



The regularly scheduled meeting of the Alcohol, Drug Addiction, Mental Health Services (ADAMHS) Board of Erie County was held on **December 10, 2024**, at Erie County Office Building, 247 Columbus Avenue, 3rd Fl. Sandusky, Ohio 44870.

CALL TO ORDER

THE MEETING was CALLED TO ORDER at **4:10 P.M.** by Steve Poggiali, Chair.
The presence of a quorum was established.

ANNOUNCEMENT

Alexis Koch tendered her resignation from her Board following a telephone discussion with another Board member on December 10, 2024.

BOARD MEMBERS PRESENT

Steve Poggiali, Adrienne Gibbs, Celine Hemminger, Lisa Crescimano, and Nancy Martin

BOARD MEMBERS ABSENT

Rev. Herman S. Robinson, Nancy McKeen, Rob Quinn, and Thomas Tucker

STAFF PRESENT

Diane Taylor, Alyssa McGue, and Cheryl Huss

GUESTS PRESENT

Henrietta Whelan (Bayshore Counseling); Karen Russell (Firelands Health); and Mary Supina (Sandusky Artisans)

WELCOME

GUEST ANNOUNCEMENTS

* Mary, Sandusky Artisans: 12:00-2:00 p.m. Christmas Day Meal to be served.

APPROVAL OF MINUTES

MOTION	The Board Chair requested a motion to approve the minutes of the November 19, 2024 , meeting of the Alcohol, Drug Addiction, Mental Health Services Board of Erie County. The motion was carried.		
Motion Made By:	Lisa Crescimano	Seconded By:	Nancy Martin

COMMITTEE REPORTS

PLANNING COMMITTEE CHAIR REPORT

Due to the absence of Nancy Martin, Planning Committee Chair, at the December 3, 2024 meeting. Steve Poggiali attended and deferred the report to Diane.

FINANCE COMMITTEE.

No meeting was held in the month of November.

EXECUTIVE DIRECTOR REPORT

1) SOS-PAYBACK

- SOS, previously known as SOR, Diane noted that if we do not use the funds, we will lose the funds for 2024 due to the stipulation that we cannot carryover from the previous fiscal year.
- \$367K will be allocated.
- Diane is meeting with providers to discuss a balanced budget. The providers are working on a reduced amount from what they had previously requested.
- She would like to submit the narrative by Friday, Dec. 13, 2024, even though not due until the end of December.
- Diane is hopeful she will hear something regarding funding by January and/or February.

2) REQUEST FROM FIRELANDS

- Tracey sent correspondence to Diane about challenges with telehealth services reimbursement. Medicaid, which previously covered this service, will no longer pay for telehealth and prefers face-to-face interactions.
- Firelands would like to know if the Board could help reimburse the \$135k that Medicaid has stated they will not approve.
- Firelands will continue to work on fulfilling the claims, but Tracey wanted to give the Board a heads-up that they may be asking for assistance.

3) BEACON

- Diane reported that out of three clients, one has found an apartment.
- She keeps moving the deadline because she doesn't want to decide that the clients have to go the shelter.
- Due to a housing crisis in Erie County, she is still taking the stance that she will not put them out.
- However, there is one client she believes she will have to evict through legal process due to non-payment of rent and the tenant's refusal to leave.

4) BOARD SIZE

- Diane informed the board that they have a choice to either maintain the current minimum number of 9 board members or expand to a maximum of 14.
- She would like the members to consider this so it can be a discussed in detail at the next board meeting.

5) HEALTH DEPARTMENT/ANNUAL ASSESSMENT

- The Health Department approached Diane regarding the outcomes of the Annual Assessment.
- They contracted with Firelands BGSU to write and present the report.
- They asked if the Board would be interested in an educational presentation, which would also meet the Board's requirement.
- This mental health education/training would last one hour.
- We will ask for the presentation to occur in January or February 2025.

6) REGIONAL/STATE UPDATES

- OACHBA January legislative day will discuss an increase in GL allocation to the Board.
- In past years, some of funds were not received and allocated as designated.
- There will be a discussion about allocation increases for the line item 142 for the Boards.

7) FINAL AUDIT RESULT

- The audit has been completed, and there was an exit conference call.
- There were two findings:
 1. PII: one of the invoices had a name/SSN that was not redacted.
 2. Best practice: An invoice should be paid within 30 days, but one was not paid in a timely manner.

FISCAL MANAGER REPORT

Alyssa McGue, Fiscal Manager, reviewed the FY2025 board revenues, expenses, cash balance summary, changes in fund balances, and docket prior to the meeting and presented them during the meeting.

MOTIONS REQUIRING ACTION

The Board Chair called for motion(s) to approve the following Resolutions:

Motion	RESOLUTION 12-2025-01 The Fiscal Manager’s Report on Expenditures and Vouchers Processed for payment during December 2024 in the amount of \$388,376.34 . Protocol: Roll Call Vote . Resulted: Resolution Carried .		
Motion Made by:	Steve Poggiali	Seconded by:	Lisa Crescimano
ROLL CALL VOTE			
YES_ ADRIENNE GIBBS	YES_ CELINE HEMMINGER	YES_ LISA CRESCIMANO	
ABSENT_ NANCY MCKEEN	YES_ NANCY MARTIN	ABSENT_ REV. ROBINSON	
ABSENT_ ROB QUINN	ABSENT_ THOMAS TUCKER	YES_ STEVE POGGIALI	

Motion	APPROVAL OF PERRY proTECH The Board Chair asked for a motion to approve the Perry proTECH for the HP printer/copier/fax machine 5-year contract . Protocol: Motion . Resulted: Motion Carried .		
Motion Made by:	Lisa Crescimano	Seconded by:	Celine Hemminger

ADJOURNMENT

The meeting adjourned AT 4:40 p.m.

BOARD CHAIR SIGNATURE 