



Who We Are

Goal of the Program

The end goal for students going through this program is to encourage them to explore their potential career before attending post-secondary education. This will allow students to understand the career inside and out before making life altering decisions.

Application

The application must be completed and turned into Ms. Phillips' room 1103 by:

Contact Us

Phone: 740-474-4846 ext. 48054
Email: morgan.phillips@cvcasd.com



Student Responsibilities

- Return signed contracts from parents and teachers to Ms. Phillips
- Work with the employer to create a schedule to complete the 16 required contact hours
- Vary times of the visits in order to not miss the same classes each week
- Communicate with the program coordinator should problems develop
- Contact classroom teachers regarding absences TWO school days in advance of absence
- Maintain good academic standing while participating in the program

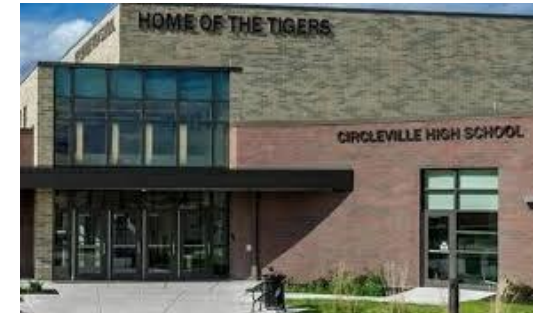
CAREER EXPLORATION PROGRAM

Circleville City Schools



Program Requirements

- COMMIT to the successful completion of the program
- Spend a total of 16 hours with the employer at his/her workplace
- Arrange transportation to and from the work site
- Keep a log of time and activity for each visit
- Maintain a journal, recording events, feelings, and learning experiences
- Be responsible for following directions and complete assigned tasks
- Prepare and present a final product or presentation demonstrating learned knowledge
- Write a thank you letter to employer
- Complete a self-evaluation upon completion of the program



Ground Rules

- Absences will be school related and not affect the students' absence hours
- It is the responsibility of the student to arrange completion of any missed assignments or quizzes prior to his/her absence

What is career exploration?

A program available for juniors and seniors to explore careers with practicing professionals. Qualifying students who successfully complete all program requirements and school responsibilities will earn $\frac{1}{4}$ credit hour toward graduation.

“Choose a job you love and you’ll never have to work a day in your life.”

- Confucius
