

---

# ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

## Board Meeting Minutes

November 21, 2023

---

THE ADAMHS BOARD MEETING OF NOVEMBER 21, 2023, WAS CALLED TO ORDER AT 4:00PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS ESTABLISHED.*

**BOARD MEMBERS PRESENT:** Lisa Crescimano, Chair, Celine Hemminger, Alexis Koch, Nancy Martin, Nancy McKeen, Steve Poggiali, Herman S. Robinson

**BOARD MEMBERS ABSENT:** Rob Quinn, Vice Chair, Tom Tucker, Adrienne Gibbs

**STAFF PRESENT:** Diane Taylor, Bethany Parnell, Alyssa McGue, Caleb Stidham

**GUEST ANNOUNCEMENTS:**

- Brenda Baum from Erie Shore Network will soon be looking at potential candidates for the therapy dog that they were fundraising for.
- Karen Russell from Firelands Counseling was excited to announce that since July, training within the agency's staff has increased significantly since the onset of COVID-19.
- Chris Ruff from Sandusky Artisans Recovery Community Center wished everyone a Happy Thanksgiving and announced that the agency will be open for the holiday and serving food and fellowship to anyone interested in attending. Also, on December 18<sup>th</sup> they will be hosting their annual Christmas party, "Christmas for the Kids". New this year will be referral forms for the event to ensure there is enough gifts for all children in attendance.

**APPROVAL OF MINUTES, SECRETARY'S REPORT:**

**October 17, 2023, Board Meeting Minutes**, Steve Poggiali moved to accept minutes as presented, second by Celine Hemminger. All members voted in favor.

**COMMITTEE REPORTS:**

- The Planning Committee met on Tuesday, November 7, 2023, at 9:00am.
- The Finance Committee did not meet during the month of November.

**EXECUTIVE DIRECTOR'S REPORT:**

1) **REVIEW OF 2022-23 FATALITY REVIEW AGGREGATE DATA:**

- Diane handed out the 2022-23 Fatality Review Report that was created by the Erie County Health Department and reviewed some of the data with Board members. The goal of reviewing this report was to better understand the outcomes, as well as exploring what things can be done differently to reduce the number of fatalities. Suggested potential strategies included outreach and education to the community.

**2) MRSS RFP REGIONAL SERVICES:**

- MRSS is a mobile crisis intervention team for youth. Currently, the State is putting this initiative on hold to review the design of the program and ensure that all regions of Ohio have access to these services. Collectively, ADAMH Boards within Ohio agreed that the current strategy was not favorable, especially for smaller counties like Erie. More information will be given to the Board once it becomes available.

**3) RIDE ALONG UPDATE:**

- Diane invited Karen Russell from Firelands Counseling to give an update about their Ride Along Program partnership with the Erie County Sheriff's Office. Karen reported that a new deputy has been hired to replace Deputy Chad Henderson, who has been assigned to the program, and is in the process of being trained. There is an office allocated for the deputy at Firelands Counseling, and an MOU is currently being reviewed between agencies. There was a small delay with the cruiser that will be used, but all equipment has been ordered. Currently, there are about 40 clients that have been selected to participate in the program. The goal is to have the program running by the end of January.

**4) OHIOMHAS DIRECTOR CHANGES:**

- Current OhioMHAS Director, Lori Criss has resigned. A replacement for her position has not yet been announced. Jonathan Baker will serve as Interim Director until a permanent replacement has been made.

**5) 340 WORKGROUP UPDATE:**

- Ohio Revised Code 340 is a chapter within the Ohio Revised Code (ORC) and used as a guideline for Alcohol, Drug addiction, and Mental Health Services. One section the State has been recently focusing on is the 120-Day Notice that requires the board to provide written notice to contracted entities within one-hundred-twenty days of any significant changes in contract/non-renewals.

**6) DECEMBER ALL-PROVIDER MEETING (BRAINSTORMING FOR ONE OHIO):**

- Just a reminder that the next Quarterly All-Provider Meeting will be held Thursday, December 21 at the Erie County Health Department from 1-3pm. Important updates on the OneOhio topic will be discussed.

**7) ONE-TIME BONUS:**

- Following the procedures of Erie County, the ADAMHS Board full-time staff will receive a one-time retention bonus of \$1,200, and permanent part-time employees will receive a prorated share of \$1,200. A 3% raise in base salary will also be applied, effective the first week of January 2024.

**Motion to Approve the One-Time Bonus & 3% Increase in Base Salary for Bethany Parnell, Alyssa McGue, and Caleb Stidham (effective the first pay of January 2024) made by Nancy McKeen and seconded by Alexis Koch. Motion carried by unanimous vote.**

8) **ERIE COUNTY GOSH AMENDMENT:**

- The Board received notification that The Mental Health Recovery Board of Clark, Greene & Madison Counties will no longer be hosting GOSH services at the end of Fiscal Year 2024. Moving forward, the Board will contract with the Fairfield ADAMH Board who will take over hosting GOSH services. An amended contract with The Mental Health Recovery Board of Clark, Greene & Madison Counties will need to be signed to end the agreement earlier than what is already in the contract.

**Motion to Amend the Contract with The Mental Health Recovery Board of Clark, Greene & Madison Counties** made by Steve Poggiali and seconded by Celine Hemminger. Motion carried by unanimous vote.

**COMMUNITY RELATIONS COORDINATOR REPORT:**

1) **BEACON PROPERTY UPDATE**

- No update currently.

**FINANCIALS:**

Bethany Parnell, CFO, reviewed the FY2023 and FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, Docket, and Revenue Sources.

**Motions Requiring Action:**

- **Approval of monthly Bills to be Paid in September, Resolution No. 11-2024-01**, Whereas, the attached **November Financial Transaction Report** has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the October Financial Transaction Report. **Total amount approved was \$333,876.38** second by **Nancy Martin**.

**Rollcall vote for monthly Bills to be Paid in November 11-2024-01:** Celine Hemminger, yes; Nancy Martin, yes; Alexis Koch, yes; Herman S. Robinson, yes; Steve Poggiali, yes; Nancy McKeen, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of Transfer of Funds: Resolution No. 11-2024-02**, to transfer **\$27,000** to the **Erie County Adult Probation and Erie County Adult Drug Court**, **RESOLVED** by Lisa Crescimano, second by **Herman S. Robinson**.

**Rollcall Vote for Transfer of Funds 11-2024-02:** Nancy McKeen, yes; Alexis Koch, yes; Steve Poggiali, yes; Nancy Martin, yes; Celine Hemminger, yes; Herman S. Robinson, yes; Lisa Crescimano, yes. **Resolution carried.**

MEETING ADJOURNED AT 4:39 PM

SIGNATURE

