



The regularly scheduled meeting of the Alcohol, Drug Addiction, Mental Health Services Board of Erie County was held on **October 15, 2024**, at 247 Columbus Avenue, Sandusky, Ohio.

CALL TO ORDER

THE ADAMHS BOARD MEETING OF **OCTOBER 15, 2024**, was CALLED TO ORDER at **4:09 P.M.** by Steve Poggiali, Chair. The Presence of a Quorum was established.

BOARD MEMBERS PRESENT.

Steve Poggiali, Adrienne Gibbs, Celine Hemminger, Lisa Crescimano, Rev. Herman S. Robinson, Nancy McKeen, Nancy Martin, Thomas Tucker

BOARD MEMBERS ABSENT. Alexis Koch, Rob Quinn

STAFF PRESENT.

Alyssa McGue, Cheryl Huss

GUESTS PRESENT.

Brenda Baum (Erie Shores Network); Karen Russell (Firelands Health); Mary Supina (Sandusky Artisans); Victoria Orshoski (NAMI)

WELCOME

GUEST ANNOUNCEMENTS

- Mary: Sandusky Artisans, Soberoake on Friday, 8-9:30 p.m.
- Victoria: NAMI, Support Group Meetings, Thursday, 6:00 p.m. at Sandusky Artisans.

APPROVAL OF MINUTES

Motion	THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE THE SEPTEMBER 18, 2024, MEETING MINUTES OF THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED.		
Motion Made by:	Celine Hemminger	Seconded:	Lisa Crescimano

COMMITTEE REPORTS

PLANNING COMMITTEE CHAIR REPORT.

Nancy Martin, Planning Committee Chair gave report from the October 1, 2024 meeting.

- Discussed ByLaws that will be brought up at Board Meeting
- Grants: SAMHSA AOT and BJA awarded.

FINANCE COMMITTEE.

No meeting in the month of October. Cancelled. Did not have quorum.

IN THE ABSENCE OF THE EXECUTIVE DIRECTOR ALYSSA AND CHERYL GAVE THE REPORT

1) OHIOMHAS AUDIT

Alyssa gave the update on the audit FY2022. It will take up to 30 days to complete. Lisa stated she had attended a few of the zoom meetings and said Alyssa made a PowerPoint with information needed to complete the audit which the auditors were impressed with. The audit is done every 5 years.

2) CY2025 APPROPRIATIONS AND REVENUE

Will be a resolution for the year, with the appropriations. Alyssa works directly with the finance office. Will be creating separate funds with the grant allocations to stay organized and separate from the general funds.

3) EDITED FISCAL PAGE (ANNUAL REPORT)

Cheryl presented the fiscal page report which completes FY2024 Annual Report.

4) BYLAWS

- Cheryl presented the proposed changes to the ByLaws at the Planning Committee meeting. The current ByLaws stipulate the election of a secretary and the vice chair replacing the chair. The revisions suggested and presented at the Planning Committee meeting include removing the elected secretary position and modifying the vice chair's role to specify that the chair will be elected. Additionally, the order of business will be updated to reflect the current agenda format. Titles and formats have been adjusted, and approval for the chair and executive director has been incorporated.
- Lisa inquired whether Board approval would be necessary. Thomas expressed his support for the approval, and Adrienne agreed that the modifications were beneficial. Lisa noted that a Resolution would be required. This meeting marks the beginning of the 30-day review period, with the next reading scheduled for November. The Board has requested that the revised ByLaws be sent via email for their review. They will vote to approve, deny, or edit the revisions at the November Board meeting. Cheryl will send the documents past and revised to the Board for their review.

FISCAL MANAGER REPORT.

Alyssa McGue, Fiscal Manager, reviewed the FY2025 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Docket.

- Lisa asked that Alyssa check percent used for total Board Administration; the formula isn't correct.
- Lisa asked about the miscellaneous contracts at 112% will there be an adjustment because it is over budget. Might need to classify separately.

Supplemental Appropriations, line-item increase through auditors' office to supplement levy \$55,000 and the SOR Funds.

Lisa Crescimano moved as needed. Thomas Tucker seconded. All Approved.

MOTIONS REQUIRING ACTION.

The Chair called for motion(s) to approve the following Resolutions:

Motion	RESOLUTION 10-2025-01. The Fiscal Manager's Report on EXPENDITURES AND VOUCHERS PROCESSED for payment during October 2024 in the amount of \$754,248.07 . ROLLCALL AS INDICATED. RESOLUTION CARRIED.		
Motion Made by:	Steve Poggiali	Seconded:	Lisa Crescimano
ROLLCALL			
Yes_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen	
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker	
Yes_ Steve Poggiali			

Motion	RESOLUTION 10-2025-02. To approve the THEN AND NOW, \$343,736.47 . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Steve Poggiali	Seconded:	Lisa Crescimano
ROLLCALL			
Yes_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen	
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker	
Yes_ Steve Poggiali			

Motion	RESOLUTION 10-2025-03. To approve the CY2025 ANNUAL APPROPRIATIONS AND REVENUES, \$6,078,739 . ROLLCALL AS INDICTED. RESOLUTION CARRIED.		
Motion Made by:	Steve Poggiali	Seconded:	Lisa Crescimano
ROLLCALL			
Yes_ Adrienne Gibbs	Absent_ Alexis Koch	Yes_ Celine Hemminger	
Yes_ Lisa Crescimano	Yes_ Nancy Martin	Yes_ Nancy McKeen	
Yes_ Rev Robinson	Absent_ Rob Quinn	Yes_ Thomas Tucker	
Yes_ Steve Poggiali			

Adrienne asked about scheduling an in-service. It will be scheduled as soon as possible, and the Board will be notified.

Celine asked about getting copies of the radio levy announcements. Cheryl will send copies to the Board.

THE MEETING ADJOURNED AT 4:46 p.m.

CHAIR SIGNATURE 