
ALCOHOL, DRUG ADDICTION, MENTAL HEALTH SERVICES BOARD OF ERIE COUNTY

Board Meeting Minutes

February 20, 2024

THE ADAMHS BOARD MEETING OF FEBRUARY 20, 2024, WAS CALLED TO ORDER AT 4:01PM BY LISA CRESCIMANO; *THE PRESENCE OF A QUORUM WAS ESTABLISHED.*

BOARD MEMBERS PRESENT: Lisa Crescimano, Chair, Celine Hemminger, Alexis Koch, Nancy Martin, Nancy McKeen, Steve Poggiali, Tom Tucker, Rob Quinn, Vice Chair

BOARD MEMBERS ABSENT: Adrienne Gibbs, Herman S. Robinson

STAFF PRESENT: Diane Taylor, Alyssa McGue

GUEST ANNOUNCEMENTS:

- Brenda Baum from Erie Shore Network announced that there will be a fundraising event for the agency's therapy dog called Painting for Paws. The event will be held Monday, April 22, 2:30 – 5pm and will help raise funds for any expenses for the care of the therapy dog.
- Mary Supina from Sandusky Artisan's Recovery Community Center announced that the agency is starting to plan for its annual Wellness Symposium.

BOARD MEMBER ANNOUNCEMENTS:

- Board member Rob Quinn gave an update that Genesis By the Lake, formerly ran by Road to Hope, is in the process of being renovated into long-term, independent sober living. These residences will be available to individuals who have already completed previous treatment and are looking for affordable, long-term housing.

APPROVAL OF MINUTES, SECRETARY'S REPORT:

January 16, 2024, Board Meeting Minutes, Nancy McKeen moved to accept minutes as presented, second by Steve Poggiali. All members voted in favor.

COMMITTEE REPORTS:

- The Planning Committee met on Tuesday, February 6, 2024, at 9:00am.
- The Finance Committee met on Tuesday, February 13, 2024, at 9:30am.

EXECUTIVE DIRECTOR'S REPORT:

1) **FY25 BUDGET CALENDAR:**

- Diane reviewed the upcoming FY25 timeline for the Provider Budget application process. There will be a meeting for providers on Wednesday, March 6 at 10am so that any questions or concerns agencies might have about the application/budget can be discussed. All budget requests will need to be submitted no later than April 8. There will be an all-provider quarterly meeting tentatively scheduled for Thursday, April 18, 1-3pm. All times

are subject to change; notification will be given if there are any changes. Committee members agreed that only agencies requesting significant budget changes should conduct a presentation. The final approval of the FY25 Budget will occur during June's Full Board Meeting on Tuesday, June 18, 2024.

2) **120 – DAY NOTICE LETTER:**

- A sample letter was provided for members to view. As a statutory requirement, the Board must inform funded entities within 120 days that the FY24 Contracts will be ending. Contracts terminate on June 30, 2024 as fiscal year 2024 ends. All notices will be sent out as certified mail before March 2nd to ensure timely arrival.

3) **ERIE COUNTY HEALTH DEPARTMENT CRISIS UNIT:**

- Diane visited a crisis 23-Hour Mental Health Facility in Dayton, Ohio with Pete Schade and Trey Hardy from the Erie County Health Department. The purpose of this visit was to see the facility and how it is run. The Health Department has built a facility they hope to utilize as a crisis center and is currently in the planning and implementation stages of determining how the facility will be run. Conceptually, it would run as either a 23-hour hold, or as a 2-3 day stay, depending on the needs of the client. Some of the expenses incurred are eligible for insurance coverage, while others are not. The Health Department has expressed interest to the Board for funding part of the program expenses.

4) **NEW HIRE:**

- A new Board staff member was hired as an Office Coordinator and is currently in the process of fulfilling requirements from Human Resources. The hope is that they should begin working by mid-March.

5) **2022 UNINTENTIONAL OVERDOSE REPORT:**

- Diane gave an overview of the recent 2022 Unintentional Overdose Report that was released. Reports can be found on Governor DeWine's website, or by reaching out to office staff and a copy can be provided.

COMMUNITY RELATIONS COORDINATOR REPORT:

1) **BEACON PROPERTY UPDATE**

- No update currently.

FINANCIALS:

Alyssa McGue, Fiscal Manager, reviewed the FY2024 Board Revenues, Board Expenses, Cash Balance Summary, Fund Balances, and Docket.

Motions Requiring Action:

- **Approval of monthly Bills to be Paid in February, Resolution No. 02-2024-01**, Whereas, the attached ***February Financial Transaction Report*** has been reviewed for appropriateness and compliance with Board Policies. Therefore, **Lisa Crescimano** resolved that the Alcohol,

Drug Addiction & Mental Health Services Board of Erie County approve the February Financial Transaction Report. Total amount approved was \$301,039.17, second by Nancy McKeen.

Rollcall vote for monthly Bills to be Paid in February 02-2024-01: Steve Poggiali, yes; Celine Hemminger, yes; Nancy Martin, yes; Rob Quinn, yes; Nancy McKeen, yes; Tom Tucker, yes; Alexis Koch, yes; Lisa Crescimano, yes. **Resolution carried.**

MEETING ADJOURNED AT 4:41PM

SIGNATURE

A handwritten signature in cursive script, appearing to read "Lisa M. Crescimano", written over a horizontal line.