Education **accept the resignation of Mary Durfey, Paraprofessional/Special Needs Aide at Glenwood Elementary School, effective March 1, 2019.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 218-18** Kent Murphree moved that the Rossford Board of Education **approve supplemental contracts effective the 2018-2019 school year, as presented under Exhibit 8-C-1:**
- |                     |                                   |                |
|---------------------|-----------------------------------|----------------|
| <b>Lori Schultz</b> | <b>Choral Piano Accompaniment</b> | <b>\$1,189</b> |
|---------------------|-----------------------------------|----------------|
- Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 219-18** Sharon Belkofer moved that the Rossford Board of Education **approve the volunteers effective the 2018-2019 school year, as presented under Exhibit 8-C-2:**
- Alexis Smith**
- Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

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- 220-18** Tiffany Densic moved that the Board of Education **approve the district's 2019 membership with the Wood County Economic Development Commission, as presented under Exhibit 8-D.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 221-18** Kent Murphree moved that the Rossford Board of Education **adopt the Resolution Authorizing the Purchase of School Buses from Bids Received by Ohio Schools Council, as presented under Exhibit 8-E.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 222-18** Sharon Belkofer moved that the Rossford Board of Education **approve the district's 2019 membership with the Ohio School Boards Association, as presented under Exhibit 8-F.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### RECOGNITION OF AUDIENCE PARTICIPATION:

**Rachel Kohl, Oak Street – Student pushed down, kicked, bullying**

### BOARD OF EDUCATION REPORTS:

#### Reports

**Sharon Belkofer – Legislative report**

**Dawn Burks – Recreation Board – Rudolph Run; Levy coming**

**Correspondence - None**

**Nice Job Notes - There were 14 Nice Job Notes sent this past month.**

### OPEN DISCUSSION

None

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### 2019 ORGANIZATIONAL MEETING AND BUDGET HEARING DATE DISCUSSION

The Board of Education, along with the Superintendent and Treasurer, discussed dates and times for the 2019 Organizational Meeting and Budget Hearing.

**223-18** Kent Murphree moved that the Rossford Board of Education **appoint Dawn Burks as President Pro-Tem for the Rossford Board of Education Organizational Meeting and Budget Hearing of January 14, 2019, at 6:30 p.m.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**224-18** Sharon Belkofer moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:15 p.m. to Discuss Pending or Imminent Court Action and the Treasurer's and Superintendent's Evaluations (as provided under Ohio Sunshine Law ORC Section 121.22)** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**The Board returned from executive session at 9:45 p.m.**

**225-18** Jackie Huffman moved that the Rossford Board of Education **authorize our legal council to reach out to the city and attempt to negotiate a resolution of the pending lawsuit with the city.** Kent Murphree seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic abstained, Jackie Huffman voted yes, Kent Murphree voted yes, and Dawn Burks voted yes. The President declared the motion carried.

**226-18** Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of December 17, 2018, at 9:46 p.m.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

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RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
PRESIDENT

ATTEST:

\_\_\_\_\_  
TREASURER

Next Regular Board Meeting:  
TBD  
Rossford Junior High School at Indian Hills  
Board Room  
401 Glenwood Road  
Rossford, OH 43460