
ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

Board Meeting Minutes

December 12, 2023

THE ADAMHS BOARD MEETING OF DECEMBER 12, 2023, WAS CALLED TO ORDER AT 4:00PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS ESTABLISHED.*

BOARD MEMBERS PRESENT: Lisa Crescimano, Chair, Adrienne Gibbs, Celine Hemminger, Alexis Koch, Nancy Martin, Nancy McKeen, Steve Poggiali, Tom Tucker, Rob Quinn, Vice Chair

BOARD MEMBERS ABSENT: Herman S. Robinson

STAFF PRESENT: Diane Taylor, Bethany Parnell, Alyssa McGue, Caleb Stidham

GUEST ANNOUNCEMENTS:

- No Guest Announcements

APPROVAL OF MINUTES, SECRETARY'S REPORT:

November 21, 2023, Board Meeting Minutes, Rob Quinn moved to accept minutes as presented, second by Nancy McKeen. All members voted in favor.

COMMITTEE REPORTS:

- The Planning Committee met on Tuesday, December 5, 2023, at 9:00am.
- The Finance Committee did not meet during the month of December.

EXECUTIVE DIRECTOR'S REPORT:

1) **BOARD TRAINING:**

- OACBHA will be providing board training January 30 – January 31, 2024. Diane will be attending, and Board members are also welcome to join. The Ohio Ethics Commission will be there to participate in the training. Also, on the 2nd day, the Ohio Department of State will be reviewing the new board guidelines.

2) **ADAMHS BOARD & OHIOMHAS ROLES:**

- Board members were given a handout that outlines both the roles and responsibilities of a local ADAMHS Board, and of OhioMHAS.

3) **ERIE COUNTY HEALTH DEPARTMENT CHANGE OF POSITION:**

- The third shift nursing position at the Erie County Health Department is currently vacant and has had a difficult time securing long-term employment. A request was made to Diane from the Health Department to hire an LPN, which they feel may be a position that can be filled more easily. Discussion on the effectiveness of hiring such a position with an LPN

license rather than one with an RN licensure was discussed at length. Board members expressed unease as the original goal was to hire a nurse with skill within the scope of psychiatry, which many LPN's do not have experience in. Unless the position can be filled with an LPN with enough experience and knowledge of this scope of practice, members felt that it would not be appropriate.

4) **GRANT WRITER UPDATE:**

- A Gap Analysis was conducted by the Board's contracted grant writer, Kelly LaRosa. Current fiscal year contracts were reviewed, and providers were consulted to find any gaps in services they may be experiencing. Current grants being created are one that would benefit children, and one that would help to establish a Veteran's Court. More information will follow once available.

COMMUNITY RELATIONS COORDINATOR REPORT:

1) **BEACON PROPERTY UPDATE**

- The Erie County Prosecutor's office filed in the Court of Common Pleas a "joint agreement" that all interested parties in this case agree on the resolution that the title of the Beacon Property be transferred to the Erie County Commissioners. Action would need to be taken by the Ottawa County Commissioners, and the State to implement this agreement.

FINANCIALS:

Bethany Parnell, CFO, reviewed the FY2023 and FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, Docket, and Revenue Sources.

Motions Requiring Action:

- **Approval of monthly Bills to be Paid in December, Resolution No. 12-2024-01**, Whereas, the attached ***December Financial Transaction Report*** has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the October Financial Transaction Report. **Total amount approved was \$350,766.10** second by **Tom Tucker**.

Rollcall vote for monthly Bills to be Paid in December 12-2024-01: Celine Hemminger, yes; Nancy Martin, yes; Tom Tucker, yes; Alexis Koch, yes; Adrienne Gibbs, yes; Rob Quinn, yes; Steve Poggiali, yes; Nancy McKeen, yes; Lisa Crescimano, yes. **Resolution carried.**

MEETING ADJOURNED AT 4:34 PM

SIGNATURE

