



The regularly scheduled meeting of the Alcohol, Drug Addiction, Mental Health Services Board of Erie County was held on **November 19, 2024**, at 247 Columbus Avenue, Sandusky, Ohio.

**CALL TO ORDER**

THE ADAMHS BOARD MEETING OF **NOVEMBER 19, 2024**, was CALLED TO ORDER at **4:04 P.M.** by Steve Poggiali, Chair. The Presence of a Quorum was established.

**BOARD MEMBERS PRESENT.**

Steve Poggiali, Celine Hemminger, Lisa Crescimano, Rev. Herman S. Robinson, Nancy McKeen, Nancy Martin, Thomas Tucker

**BOARD MEMBERS ABSENT.** Adrienne Gibbs, Alexis Koch, Rob Quinn

**STAFF PRESENT.**

Diane Taylor, Alyssa McGue, Caleb Stidham, Cheryl Huss

**GUESTS PRESENT.**

Brenda Baum (Erie Shores Network); Henrietta Whelan (Bayshore Counseling); Karen Russell (Firelands Health); Mary Supina (Sandusky Artisans); Melissa Fowler (Bayshore Counseling); Victoria Orshoski (NAMI)

**WELCOME**

**GUEST ANNOUNCEMENTS**

- Mary, Sandusky Artisans: Open on Thanksgiving Day and will serve 12-2:00 p.m. meal.
- Victoria, NAMI: Fall Session has started. In Our Own Voice presentations have started.

**APPROVAL OF MINUTES**

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE THE <b>OCTOBER 15, 2024, MEETING MINUTES OF THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.</b>		
<b>Motion Made by:</b>	Lisa Crescimano	<b>Seconded:</b>	Celine Hemminger

**COMMITTEE REPORTS**

**PLANNING COMMITTEE CHAIR REPORT.**

Nancy Martin, Planning Committee Chair gave report from the November 5, 2024 meeting.

- Diane will be presenting what she and Nancy had discussed regarding the RFP Recommendations.

**FINANCE COMMITTEE.**

No meeting in the month of November.

## EXECUTIVE DIRECTOR REPORT

### 1) BYLAWS

Cheryl inquired if there were any questions or concerns regarding the revised ByLaws that were distributed to the Board via email on October 16, 2024, for their review. There was no further discussion required.

### APPROVAL OF BYLAWS

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE THE <b>BYLAWS</b> OF THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
Motion Made by:	Thomas Tucker	Seconded:	Lisa Crescimano

### 2) LEVY PASSED

Diane expressed her gratitude to the Board Members, Support Staff and Guests for their support during the Levy campaign, which was instrumental in ensuring the levy passed.

### 3) OHIOMHAS AUDIT

Alyssa discussed the audit process. Diane and Alyssa conducted a preliminary review and have an action plan to redact or provide any additional information as required. They will present the outcomes to the Board upon completion. The audit is anticipated to be completed by the end of November.

### 4) sos

The funding has been reduced to support the services provided. Across the state, there are many cuts in funding. Diane informed the Board that Bayshore received OneOhio funding for Prevention, and Artisans received funding for Peer Support. Therefore, Diane will be reviewing with them on how to balance out any gaps in coverage. Road To Hope's funding was significantly cut. Diane believes that the innovative program funding can help cover the gaps created by these cuts. It will be a challenge, but Diane believes they can meet it.

### 5) GRANT UPDATES/RECOMMENDATIONS/APPROVAL NEEDED

Diane reviewed the RFP requests and explained that she and Nancy Martin met to discuss the proposals following the Planning Committee meeting. After their discussion, they both agreed that a community collaboration is needed to address training, identify gaps, and establish a consensus on the county's top priorities before funding is allocated. Therefore, she did not approve all proposals, reduced some of the requested funding, and engaged in discussions with both Bayshore and Fireland's regarding their proposals. Additionally, she prefers to speak with the Health Department about training funds to help the community, so she will be discussing their proposal with them.

A document was shared with the Board that included the requesting agency, the request, recommendations, and the service(s) to be provided. The next steps will be:

establishing MOUs, completing necessary paperwork, and setting up meetings with individuals to specify the requirements for quarterly reports with objectives.

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE <b>the RFP Recommendations</b> AS PRESENTED TO THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
<b>Motion Made by:</b>	Lisa Crescimano	<b>Seconded:</b>	Thomas Tucker

We have received four grants and will be meeting with SAMHSA on Wednesday, November 20<sup>th</sup>, for a question-and-answer session to learn more about the requirements of the AOT Grant. Alyssa will attend finance training meetings to ensure we can obtain funding and distribute allocations to providers.

### FISCAL MANAGER REPORT.

Alyssa McGue, Fiscal Manager, reviewed the FY2025 board revenues, expenses, cash balance summary, changes in fund balances, docket, then and now resolution.

\*Alyssa will need to check with the Erie County Auditor regarding the OHMHAS State Allocations that may need a revised certificate of available resources from county auditor.

### Establishment of New Funds for AOT and BJA Grants.

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE <b>ESTABLISHMENT OF NEW FUNDS FOR AOT AND BJA GRANTS</b> AS PRESENTED TO THE ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
<b>Motion Made by:</b>	Lisa Crescimano	<b>Seconded:</b>	Thomas Tucker

- Revised 2025 revenues and appropriations

### Approve the Supplemental Appropriations.

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE <b>SUPPLEMENTAL APPROPRIATIONS</b> AS PRESENTED TO THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
<b>Motion Made by:</b>	Lisa Crescimano	<b>Seconded:</b>	Thomas Tucker

### MOTIONS REQUIRING ACTION.

The Chair called for motion(s) to approve the following Resolutions:

Motion	<b>RESOLUTION 11-2025-01.</b> The Fiscal Manager's Report on <b>EXPENDITURES AND VOUCHERS PROCESSED</b> for payment during <b>November 2024</b> in the amount of <b>\$505,576.16</b> . ROLLCALL AS INDICATED. RESOLUTION CARRIED.		
<b>Motion Made by:</b>	Steve Poggiali	<b>Seconded:</b>	Lisa Crescimano

<b>ROLLCALL</b>		
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker
Yes_ Steve Poggiali		

Motion	<b>RESOLUTION 11-2025-02.</b> To approve the <b>THEN AND NOW, \$29,632.78.</b> ROLLCALL AS INDICTED. RESOLUTION CARRIED.
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<b>Motion Made by:</b>	Steve Poggiali	<b>Seconded:</b>	Thomas Tucker
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<b>ROLLCALL</b>		
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker
Yes_ Steve Poggiali		

Motion	<b>RESOLUTION 11-2025-03.</b> To approve the <b>Revise 2025 Annual Appropriations and Revenues.</b> ROLLCALL AS INDICTED. RESOLUTION CARRIED.
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<b>Motion Made by:</b>	Steve Poggiali	<b>Seconded:</b>	Nancy Martin
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<b>ROLLCALL</b>		
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker
Yes_ Steve Poggiali		

**THE MEETING ADJOURNED AT 4:43 p.m.**

CHAIR SIGNATURE 