

**MINUTES**

**EXHIBIT 1-D**

The Dickson County Board of Education met in regular session on December 17, 2020 at 7:00 p.m. at Central Office. Present: Kirk Vandivort, Sonya Brogdon, Patricia Hudson, Steve Haley, Joe Underwood and Josh Lewis. Absent: None. The meeting opened with a moment of silence and the Pledge of Allegiance.

Mr. Vandivort read the following statement: In accordance with Governor Bill Lee’s Executive Order No. 65, this meeting is being held electronically due to the COVID-19 pandemic. Some Board Members may be physically present. The meeting will be closed to attendees. Those wishing to participate may watch via livestream. The link is posted on the Dickson County Schools’ web page at [www.dcstn.org](http://www.dcstn.org). A recording of this meeting will be posted on the Dickson County Schools’ web page at [www.dcstn.org](http://www.dcstn.org).

**#2103 Motion to approve the agenda as amended**

Motion was made by Josh Lewis, seconded by Sonya Brogdon to approve the agenda as amended by adding 3.c.iii- Lighting Bid.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

**#2104 Motion to approve the minutes from the November 19, 2020 regular meeting**

Motion was made by Joe Underwood, seconded by Steve Haley to approve minutes of the November 19, 2020 regular meeting as typed.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

**RECOGNITIONS**

Dr. Weeks presented certificates of appreciation to the cheer squads of Dickson Middle School and Creek Wood High School for their success in recent cheer competition. He also relayed the compliments he received from organizers of the events for the friendly, cooperative spirit of both students and parents during the competition.

Katelyn Steele from Dickson County High School and Riley Gilbow from Creek Wood High School, Student Board Representatives, reported on activities and academics at their respective schools via video.

**FINANCE**

Dr. Weeks presented the monthly financial reports for all funds for November 2020. He reviewed areas of improvement and comparative to the budget.

**#2105 Motion to approve the November monthly financial reports for all funds**

Motion was made by Sonya Brogdon, seconded by Patricia Hudson to approve the November 2020 monthly financial reports for all funds as presented.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

Dr. Weeks presented the audit for the School Activity Funds for FY20. Mr. Haley questioned about the contracts expense at Oakmont Elementary.

**#2106 Motion to accept the audit of the School Activity Funds for FY20**

Motion was made by Patricia Hudson, seconded by Steve Haley to accept the audit for the School Activity Funds for FY20 as presented.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

**MAINTENANCE**

Dr. Weeks stated the maintenance report will be emailed to the Board.

Dr. Weeks recommended the installation of LED lighting in the gym at Creek Wood High School to be performed by Excel Energy per Buy Board cooperative agreement in the amount of \$35,309.00. Trane would engineer and manage the project for the District.

Mr. Haley questioned if it should be bid as opposed to purchasing through Buy Board cooperative agreement. There was discussion about purchasing through cooperative agreements and what is covered.

**#2107 Motion to defer action on the installation of lighting in the gym at Creek Wood High School**

Motion was made by Kirk Vandivort, seconded by Josh Lewis to defer action until January regular board meeting on the installation of lighting in the gym at Creek Wood High School to allow the attorney an opportunity to research purchasing through cooperative agreements versus bidding requirements.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0		Absent-0	

Motion carried.

**TECHNOLOGY**

Dr. Weeks recommended to purchase internet content filter hardware and software from CDW-G from the existing Sourcewell contract in the amount of \$108,550.00. The funds were included in the budget.

**#2108 Motion to approve the purchase of internet content filter hardware and software**

Motion was made by Steve Haley, seconded by Patricia Hudson to approve the purchase of internet content filter hardware and software from CDW-G from the existing Sourcewell contract in the amount of \$108,550.00.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0		Absent-0	

Motion carried.

**HUMAN RESOURCES**

Dr. Weeks presented the human resources report for December 2020. He recognized the retirees and expressed appreciation for their time with the district.

**TRANSPORTATION**

Dr. Weeks recommended entering a contract with Master Metal Builders for the replacement of the roof on the Transportation Department building in the amount of \$99,424.19. There were 4 bids submitted and 2 did not meet the specifications. Funds were included in the budget.

**#2109 Motion to approve roof replacement contract**

Motion was made by Steve Haley, seconded by Sonya Brogdon to approve entering a contract with Master Metal Builders for the replacement of the roof on the Transportation Department building in the amount of \$99,424.19.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0		Absent-0	

Motion carried.

**STUDENT SERVICES**

Dr. Weeks recommended the approval of a special permission for CWHS FFA for January 14-16, 2021 TN State Swine Expo. He has check with all involved and has agreed to recommend.

**#2110 Motion to approve Special Permission request**

Motion was made by Steve Haley, seconded by Patricia Hudson to approve the special permission request as recommended by Dr. Weeks.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

Dr. Weeks presented special permission requests for Creek Wood High and Dickson Middle Schools to attend the National High School Cheer Championship in Disney World, Orlando, FL, February 3-8, 2021. The teams have worked hard and it is an honor to be able to attend. He requested input from the Board since there are hotel and flight reservations that need to be made and the uncertainty of the COVID situation and the lack of some information concerning refunds if the trip is cancelled. There was much discussion about the trip and approval process. It was requested to allow the Executive Committee to make the decision after all necessary information is obtained since there is a need for action before the next board meeting.

**#2111 Motion to authorize the Executive Committee to approve special permission request**

Motion was made by Patricia Hudson, seconded by Josh Lewis to authorize the Executive Committee to approve the special permission requests from Creek Wood High and Dickson Middle Schools to attend the National High School Cheer Championship in Disney World, Orlando, FL, February 3-8, 2021 after all necessary information is obtained and reviewed thoroughly.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	no
	Hudson	yes	Underwood	no	Lewis	yes
	Yes-4	No-2	Pass-0	Absent-0		

Motion carried.

**ADMINISTRATION**

Dr. Weeks presented the school calendar for 2022-2023. He stated it has been reviewed by administration and recommend approval.

**#2112 Motion to approve School Calendar for 2022-2023**

Motion was made by Josh Lewis, seconded by Steve Haley to approve the School Calendar for 2022-2023 as presented by Dr. Weeks.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Underwood	yes	Lewis	yes
	Yes-6	No-0	Pass-0	Absent-0		

Motion carried.

**DIRECTOR’S OF SCHOOLS REPORT**

Dr. Weeks stated the Director activities will be emailed to the Board. He distributed a draft copy of legislative interests for the upcoming year. TOSS and TSBA legislative interests are all similar. He reported there is a possibility of a special session of the General Assembly being called to talk about education only. He reminded the Board of the legislative meeting and anyone wishing to attend should let him know so proper reservations can be made. He discussed the home school report that is submitted to the TN Department of Education. He reported on how many students would be changing from virtual to face-to-face or face-to-face to virtual in the second semester and there will be 180 additional students returning to face-to-face instruction. He stated that emails and twitter is being used to recognize employees who have done Above and Beyond. These employees are being recognized by their peers and there have been about 25 recognized thus far. This will be ongoing on a temporary basis. December 18<sup>th</sup> is the last day before the break then January 4<sup>th</sup> will be professional development and January 5<sup>th</sup> students are back. He announced that January 7<sup>th</sup> will be the legislative dinner at 5:00 p.m. with the planning session to follow and the location is to be determined then regular meeting will be January 28<sup>th</sup>.

Mr. Vandivort questioned about students who have not been successful with distance learning and how they are being addressed. Dr. Weeks responded there has been much discussion with administration about the students and conversation goes on with the parents as well. Families who wish to keep their student as a distance learning and the student is not being successful must sign a statement acknowledging the status of their child’s education.

**COMMENTS BY BOARD MEMBERS**

Mr. Underwood requested a copy of the district’s goals and objectives and how measured.

Board members expressed holiday wishes and many thanks to everyone.

There being no further business, motion was duly made and seconded to adjourn. The meeting adjourned at 8:17 p.m.

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Kirk Vandivort, Chairman

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Danny L. Weeks, Secretary