
ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

Board Meeting Minutes

August 15, 2023

THE ADAMHS BOARD MEETING OF AUGUST 15, 2023, WAS CALLED TO ORDER AT 4:01PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS ESTABLISHED.*

BOARD MEMBERS PRESENT: Lisa Crescimano, Celine Hemminger, Nancy Martin, Nancy McKeen, Steve Poggiali, Rob Quinn, Tom Tucker, Herman S. Robinson

BOARD MEMBERS ABSENT: Adrienne Gibbs

STAFF PRESENT: Diane Taylor, Bethany Parnell, Alyssa McGue, Caleb Stidham

GUEST ANNOUNCEMENTS:

- Henrietta Whelan, Executive Director from Bayshore Counseling Services stated they recently received their 3-year CARF certification.
- Karen Russel, Site Director from Firelands Counseling & Recovery Services thanked the Board for their ongoing support.

APPROVAL OF MINUTES, SECRETARY'S REPORT:

July 18, 2023, Board Meeting Minutes, Nancy McKeen moved to accept minutes as presented, second by Rob Quinn. All members voted in favor.

COMMITTEE REPORTS:

- The Planning Committee did not meet during the month of August.
- The Finance Committee met on Tuesday, August 8, 2023, at 9:30am.

EXECUTIVE DIRECTOR'S REPORT:

1) **FORGIVABLE LOAN UPDATE:**

- Diane and Bethany had a Zoom meeting with the State to talk about the Beacon property and details regarding the forgivable loan. One option available for the property is to transfer the forgivable loan. In that case, the entity must agree to use similar programming, which can be used for seniors if they utilize behavioral health services. When considering the term "behavioral health services," it tends to be somewhat broad, meaning that the individual *does not* necessarily need to have a severe and persistent mental illness (SPMI) diagnosis to qualify. A second option for the property is to sell it outright. That would mean paying off the forgivable loan; the State would then put that money into a trust. In that case, if ever the Board might want to consider different programming, that money would be available to use. Diane recently spoke with an individual that is very interested in the property and would like to utilize it for similar purposes. On the call to the State, Diane was not able to ask if a

for-profit entity – that *does* utilize similar programming – would qualify so that the loan could be transferred; she plans to follow-up on this matter. When considering the Ottawa County ADAMHS Board, if the Beacon property were to be sold, the Erie Board would get a portion, while Ottawa County got a portion, *minus* their portion of what the Board has spent on the Beacon property since the split.

2) APPRECIATION WEEK:

- Each year, OACBHA gives local ADAMHS Boards a small pot of dollars to utilize during Appreciation Week, which is held September 17-22 this year. In the past, this funding has been used for local first responders, but is being utilized to use in appreciation for behavioral health care providers this year. The Board plans to use this funding during the upcoming Quarterly Provider meeting which will be held on Thursday, September 21. The plan is to have a catered lunch and show providers appreciation for all the hard work and dedication that has been performed by their agency and staff.

3) NORTHWEST REGIONAL UPDATE:

- At the beginning of the Fiscal Year, the Board received two pots of dollars, one for mental health, and one for substance abuse disorder, to be utilized for regional projects. One of those projects is funding the Erie County Health Department Detox unit. Any individual living within this region can utilize the detox unit. The other regional projects have been planned for and are the same as what was used last year. Some of these projects include crisis services and crisis residential services that are available in larger cities (ex. Toledo), which Erie County residents, being from a smaller city, would be eligible to use.

4) STAR TRAINING UPDATE:

- After the recent Crisis Intercept Mapping (CIM) seminar for veterans, it was concluded that clinical staff want more and could benefit greatly from additional training when considering this population. The Veteran's Association has agreed to host a training course at the end of October to address this matter; the seminar is called STAR Behavioral Health (SBHP). It is free to attend, and the providers that the Board currently funds will be invited to attend. Continuing Education credits will be offered from this training.

5) RIDE ALONG PROGRAM UPDATE:

- Diane met with Karen Russell from Firelands Counseling & Recovery Services, and Sheriff Sigsworth from the Erie County Sheriff's Office to talk about the ride along program. Firelands has identified a person that would work for this program, and the Sheriff's office has identified 3 possible candidates that are interested. Sheriff Sigsworth asked Firelands to be part of the interview process, which they agreed to. Within the next couple of months, cross-training will be implemented, with a tentative startup date of mid-October.

FINANCIALS:

Bethany Parnell, CFO, reviewed the FY2023 and FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, Docket, Then & Now's, and Revenue Sources.

Motions Requiring Action:

- **Approval of monthly Bills to be Paid in August, Resolution No. 08-2024-01**, Whereas, the attached **August Financial Transaction Report** has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the July Financial Transaction Report. **Total amount approved was \$352,685.54**, second by **Steve Poggiali**.

Rollcall vote for monthly Bills to be Paid in August: Tom Tucker, yes; Celine Hemminger, yes; Nancy Martin, yes; Nancy McKeen, yes; Steve Poggiali, yes; Rob Quinn, yes; Herman S. Robinson, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of THEN and NOW: Resolution No. 08-2024-02**, WHEREAS, the attached schedule of payment is requested to be paid without existence of a prior approved contract or order, and is in excess of \$3,000 or insufficient unencumbered funds; **Lisa Crescimano** RESOLVED, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code. **Total amount approved was \$26,036.75**, second by **Rob Quinn**.

Rollcall Vote for Then and Now Resolution: Nancy McKeen, yes; Rob Quinn, yes; Herman S. Robinson, yes; Steve Poggiali, yes; Nancy Martin, yes; Tom Tucker, yes; Celine Hemminger, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of Transfer of Funds: Resolution No. 08-2024-03**, to transfer **\$20,000** to the **Erie County Adult Probation and Erie County Adult Drug Court**, RESOLVED by Lisa Crescimano, second by **Nancy Martin**.

Rollcall Vote for Transfer of Funds 08-2024-03: Steve Poggiali, yes; Nancy McKeen, yes; Rob Quinn, yes; Herman S. Robinson, yes; Nancy Martin, yes; Celine Hemminger, yes; Tom Tucker, yes; Lisa Crescimano, yes. **Resolution carried unanimously.**

- **Approval of Supplemental Appropriations**, Lisa Crescimano moved to accept supplemental appropriations as presented, second by Nancy McKeen. All members voted in favor.

COMMUNITY RELATIONS COORDINATOR REPORT:

1) **MARKETING UPDATE**

- Caleb gave an update about Overdose Awareness Week that will take place during the month of September. The State has given the Board \$10,000 to utilize for advertising purposes. Advertising will be in digital and print format using the Sandusky Register; access has also been granted to the Register so that they can post on the Board's Facebook page. Radio ads will also be put in place on local stations. On August 26, the Candlelight Vigil put on by Project Noelle, will take place in Sandusky, honoring those who have been affected by the opioid epidemic.
- There will have to be a court process when considering the sale of the Beacon property. Erie County Chief Assistant Prosecutor, Gary Gross has been working on getting this

process started. The State is giving the Board sufficient coverage to ensure that the loan can be transferred, first into the name of the Erie County Commissioner's, and then into the Board's name.

MEETING ADJOURNED AT 4:44 PM

SIGNATURE

A handwritten signature in blue ink, written over a horizontal line. The signature is cursive and appears to read "Lisa M. Rescigno".