

## What to Bring When Registering a Student at Dickson County High School...

1. Proof that the person enrolling the student is the **legal** guardian. This includes
  - a. A copy of the birth certificate-This is required for verification of legal name of student and for proof of child's age.
  - b. Legal paperwork resulting from a divorce or change of custody.
2. Parents/legal guardians must reside in an area zoned for students to attend Dickson County High School. **THREE (3) PROOFS OF RESIDENCE** (proof of home ownership, rental agreement, driver's license, voter registration card, current utility bill, telephone bill, cable bill, etc)
3. You must have a Tennessee Immunization Record if you are coming from another state. You can obtain this by taking your child's current immunization record to the Dickson County Health Department in Dickson, TN (615-446-2839).
4. **COMPLETE PHYSICAL EXAMINATION BY SCHOOL ENTRANCE DATE**
5. Especially, when school is in session, a withdrawal form from the school the student is leaving. The address, phone and fax number for the school if not printed on the withdrawal form.
6. An entering freshman will also need a report card showing promotion to the ninth grade.
7. Please let us know if your child receives Special Education services so that we can request the appropriate records.

### Additional Helpful Documentation:

- Name of previous school including address, phone and fax number
- Unofficial Copy of Transcript or report card(s)
- Schedule from previous school
- Copy of Social Security Card- **OPTIONAL**

Students transferring from a non-public school may also be required to test before receiving credit from the aforementioned organizations.

We are excited that you have decided to become a part of our Cougar family! If you have any questions, please call us 615-446-9003.

Our course catalog is available to view on the website [www.dchs.dicksoncountyschools.org](http://www.dchs.dicksoncountyschools.org). Course selection will depend on the availability of the requested course(s).

Records can be faxed directly from the transfer school to 615-441-4135. We will send a request for official school records.