



The regularly scheduled general meeting of the Alcohol, Drug Addiction, Mental Health Services Board of Erie County (ADAMHS) was held on **September 17, 2024**, at 247 Columbus Avenue, Sandusky, Ohio.

CALL TO ORDER

THE ADAMHS BOARD MEETING OF **SEPTEMBER 17, 2024**, was CALLED TO ORDER at **4:09 P.M.** by Steve Poggiali, Chair, at 4:15 p.m. *the Presence of a Quorum was established.*

WELCOME

BOARD MEMBERS PRESENT.

Steve Poggiali, Rob Quinn, Celine Hemminger, Rev. Herman S. Robinson, Nancy Martin, Thomas Tucker

BOARD MEMBERS ABSENT. Adrienne Gibbs, Alexis Koch, Lisa Crescimano, Nancy McKeen

STAFF PRESENT.

Diane Taylor, Alyssa McGue, Caleb Stidham, Cheryl Huss

GUESTS PRESENT.

Henrietta Whelan and Melissa Fowler (Bayshore Counseling); Jane Harple (NAMI); Karen Russell (Firelands Health); Mary Supina (Sandusky Artisans)

GUEST ANNOUNCEMENTS

- o Sandusky Artisans thanked everyone for participating in Recovery Walk, it was successful.
- o NAMI's resilience club now scheduled sessions (5-10 session course) for the youth.

APPROVAL OF MINUTES

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| Motion | THE BOARD CHAIR ASKED FOR A MOTION TO APPROVE THE AUGUST 20, 2024, MEETING MINUTES OF THE ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY. MOTION CARRIED. | | |
| Motion Made by: | Celine Hemminger | Seconded: | Thomas Tucker |

COMMITTEE REPORTS

PLANNING COMMITTEE CHAIR REPORT.

Nancy Martin, Planning Committee Chair gave report from the September 3, 2024 meeting. Discussion included the SFY2025 Landlord Incentive Program Funding; MRSS Update, Levy Planning; Provider Appreciation Week; Retention Schedule; Annual Report, Suicide Prevention Coalition QPR Training, and Grant is pending, participating in Recovery Walk.

FINANCE COMMITTEE.

No meeting in the month of September.

EXECUTIVE DIRECTOR'S REPORT

1) ERIE COUNTY HEALTH DEPARTMENT REQUEST FOR \$25,000

- Engage to work collaboratively for the needs of the community.
- Diane state we discussed in August, but we need a resolution, during fiscal manager report and it will need to be voted on.

2) LANDLORD INCENTIVE

- Rent for clients with a criminal justice background.
- Diane will be presenting this opportunity at the Provider Quarterly Meeting on Thursday, September 19 on how to implement the incentive.

3) BEACON UPDATE

- Three clients have identifiable housing.
- Three clients still are at the Beacon location, and they need a moving strategy. Diane will be going to speak with them so they can be relocated before weather changes.

4) REGIONAL UPDATE

- MRSS for children is regionalized. Wood County taking the lead.
- Ohio Guidestone has agreed to provide services in our area.

5) ASSISTED OUTPATIENT TREATMENT (AOT) GRANT UPDATE

- We have been awarded the grant. The ADAMHS Board has never received a SAMHSA grant before.
- Those who are mentally ill and have been in the hospital, will be mandated to come to the treatment. Individuals have been identified.

6) RECORDS RETENTION SCHEDULE

- Cheryl has been working with Jackie Yost, Erie County Records Department. It needs to be sent to her in October because the Records Commission meets in November. The Commission will then review and approve/deny. Once approved, Jackie will then send it to the state. The Board members said the Retention Schedule would be good to go and no further discussion was necessary.

APPROVAL OF RETENTION SCHEDULE

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| Motion | The Chair asked for motion to approve the Retention Schedule. MOTION CARRIED. | | |
| Motion Made by: | Rob Quinn | Seconded: | Thomas Tucker |

7) ANNUAL REPORT

Cheryl discussed at the Planning Committee. The Annual Report is only in need of the financial numbers and will need Board members to approve at the October 2024 meeting.

8) Levy

Caleb informed the Board that the issue number has been approved – Issue #31. Advertising will start on Monday, September 23, 2024, radio and digital. A sign-up sheet

is being provided for yard signs to be distributed. 250 signs have been ordered. The Board would like larger signs, Caleb will order 10, and Rob will help place those in key areas in the county. It is the opinion of the Prosecutor's Office at this time there will not be ballot language that identifies the ADAMHS Board of Erie County. Will need to promote as Issue #31.

FISCAL MANAGER REPORT.

Alyssa McGue, Fiscal Manager, reviewed the FY2025 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Docket.

MOTIONS REQUIRING ACTION.

The Chair called for motion(s) to approve the following Resolutions:

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| Motion | RESOLUTION 09-2025-01 The Fiscal Manager's Report on EXPENDITURES AND VOUCHERS PROCESSED for payment during September 2024 in the amount of \$388,394.82 . ROLLCALL AS INDICTED. RESOLUTION CARRIED. | | |
| Motion Made by: | Steve Poggiali | Seconded: | Rob Quinn |
| Rollcall | | | |
| Absent_ Adrienne Gibbs | Absent_ Alexis Koch | Yes_ Celine Hemminger | |
| Absent_ Lisa Crescimano | Yes_ Nancy Martin | Absent_ Nancy McKeen | |
| Yes_ Rev Robinson | Yes_ Rob Quinn | Yes_ Thomas Tucker | |
| Yes_ Steve Poggiali | | | |

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| Motion | RESOLUTION 09-2025-02. To approve the authorization of the TRANSFER OF FUNDS TO THE ERIE COUNTY ADULT DRUG COURT in the amount of \$30,000 from the State Opioid Response Project Funds. ROLLCALL AS INDICTED. RESOLUTION CARRIED. | | |
| Motion Made by: | Steve Poggiali | Seconded: | Thomas Tucker |
| Rollcall | | | |
| Absent_ Adrienne Gibbs | Absent_ Alexis Koch | Yes_ Celine Hemminger | |
| Absent_ Lisa Crescimano | Yes_ Nancy Martin | Absent_ Nancy McKeen | |
| Yes_ Rev Robinson | Yes_ Rob Quinn | Yes_ Thomas Tucker | |
| Yes_ Steve Poggiali | | | |

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| Motion | RESOLUTION 09-2025-03. To approve the TRANSFER OF \$25,000 TO THE ERIE COUNTY GENERAL HEALTH DISTRICT TO SUPPORT THE ERIE COUNTY HEALTH ASSESSMENT (CHA) from the ADAMHS Board Special Projects. ROLLCALL AS INDICTED. RESOLUTION CARRIED. | | |
| Motion Made by: | Steve Poggiali | Seconded: | Thomas Tucker |
| Rollcall | | | |
| Absent_ Adrienne Gibbs | Absent_ Alexis Koch | Yes_ Celine Hemminger | |
| Absent_ Lisa Crescimano | Yes_ Nancy Martin | Absent_ Nancy McKeen | |
| Yes_ Rev Robinson | Yes_ Rob Quinn | Yes_ Thomas Tucker | |
| Yes_ Steve Poggiali | | | |

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| Motion | RESOLUTION 09-2025-04. To approve the ESTABLISHMENT OF A NEW BALANCE RESERVE FUND in the amount of \$2,000,000 for future operating expenses. ROLLCALL AS INDICTED. RESOLUTION CARRIED. | | |
| Motion Made by: | Steve Poggiali | Seconded: | Thomas Tucker |
| Rollcall | | | |
| Absent_ Adrienne Gibbs | Absent_ Alexis Koch | Yes_ Celine Hemminger | |
| Absent_ Lisa Crescimano | Yes_ Nancy Martin | Absent_ Nancy McKeen | |
| Yes_ Rev Robinson | Yes_ Rob Quinn | Yes_ Thomas Tucker | |
| Yes_ Steve Poggiali | | | |

The Chair asked about the Inservice for the Board members. It will be scheduled at a future date.

Diane asked the question about the Finance and Planning Committee on giving report vs going over it in detail by the Fiscal Manager and/or Executive Director. The Board members decided to allow the Staff to present the details.

THE MEETING ADJOURNED AT 4:46 p.m.

CHAIR SIGNATURE _____