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**ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD  
OF ERIE COUNTY**

**Board Meeting Minutes**

**March 19, 2024**

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THE ADAMHS BOARD MEETING OF MARCH 19, 2024, WAS CALLED TO ORDER AT 4:01 PM BY LISA CRESCIMANO;  
THE PRESENCE OF A QUORUM WAS ESTABLISHED.

**BOARD MEMBERS PRESENT:** Lisa Crescimano, Chair; Rob Quinn, Vice Chair; Adrienne Gibbs; Celine Hemminger; Nancy Martin; Nancy McKeen; Steve Poggiali

**BOARD MEMBERS ABSENT:** Alexis Koch, Rev. Herman S. Robinson, Tom Tucker

**STAFF PRESENT:** Alyssa McGue, Fiscal Manager; Cheryl Huss, Office Coordinator

**GUEST ANNOUNCEMENTS:**

Mary Supina from Sandusky Artisan's Recovery Community Center announced that the agency is starting to plan for its annual Wellness Symposium scheduled for Friday, April 26.

**BOARD MEMBER ANNOUNCEMENTS:**

No announcements.

**APPROVAL OF MINUTES, SECRETARY'S REPORT:**

**February 20, 2024, Board Meeting Minutes,** Celine Hemminger moved to accept minutes as presented, second by Rob Quinn. All members voted in favor.

**COMMITTEE REPORTS:**

The **Planning Committee** met on Tuesday, March 6, 2024, at 9:00am.

Steve Poggiali, Chair gave report.

- A new Provider Contract template has been received from OACBHA. The Board is considering adopting the new contract.
- Diane recently attended a meeting with OhioMHAS at the Lucas County Northern Ohio Psychiatric Hospital.
- Review of the Governor's Suicide Plan. Currently working to create a Suicide Coalition.
- Mobile Response Stabilization Services will be discussed for a collaboration with the youth MRSS program that is being utilized by the Mental Health & Recovery Services Board of Seneca, Ottawa, Sandusky, and Wyandot Counties.

The **Finance Committee** held no meeting in March, will commence on April 2, 2023, at 9:30 a.m.

**EXECUTIVE DIRECTOR'S REPORT:**

**1) SARCC LETTER**

Due to Executive Director Diane Taylor being out for medical leave she was unable to attend the board meeting. In her absence Fiscal Manager Alyssa McGue brought to the board's attention the SARCC Letter to be presented by board chair Lisa Crescimano.

- There were several questions asked by Lisa Crescimano and Rob Quinn including: wages for peer support, travel and expenses, healthcare. Mary Supina responded: 1099 contracts, fifteen staff, \$17 hourly, fifty cents mile reimbursement, no healthcare benefit.
- Rob Quinn asked an additional question: about the peer support budget from last year – it was mentioned other entities had helped support Artisan because they ran out of money. It was discussed that Artisan has run out of money this year. The contract was only a certain amount given differently than Bayshore. Mary responded that Bayshore and Artisan are in discussion for optimization of budget regarding the billing through Medicaid since Bayshore had previously supported the Peer-Support Program they could offer some guidance.
- It was discussed that funds were depleted at end of February 2024 with a deficit of \$270.25, and that there are five months remaining in budget cycle this year. Steve Poggiali asked to confirm if funding was an issue last year and now short again this year. Mary Supina responded that it has been a challenge, but that is another reason that they are working with Bayshore for guidance on billing purposes. Lisa also asked if Diane had any thoughts about the request for an increase. Mary stated that Diane is the one who told her to send the letter for the increase in contract funds. It was stated that the funds are from levy monies. There are 5 months left – meaning about \$110,000 a year.
- Rob Quinn made a motion to approve the increase of the contract in the amount of \$46,475 for the FY24 contract to continue to provide peer support; Nancy McKeen seconded the motion.

**2) POTENTIAL CIVIL RIGHTS LAWSUIT – VOA/ADAMHS BOARD**

Diane to send the ADAMHS Board members a summary of the lawsuit when she returns from medical leave.

**COMMUNITY RELATIONS COORDINATOR REPORT:**

**APPROVAL OF 2024 TAX LEVY**

No update currently.

**FINANCIALS:**

Alyssa McGue, Fiscal Manager, reviewed the FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Docket. It was discussed to use contingency monies for the increase for Artisans.

**Motions Requiring Action:**

**Approval of monthly Bills to be Paid In March, Resolution No. 03-2024-01**, Whereas, the attached *March Financial Transaction Report* has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Rob Quinn** resolved that the Alcohol, Drug Addiction & Mental Health Services Board of Erie County approve the March Financial Transaction Report. **The total amount approved was \$345,408.09, seconded by Steve Poggiali.**

**Rollcall vote for monthly Bills to be Paid in March 03-2024-01:**

Steve Poggiali, yes; Celine Hemminger, yes; Nancy Martin, yes; Rob Quinn, yes.  
Nancy McKeen, yes; Adrienne Gibbs, yes; Lisa Crescimano, yes.

**Resolution carried.**

MEETING ADJOURNED AT 4:24 PM

SIGNATURE

