



The regularly scheduled meeting of the Alcohol, Drug Addiction, Mental Health Services Board of Erie County was held on **August 20, 2024**, at 247 Columbus Avenue, Sandusky, Ohio.

CALL TO ORDER

THE ADAMHS BOARD MEETING OF **AUGUST 20, 2024**, was CALLED TO ORDER at **4:01 P.M.** by Steve Poggiali. *The Presence of a Quorum was established.*

BOARD MEMBERS PRESENT.

Lisa Crescimano, Celine Hemminger, Nancy McKeen, Nancy Martin, Steve Poggiali, and Tom Tucker

BOARD MEMBERS ABSENT. Adrienne Gibbs, Alexis Koch, Rev. Herman Robinson, Rob Quinn

STAFF PRESENT.

Diane Taylor, Alyssa McGue, Caleb Stidham, Cheryl Huss

GUESTS PRESENT.

Henrietta Whelan and Melissa Fowler (Bayshore Counseling); Karen Russell (Firelands Health); Mary Supina (Sandusky Artisans)

WELCOME

GUEST ANNOUNCEMENTS

- o Mary Supina, Sandusky Artisans Recovery Center: Fliers for the upcoming 11th Annual Recovery Walk on September 14.

APPROVAL OF MINUTES

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE THE AUGUST 20, 2024, MEETING MINUTES OF THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
Motion Made by:	Tom Tucker	Seconded:	Nancy McKeen

COMMITTEE REPORTS

PLANNING COMMITTEE CHAIR REPORT.

Steve Poggiali no quorum for August 6, 2024; chair advised to discuss agenda at full board meeting.

FINANCE COMMITTEE.

The Finance Committee met on August 13, 2024. Tom Tucker gave report in lieu of Rob Quinn, Chairs' absence.

EXECUTIVE DIRECTOR’S REPORT

1) REVISED FY25 BUDGET

- **VOA Funding.** Any day per diem rate for VOA more funding carryover due to them not submitting billing. Email was sent to let VOA know that there has been 178 days since last billing. VOA has hired someone to help with billing submission. Every month they do not submit billing, the Board will not be able to pay them per contract. The carryover funding will be larger than anticipated due to the VOA missing the submission of their billing per month.

- **Contingency Funds.** Discussion in the past we have discussed contingency funds. A contingency budget for additional reserve for any unforeseen circumstances. Current fund balance is \$6,011,000; average for the last few months expenditures has been about \$250K. A \$1,265,000 is an estimated surplus; with an estimated fund balance of \$4,262,000.

- **Reserve Funds.** Diane proposed to have a reserve of \$2M and instead of a designated \$100k start-up programs funds that we have presently, she would like the Board to change the amount to \$600k for aggressive for RFP proposals/contingency program. For providers requesting start-up funds, they would need to have a contingency plan on how to continue the program – this would have to be part of the proposal. Lisa asked if Diane would like the Board to approve a reserved fund; this would have to be separate funds, not general funds. This will need a motion with a roll call to approve the increase from \$100k to \$600k. It was also discussed that reserve funds will need to specify what funding resources will be used for future operating expenses with analysis. It was also discussed about the Levy on the ballot in 2024 and 2025; and, Lisa requested that there should be a cost analysis to determine if the second levy .5mil which is a replacement is actually needed on the ballot for future elections.

Motion	Chair called for motion to approve the revised FY2025 budget for a Reserve Fund specifically for Future Operating Expenses with a cost analysis to be done in the next year. ROLLCALL AS INDICTED. MOTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Nancy McKeen
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

2) IN-SERVICE FOR BOARD

- Diane reminded Board about requirements for in-service. There are trainings on-line. New Director, Liz from OACBHA, could come in to facilitate training. Nancy M. suggested that Liz could present by identifying trends or any on-going questions or protocols in the behavioral health field for now and into the future.

3) JUDGE DeLAMATRE, ERIE COUNTY COMMON PLEAS COURT, JUVENILE DIVISION LETTER

- Would like to see if we can meet to discuss treatment services in detention. A few incidents have occurred most recently; we are seeing more youth in suicide supervision. Judge is expressing some interest in providing services to youth in his court.

4) UPDATE FOR OVERDOSE AWARENESS

- Purple Prevention Bags will be handed out at two events: Project Noelle and the S.A.R.C.C. Recovery Walk. The Prevention Bags will include the Addiction & Recovery Book, Deterra Bags, Lock Bags, gas cards, fliers from Providers and the ADAMHS Board with valuable information. We received \$14k from OHMAS for overdose awareness. \$5k for radio and publication; and \$9k for the prevention bags.

5) WEEK OF APPRECIATION 9/27/2024

- Appreciation for the providers/staff to thank them for their support and services in Erie County. We are in the planning stages for \$1500. Any suggestions are appreciated.

6) COST SHARING W/JOB & FAMILY SERVICES

- Diane was asking if the Board could help support a 3-month contract based on the Firelands results of the re-evaluation for a 15-year-old individual with multiple diagnosis.
 - It would be \$7,160 for 30 days with the shared partnership of Job and Family and DD.
 - She asked that the Board sign a 3-month contract with the stipulation that she will seek an independent contractor to evaluate the individual's need for mental health services at the end of the 3-month contract. At this time, information given to Diane was the school was not helping with funding.
 - Board is asking for her to look further into school funding. Will need to know for future what the school district is contributing to funding before any additional funds are to be distributed.

Motion	Chair called for motion to approve the Allocation of Funds for the 3-month contract. ROLLCALL AS INDICTED. MOTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Tom Tucker
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

7) UPDATE ON LEVY

- Caleb: still waiting for the State to approve. 0.5 mil 5-year replacement; 0.7 mil 10 yr analysis to determine if we will be seeking levy funds for FY2026.
- The substantial change from being a joint board to a single county board is how it is displayed.

- Proposed tax levy renewal Erie County, Ohio a majority affirmative act for passage. No mention of the ADAMHS Board. It does describe that it is for purpose of addiction and mental services provided.
- We will need to think through how to advertise. \$50k is the budget to advertise the levy. Lisa does not think signs are necessary. Caleb suggested a purple sign to signify the Recovery aspect. We still do not have an issue #. Maybe run with the issue # and have a good push after Labor Day with radio/digital.

8) STATE CAPITAL BUDGET

- No priorities. No request for FY2025.

9) REGIONAL UPDATE

- In partnership with BGSU, Youth & Adult Community Health Assessments were conducted in Erie County and are nearing completion for Mobile Response and Stabilization Services (MRSS).
- This assessment process included the survey of youth, grades 7-12, through five participating school districts in Erie County; a county-wide Adult Assessment; listening sessions for focus groups including the African American community, low-income individuals, and the LGBTQ+ community conducted by facilitators from BGSU; and a community leader survey.
- The release of the final reports and data will be held in the early fall.
- The cost of the survey development and activities, listening sessions, data collection and analysis and the comprehensive report development totals \$94,300. This cost is being supported through dollars provided by the Erie County Health Department, Community Health Center, Firelands Health; and, the commitment of the ADAMHS Board with a request in the amount of \$25,000.
- The goal of these assessments is to identify health issues and needs within the community, which will inform future health initiatives and resource allocation.
- The final reports and data are expected to be released in early fall.

10) PLANNING CHAIR, REPLACEMENT

- Discussion of the replacement for Planning Committee Chair led to **Nancy Martin** being nominated by Steve Poggiali. Motion Carried.

Motion	Chair called for motion to approve Nancy Martin as the Planning Committee Chair. MOTION CARRIED.		
Motion Made by:	Steve Poggiali	Seconded:	Nancy McKeen

FISCAL MANAGER REPORT.

Alyssa McGue, Fiscal Manager, reviewed the FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Docket.

MOTIONS REQUIRING ACTION. Chair called for motion(s) to approve the following Resolutions:

Motion	RESOLUTION 08-2025-01 The Fiscal Manager's Report on Expenditures and Vouchers Processed for payment during August 2024 in the amount of \$340,675.53 . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Tom Tucker
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

Motion	RESOLUTION 08-2025-02. To approve the THEN AND NOW in the amount of \$280,384.87 . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Celine Hemminger
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

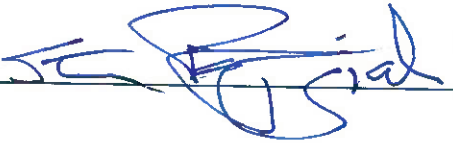
Motion	RESOLUTION 08-2025-03. To approve transfer \$75,000 to the Erie County Adult Drug Court . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Nancy Martin
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

Motion	RESOLUTION 08-2025-04. To approve transfer \$75,000 to the Erie County Juvenile Court . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Nancy McKeen
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

Motion	RESOLUTION 08-2025-05. To approve the advancement of funds for 2024 Annual Appropriations in the amount of \$62,626 . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Lisa Crescimano	Seconded:	Celine Hemminger
Rollcall			
Absent_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Absent_ Rev Herman Robison	
Absent_ Rob Quinn	Yes_ Tom Tucker	Yes_ Steve Poggiali	

Diane made an announcement that we will be having a financial audit by OHMAS. This will be the first time that Erie County Board will be part of this audit process and would like Lisa to participate in a zoom meeting on Wednesday, August 28. Lisa accepted.

THE MEETING ADJOURNED AT 4:51 P.M.

CHAIR SIGNATURE  _____