
ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

Board Meeting Minutes

July 18, 2023

THE ADAMHS BOARD MEETING OF JULY 18, 2023, WAS CALLED TO ORDER AT 4:05PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS NOT ESTABLISHED UNTIL 4:10PM.*

BOARD MEMBERS PRESENT: Lisa Crescimano, Adrienne Gibbs, Nancy Martin, Steve Poggiali, Rob Quinn

BOARD MEMBERS ABSENT: Celine Hemminger, Nancy McKeen, Herman S. Robinson, Tom Tucker

STAFF PRESENT: Diane Taylor, Bethany Parnell, Alyssa McGue, Caleb Stidham

EXECUTIVE DIRECTOR'S REPORT: Diane started the meeting by updating members about the State Budget and Board Size, but a quorum was not established until 4:10pm. The following minutes reflect what was discussed after quorum was met:

1) **VETERAN'S COURT:**

- The Veteran's Administration approached Diane to seek collaboration in creating a Veteran's Court, and a meeting with Judge Tygh M. Tone was conducted to collaborate on ideas on how this could be achieved. Important factors in considering this type of court are time and commitment, including involvement of a judge that is willing to partake in a program such as this. Judge Tone is very interested in being involved with this court, and he, along with his magistrate, plans to research what next steps need to be taken.

2) **RIDE ALONG PROGRAM UPDATE:**

- Diane and Karen Russell, from Firelands Counseling & Recovery Services, plan to meet in August to further discuss how this program would work. A grant was written by Diane to help purchase the vehicle that would be utilized with this program but was rejected by OhioMHAS.

3) **DEATH AT BEACON HOUSE:**

- A resident that was residing in an apartment at Beacon House unfortunately passed away. Diane filled out an Unusual Incidence report and sent it off to the State. This client's apartment, and three others are now vacant.
- Caleb also gave an update on the process that is currently in place to potentially sell the Beacon House apartments in the future.

GUEST ANNOUNCEMENTS:

- Mary Supina from Sandusky Artisan's handed out flyers for the next upcoming "Soberoke" event and Recovery Walk that will be held in September.

APPROVAL OF MINUTES, SECRETARY'S REPORT:

June 20, 2023, Board Meeting Minutes, Rob Quinn moved to accept minutes as presented, second by Steve Poggiali. All members voted in favor.

COMMITTEE REPORTS:

- The Planning Committee did not meet during the month of July.
- The Finance Committee did not meet during the month of July.

COMMUNITY RELATIONS COORDINATOR REPORT:

1) **MARKETING UPDATE**

- Caleb gave an update that a decrease has been established in the amount of funding that will be spent on advertising to help prepare for the 2024 Levy and saving more funds for that.

FINANCIALS:

Bethany Parnell, CFO, reviewed the FY2023 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Revenue Sources.

Motions Requiring Action:

- **Approval of monthly Bills to be Paid in July, Resolution No. 07-2023-01**, Whereas, the attached *July Financial Transaction Report* has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the July Financial Transaction Report. **Total amount approved was \$437,480.37** second by **Nancy Martin**.

Rollcall vote for monthly Bills to be Paid in July: Adrienne Gibbs, yes; Nancy Martin, yes; Steve Poggiali, yes; Rob Quinn, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of THEN and NOW: Resolution No. 07-2023-02**, WHEREAS, the attached schedule of payment is requested to be paid without existence of a prior approved contract or order, and is in excess of \$3,000 or insufficient unencumbered funds; **Lisa Crescimano** RESOLVED, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code. **Total amount approved was \$18,831.19** second by **Steve Poggiali**.

Rollcall Vote for Then and Now Resolution: Rob Quinn, yes; Steve Poggiali, yes; Nancy Martin, yes; Adrienne Gibbs, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of Transfer of Funds: Resolution No. 07-2023-03**, to transfer **\$75,000** to the **Erie County Adult Drug Court – Judge Tone, Common Pleas Court**, RESOLVED by Lisa Crescimano, second by Steve Poggiali.

Rollcall Vote for Transfer of Funds 07-2023-03: Steve Poggiali, yes; Rob Quinn, yes; Nancy Martin, yes; Adrienne Gibbs, yes; Lisa Crescimano, yes. **Resolution carried unanimously.**

- **Approval of Transfer of Funds: Resolution No. 07-2023-04,** to transfer **\$75,000** to the **Erie County Juvenile Court** RESOLVED by Lisa Crescimano, second by Steve Poggiali.

Rollcall Vote for Transfer of Funds 07-2023-04: Nancy Martin, yes; Adrienne Gibbs, yes; Rob Quinn, yes; Steve Poggiali, yes; Lisa Crescimano, yes. **Resolution carried unanimously.**

FINANCE MEETING SCHEDULE:

- 1) Bethany suggested that the Finance Committee meet bi-monthly on every *even* month, instead of the previously proposed meeting on each odd month. When considering the timeline for when the budget needs to be submitted to the county, it was determined that meeting on the even month would be better suited. The next Finance Committee Meeting will now be in August.

MEETING ADJOURNED AT 4:40 PM

SIGNATURE

