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# ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

## Board Meeting Minutes

October 17, 2023

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THE ADAMHS BOARD MEETING OF OCTOBER 17, 2023, WAS CALLED TO ORDER AT 4:00PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS ESTABLISHED.*

**BOARD MEMBERS PRESENT:** Lisa Crescimano, Chair, Adrienne Gibbs, Celine Hemminger, Alexis Koch, Nancy Martin, Nancy McKeen, Steve Poggiali, Rob Quinn, Vice Chair, Tom Tucker

**BOARD MEMBERS ABSENT:** Herman S. Robinson

**STAFF PRESENT:** Diane Taylor, Bethany Parnell, Alyssa McGue, Caleb Stidham

**GUEST ANNOUNCEMENTS:**

- No guest announcements.

**APPROVAL OF MINUTES, SECRETARY'S REPORT:**

**September 19, 2023, Board Meeting Minutes**, Tom Tucker moved to accept minutes as presented, second by Nancy McKeen. All members voted in favor.

**COMMITTEE REPORTS:**

- The Planning Committee met on Tuesday, October 3, 2023, at 9:00am.
- The Finance Committee met on Tuesday, October 10, 2023, at 9:30am.

**EXECUTIVE DIRECTOR'S REPORT:**

1) **NAMI UPDATES – CELINE HEMMINGER**

- Many new updates have been occurring for NAMI. More people have become trained to facilitate meetings, which has resulted in the creation of additional support groups. Attendance at the meetings has also increased. BAS Broadcasting has started advertising the NAMI support groups to help increase awareness.

2) **VOLUNTEERS OF AMERICA INTEREST IN GROUP HOME:**

- Volunteers of America is currently very interested in taking over the Beacon Group Home. If that were to happen, the ADAMHS Board would only be responsible for providing funding for the care of its residents.

<p><b>Motion to Support the Sale of Beacon Group Home</b> made by Tom Tucker and seconded by Nancy Martin. Motion carried by unanimous vote.</p>
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3) **COMMUNITY FOUNDATION SUMMIT OUTCOMES:**

- Bethany attended the Mental Health Workshop at the Erie County Health Department on September 13, 2023. Many of the providers that the Board funds were also in attendance. Another meeting will be held in November to determine what projects will be focused on in collaboration with all the local agencies.

**COMMUNITY RELATIONS COORDINATOR REPORT:**

1) **BEACON PROPERTY UPDATE**

- No update to report on.

**FINANCIALS:**

Bethany Parnell, CFO, reviewed the FY2023 and FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, Docket, Then & Now's, and Revenue Sources.

**Motions Requiring Action:**

- **Approval of monthly Bills to be Paid in September, Resolution No. 10-2024-01**, Whereas, the attached **October Financial Transaction Report** has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the October Financial Transaction Report. **Total amount approved was \$412,940.44** second by **Nancy Martin**.

**Rollcall vote for monthly Bills to be Paid in October:** Tom Tucker, yes; Nancy McKeen, yes; Steve Poggiali, yes; Alexis Koch, yes; Adrienne Gibbs, yes; Celine Hemminger, yes; Nancy Martin, yes; Rob Quinn, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of THEN and NOW: Resolution No. 10-2024-02**, WHEREAS, the attached schedule of payment is requested to be paid without existence of a prior approved contract or order, and is in excess of \$3,000 or insufficient unencumbered funds; **Lisa Crescimano** RESOLVED, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code. **Total amount approved was \$14,156.02**, second by **Rob Quinn**.

**Rollcall Vote for Then and Now Resolution:** Nancy Martin, yes; Celine Hemminger, yes; Rob Quinn, yes; Steve Poggiali, yes; Alexis Koch, yes; Tom Tucker, yes; Adrienne Gibbs, yes; Nancy McKeen, yes; Lisa Crescimano, yes. **Resolution carried.**

- **Approval of Resolution to Approve 2024 Annual Appropriations and Revenues: Resolution No. 10-2024-03**, BE IT MOVED, the Alcohol, Drug Addiction and Mental Health Services Board of Erie County, Ohio, that to provide for the current expenses of said Alcohol, Drug Addiction, Mental Health Services Board, during the Calendar Year ending December 21, 2024, the following sums be (and the same are) hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said calendar year, and the following projected revenue. **Lisa Crescimano** RESOLVED, that the Board finds and determines that all formal actions concerning and relating to the adoption of this resolution were taken in an open meeting

of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code, second by **Tom Tucker**.

**Rollcall Vote for Resolution to Approve 2024 Annual Appropriations and Revenues 10-2024-03:**  
Alexis Koch, yes; Adrienne Gibbs, yes; Tom Tucker, yes; Rob Quinn, yes; Nancy McKeen, yes; Celine Hemminger, yes; Nancy Martin, yes; Steve Poggiali, yes; Lisa Crescimano, yes. **Resolution carried.**

**Motion to Approve Supplemental Appropriations,** Lisa Crescimano moved to accept supplemental appropriations as presented, second by Tom Tucker. All members voted in favor.

**Motion to Support the Transfer of the Beacon House Apartments to the Erie County Health Department** made by Tom Tucker and seconded by Alexis Koch. Motion carried by unanimous vote.

MEETING ADJOURNED AT 4:38 PM

SIGNATURE

A handwritten signature in cursive script, reading "Lisa M. Crescimano", written over a horizontal line.