

Category: **Administration/Director of Special Education**

Date Posted: **3/31/2023**

Location: **Administrative Offices**

Date of Availability: **08/01/2023**

Date Closing: **04/07/2023**

- [Director of Special Education Job Description 2023.pdf](#)

**March 31, 2023**

**School Year: 2023-2024**  
**Location: Central Office**  
**Position: Director of Special Education**  
**Assignment: 260-day contract**  
**Applitrack Job ID: 1672**

*The Director of Special Education is an instructional leader who exhibits a focus on student achievement, believes in the capacity of all children to learn and succeed, and possesses the interpersonal skills to motivate and influence others to accomplish goals. Responsible for providing leadership for all aspects of the district's Special Education program.*

**Qualifications:**

- Master's degree in Education with emphasis in special education from an accredited college or university required
- Appropriate State of Ohio administrative license
- Evidence of successful experience in administration or related field, 3-5 years of experience as a teacher, with program coordination and supervisory experience preferred; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities
- Acceptable report on required BCI/FBI background investigations
- Such alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

**Required Knowledge, Skills and Abilities:**

- Excellent oral and written communication skills and public presentation skills
- Exceptional strategic, analytical and critical thinking skills
- Strong time-management and organizational skills
- Strong collaboration, facilitation, and interpersonal skills
- Knowledge of child and adolescent development and best practice pedagogy
- Knowledge of core components of instructional leadership
- Knowledge of Ohio School Law

**Please review the attached job description for more information about this opportunity.**

**Applications will only be accepted via AppliTrack.** Please be advised that we will no longer accept letters of interest for positions in a paper format, nor will they be accepted in an email.

**Applications accepted as follows:**

Internal/External Applications Accepted:

March 31, 2023

Deadline for all applications:

April 7, 2023

**EQUAL OPPORTUNITY EMPLOYER**

The Cuyahoga Falls Board of Education has dedicated itself to providing equal admission opportunities, equal education opportunities, and equal employment opportunities. It is the policy of the Board that no staff member, or candidate for a position, in this district shall, on the basis of race, color, religion, military status, national origin, creed or ancestry, age, sex, actual or perceived gender, actual or perceived sexual orientation, marital status, disability, or genetic information be discriminated against. Upon request to the Director of Human Resources, the District shall make reasonable accommodations for a person with a disability to be able to participate in this process. Preferential consideration will be given to those applicants who are properly certified/licensed, and have met all federal and state statutory requirements of "highly qualified," in the core academic areas. All applicants must apply for the position and submit any supporting materials via the AppliTrack system. Simply click on the employment button on the district web site then go to "All Vacancies." If you wish to apply for this vacancy, click on "Apply," and complete the online application. If you are an internal candidate, please apply under Internal Candidates.