

**ROSSFORD EXEMPTED VILLAGE SCHOOLS**  
**Board of Education Organizational Meeting and Budget Hearing of January 14, 2019**

**Rossford Junior High School at Indian Hills**  
**Board Room**  
**401 Glenwood Road**  
**Rossford, OH 43460**  
**6:30 p.m.**

**PROPOSED AGENDA**

			<u><b>Exhibit Number</b></u>
I.	Call the Board to Order by President Pro-Tem Dawn Burks (pledge to flag)		1
II.	Roll Call of the Board:		2
		<u>Present</u> <u>Absent</u>	
	Sharon Belkofer	_____	
	Dawn Burks	_____	
	Tiffany Densic	_____	
	Jackie Huffman	_____	
	Kent Murphree	_____	
III.	Election of Officers    [1-2]		3
	A. Nomination and Election of Officers		
	B. Approve Bond for President		
IV.	Designation of Meeting Places, Dates and Times    [3]		4
V.	Establishment of Service Fund    [4]		5
VI.	Board Member Compensation    [5]		6
VII.	Committee Appointments    [6-7]		7
	A. Recreation Committee		
	B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee/ Planning Committee		
	C. Penta Representative		
	D. Tax Incentive Review Council (Enterprise Zone/City)		
	E. Technology		
	F. Negotiations Committee		
	G. Policy Committee		
	H. District Leadership Team		
	I. Finance Committee		
	J. Facilities Committee		
	K. City Council		
	L. Safety Committee		
	M. Township Liaison		

**Exhibit Number**

VIII. Appointment of Legal Counsel(s) for the Ensuing Calendar Year	[8]	8
IX. Recommendations to Adopt Standing Authorizations for Year 2019	[9]	9
A. Advances on Tax Settlements		
B. Investments of Interim Funds		
C. Payment of Bills		
D. Employment of Temporary Personnel		
E. Appointment of Purchasing Agent		
X. Recognize the Two Bargaining Agents	[10]	10
XI. Budget, Fiscal Year 2020	[11]	11
XII. Confirming Rate Resolution	[12]	12
XIII. Open Discussion	[13]	13
XIV. Adjournment	[13]	14

***Next Regular Meeting:  
Monday, January 14, 2019  
Rossford Junior High School at Indian Hills  
Board Room  
401 Glenwood Road  
Rossford, OH 43460  
(Immediately following 6:30 p.m. Organizational  
Meeting and Budget Hearing)***

Upon request to the superintendent's secretary, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

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**MISSION STATEMENT**

To educate and graduate all students to become creative, productive  
and respected members of society

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**VISION STATEMENT**

Preparing and inspiring students to achieve excellence today, in college and  
career readiness in all future endeavors

**EXHIBIT NO. 1**                    ***Call the Board to Order by President Pro-Tem Dawn Burks***

President Pro-Tem Dawn Burks will call the meeting to order. Pledge to flag.

**EXHIBIT NO. 2**                    ***Roll Call of the Board***

	<u>Present</u>	<u>Absent</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 3**                    ***Election of Officers***

A. Nomination and Election of Officers

The President Pro-Tem will conduct the nominations and election process, after which, the new President will assume control.

**Nominations for President**

\_\_\_\_\_

\_\_\_\_\_

Elected President: \_\_\_\_\_

**Nominations for Vice President:**

\_\_\_\_\_

\_\_\_\_\_

Elected Vice President: \_\_\_\_\_

**EXHIBIT NO. 3**      ***Election of Officers, Continued*****B. Approve Bond for President**

The Board of Education must approve the issuance of a bond for the Board of Education President in the amount of \$20,000. (This is a normal procedure, which must be followed each year according to Ohio law.)

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the issuance of a bond for the President of the Board in the amount of \$20,000 as stipulated by Ohio law, as presented under Exhibit 3-B.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer

Dawn Burks

Tiffany Densic

Jackie Huffman

Kent Murphree

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**EXHIBIT NO. 4**      ***Designation of Meeting Places, Dates and Times***

At its annual Organizational Meeting, the Board of Education must set the dates, times and places of its regularly scheduled Board meetings. For the past several years, the Board has met on the third or fourth Monday of the month, with special meetings and changes in regular dates arranged as needed.

<u>Month</u>	<u>Dates</u>	<u>Location</u>
January	_____	RJHS at Indian Hills - Board Room
February	_____	RJHS at Indian Hills - Board Room
March	_____	RJHS at Indian Hills - Board Room
April	_____	RJHS at Indian Hills - Board Room
May	_____	RJHS at Indian Hills – Board Room
June	_____	RJHS at Indian Hills – Board Room
July	_____	RJHS at Indian Hills – Board Room
August	_____	RJHS at Indian Hills – Board Room
September	_____	RJHS at Indian Hills – Board Room
October	_____	RJHS at Indian Hills – Board Room
November	_____	RJHS at Indian Hills – Board Room
December	_____	RJHS at Indian Hills – Board Room

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education set the dates of its regular meetings on \_\_\_\_\_

at \_\_\_\_\_ p.m. in the Board Room at Rossford Junior High School at Indian Hills and it is further resolved that a meeting of the Board shall take place at the dates, times and places as scheduled unless appropriately changed by Board action, as presented under Exhibit 4.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 5**      ***Establishment of Service Fund***

The Board of Education has the authority to establish a Service Fund for use by the Board of Education. This fund is established to pay expenses of the Board of Education actually incurred in the performance of its duties, such as to attend seminars, state and local conferences, national conferences, etc.

The fund can be established in an amount of \$2.00 per Average Daily Membership (ADM), which would be  $\$2.00 \times 1624 = \$3,248$  or the Board could establish the fund at \$9,500. The Board of Education could also establish this fund anywhere between these two figures, if it so desires.

Over the years, the Board of Education has established its Service Fund at the highest rate. The Board has not expended funds anywhere near this figure; if you do not use the allotted money, it will always be available to be reappropriated.

It is recommended the Board establish the Service Fund at \$9,500.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education establish the Board of Education Service Fund in the amount of \$9,500 for 2019, as presented under Exhibit 5.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 6**      ***Board Member Compensation***

The law allows for Board member compensation of \$125 per meeting for returning Board members and \$112.50 for newly elected Board members (per Resolution 5-15 of the January 5, 2015, Organizational Meeting and Budget Hearing), with no limit on the number of meetings per year, unless a limit is established by the Board of Education.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education set the level of compensation per meeting for members in attendance at \$125 per meeting for returning Board members and \$112.50 for newly elected Board members (per Resolution 5-15 of the January 5, 2015, Organizational Meeting and Budget Hearing), with no limit on the number of meetings per year, unless a limit is established by the Board of Education, as presented under Exhibit 6.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 7**      ***Committee Appointments***

Committee assignments listed below should be filled at the Organizational Meeting. In the past, the Board President has appointed members of the Board to serve on these committees. The 2018 assignments have been as follows:

- A. Recreation Committee Representatives: Dawn Burks
- B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee,  
Subcommittee on Planning Representative: Sharon Belkofer (Tiffany Densic, alternate)
- C. Penta Career Center Representative: Ken Sutter (3-year term; appointed 1/9/17)
- D. Tax Incentive Review Council Representative (Enterprise Zone/City): Jackie Huffman
- E. Technology Committee: Kent Murphree
- F. Negotiations Committee: Tiffany Densic, Kent Murphree
- G. Policy Committee: Sharon Belkofer, Kent Murphree
- H. District Leadership Team (*formerly Vision Committee*): Sharon Belkofer, Tiffany Densic
- I. Finance Committee: Dawn Burks (Sharon Belkofer, alternate)
- J. Facilities Committee: Jackie Huffman, Kent Murphree
- K. City Council Liaison: Tiffany Densic
- L. Safety Committee: Tiffany Densic
- M. Township Liaison: Jackie Huffman (Sharon Belkofer, alternate)

**Year 2019 Appointments**

- A. Recreation Committee Representatives (1-year term):

\_\_\_\_\_

- B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee,  
Subcommittee on Planning Representative (1-year term):

\_\_\_\_\_ (alternate)

- C. Penta Career Center Representative (3-year term):

Ken Sutter (through 2020)

- D. Tax Incentive Review Council Enterprise Zone/City Representative (1-year term):

\_\_\_\_\_

- E. Rossford Technology Committee Representative (1-year term):

\_\_\_\_\_

- F. Negotiations Committee (1-year term):

\_\_\_\_\_

- G. Policy Committee (1-year term):

\_\_\_\_\_



**EXHIBIT NO. 7**      ***Committee Appointments, Continued***

**Year 2019 Appointments, continued**

H. District Leadership Team Representatives (*formerly Vision Committee*) (1-year term):

\_\_\_\_\_

I. Finance Committee (1-year term):

\_\_\_\_\_

(*alternate*)

J. Facilities Committee (1-year term):

\_\_\_\_\_

K. City Council Liaison (1-year term):

\_\_\_\_\_

L. Safety Committee (1-year term):

\_\_\_\_\_

M. Township Liaison (1-year term):

\_\_\_\_\_

(*alternate*)

If the Board desires to establish any other committees, this may be done at this time.

**EXHIBIT NO. 8**      ***Appointment of Legal Counsel(s) for Ensuing Calendar Year***

It is recommended the Board appoint legal counsels for the ensuing year.

Counsels recommended are Ohio School Boards Association; Scott Scriven, LLP; Spitler Huffman, LLP; Spengler, Nathanson, Heyman, McCarthy and Durfee; Squire, Sanders and Dempsey; and Bricker and Eckler.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve legal counsels, as presented under Exhibit 8.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 9**      ***Recommendations to Adopt Standing Authorizations for Year 2019***

It is recommended the following standing authorizations for the 2019 calendar year be approved by the Board of Education. Without such authorization from the Board, the Treasurer and Superintendent have no authority to carry out the duties listed below, which involve school finances and employment. The Board normally approves these authorizations each year at the Organizational Meeting.

**A. Advances on Tax Settlements:**

This authorizes the Treasurer to secure advances from the auditor when funds are available and payable to the district.

**B. Investments of Interim Funds:**

This authorizes the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.

**C. Payment of Bills:**

This authorizes the Treasurer to pay all bills within the limitation of the appropriations resolution as bills are received and when merchandise has been received in good condition.

**D. Employment of Temporary Personnel**

This authorizes the Superintendent to employ such temporary personnel as is needed for emergency situations. Such employments are to be presented for approval by the Board of Education at the next regular meeting.

**E. Appointment of Purchasing Agent:**

This authorizes the Superintendent to serve as the purchasing agent for the school district.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the standing authorizations for the 2019 calendar year, as presented under Exhibit 9.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 10**      ***Recognize the Two Bargaining Agents***

A motion follows for the Board to recognize the district's two bargaining agents, RACT (Rossford Association of Classroom Teachers) and OAPSE/AFSCME, Local #384 (Ohio Association of Public School Employees/American Federation of State, County, and Municipal Employees).

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education recognize the RACT and OAPSE/AFSCME, Local #384 as the two bargaining agents for the school district, as presented under Exhibit 10.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer

\_\_\_\_\_

\_\_\_\_\_

Dawn Burks

\_\_\_\_\_

\_\_\_\_\_

Tiffany Densic

\_\_\_\_\_

\_\_\_\_\_

Jackie Huffman

\_\_\_\_\_

\_\_\_\_\_

Kent Murphree

\_\_\_\_\_

\_\_\_\_\_

**EXHIBIT NO. 11**      ***Budget, Fiscal Year 2020***

It is recommended the Board of Education approve and adopt the budget for Fiscal Year 2020, as provided under separate cover.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve and adopt the budget for Fiscal Year 2020, as presented under Exhibit 11, and authorize the Board President to sign the budget as presented and approved, as presented under Exhibit 11.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 12**      ***Confirming Rate Resolution***

It is recommended the Board of Education approve and adopt the Confirming Rate Resolution as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve and adopt the Confirming Rate Resolution as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor, as presented under Exhibit 12.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 13      *Open Discussion***

*This space is reserved for open discussion.*

**EXHIBIT NO. 14      *Adjournment***

Motion to adjourn:

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education adjourn the Board Organizational Meeting and Budget Hearing of January 14, 2019.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

***Next Regular Meeting:  
Monday, January 14, 2019  
Rossford Junior High School at Indian Hills  
Board Room  
401 Glenwood Road  
Rossford, OH 43460  
(Immediately following 6:30 p.m. Organizational  
Meeting and Budget Hearing)***