

**MINUTES**

**EXHIBIT 1-D**

The Dickson County Board of Education met in regular session on March 26, 2020 at 7:00 p.m. at Central Office. Present: Kirk Vandivort, Sonya Brogdon, Patricia Hudson, Steve Haley and Josh Lewis. Absent: Phil Buckner. The meeting opened with a moment of silence and the Pledge of Allegiance led by students from Vanleer Elementary Pre-K program Lillie, Stetson, Jalen, Carly and Joselyn.

Mr. Vandivort read the following statement: In accordance with Governor Bill Lee’s Executive Order No. 16, this meeting is being held electronically due to the COVID-19 pandemic. Attendance is limited to 10 people and essential staff. The meeting is being live-streamed via a link which is posted on the System’s website www.dcstn.org.

**#2016 Motion to approve the agenda as amended**

Motion was made by Josh Lewis, seconded by Steve Haley to approve the agenda as amended by adding 3.a.ii Instructional Update and 3.f. School Nutrition Update.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Buckner	absent	Lewis	yes
	Yes-5	No-0	Pass-0	Absent-1		

Motion carried.

**#2009 Motion to approve the minutes from the February 20, 2020 Regular Meeting**

Motion was made by Sonya Brogdon, seconded by Steve Haley to approve minutes of the February 20, 2020 regular meeting.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Buckner	absent	Lewis	yes
	Yes-5	No-0	Pass-0	Absent-1		

Motion carried.

**CURRICULUM & INSTRUCTION**

Dr. Weeks presented a recommendation to extend his contract to May 31, 2024 and the action not be effective until May 31, 2020. This would extend the existing contract for 2 years and would be the 5<sup>th</sup> Addendum.

**#2018 Motion to approve the extension of the contract for Danny L. Weeks**

Motion was made by Josh Lewis, seconded by Sonya Brogdon to approve the extension of the contract for Danny L. Weeks as Director of Schools until May 31, 2024 with the action to become effective May 31, 2020.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	No
	Hudson	yes	Buckner	absent	Lewis	yes
	Yes-4	No-1	Pass-0	Absent-1		

Motion carried.

Dr. Robbie Faulkner updated the Board on the instructional status of the District. She stated that 75% of the year is spent on covering standards and that has been done. She spoke about the various educational opportunities for students and that teachers are reaching out to students to check on their well-being and resources available to them.

Dr. Weeks reviewed plans for the near future and how information will be disseminated to students and parents. He reported that students were surveyed and of the ones contacted it averaged 70 to 80% who have internet access. The District will be posting on the website various online opportunities for students and parents to access.

**FINANCE**

Dr. Weeks presented the monthly reports for February 2020 for all funds. All funds are balanced and in good standing.

**#2019 Motion to approve the February monthly financial reports**

Motion was made by Steve Haley, seconded by Josh Lewis to approve the February 2020 monthly financial reports as presented.

Roll Call Vote:	Vandivort	yes	Brogdon	yes	Haley	yes
	Hudson	yes	Buckner	absent	Lewis	yes
	Yes-5	No-0	Pass-0	Absent-1		

Motion carried.

**MAINTENANCE**

Dr. Weeks presented the monthly maintenance report. He stated that some of the Maintenance employees has been assisting with the food distribution at this time but will resume regular maintenance in the following weeks.

Dr. Weeks stated that the Planning Session scheduled for April 9, 2020 was to discuss facilities and facilities long-range planning. There was discussion after which it was agreed to postpone the meeting at this time.

**HUMAN RESOURCES**

Dr. Weeks presented the report from the Human Resource Department. He recognized the retirement of Dr. Vivian McCord, Director of Federal Programs and Ms. Debra Bogdan, Principal at The Discovery School and thanked them for their service to the District.

## **SCHOOL NUTRITION**

Mr. Jason Collins, School Nutrition Coordinator, reported breakfast and lunch meals are being provided to students. Buses are being utilized for deliveries which makes up about 1/3 of the meals. He thanked everyone for their cooperation in making this work for the distribution of the food. He especially thanked the Transportation, Maintenance and School Nutrition employees. Everyone has been very positive and excited to be able to feed the students. He reported in the first week it is anticipated to distribute 8,300 meals. He thanked the SROs for their continued support in traffic control. Information has been disseminated through the website, Twitter, InTouch messages, local media and email.

## **STUDENT SERVICES**

Dr. Weeks reported that all travel has been suspended at this time. Principals have been advised that large travel events while school is in session will not be approved. If there is travel planned after the school year is over then will review at that time.

## **DIRECTOR'S REPORT**

Dr. Weeks reported that cleaning has been completed or in the process for all the buildings. Buildings have been closed to all staff. On Friday March 27, 2020, staff will be allowed to enter the buildings for 45 minutes to gather personal items or take care of any personal items that were left in the buildings. This will be done in alpha order between the hours of 8:00 a.m. and 1 p.m. with directions not to congregate. On April 1, 2020, Principals and Bookkeepers will work for 2 hours, checking mail, paying invoices and etc. Maintenance and Technology Departments will be the only ones to have access to the buildings on a regular basis. He distributed an FAQ which is being used to communicate with staff and the community. This will be updated as the need arises. Office hours will be scaled back as well as staffing for Central Office. He stated that pay will continue for full-time employees with opportunities being offered to part-time personnel.

## **COMMENTS BY BOARD MEMBERS**

All the Board members expressed thanks to everyone for the cooperative effort being made to take care of students and staff, to keep everyone informed and encouraged everyone to work together, to take care of each other to get through this event. Special thanks was expressed for assisting with day care for the hospital employees as well.

There being no further business, motion was duly made and seconded to adjourn. The meeting adjourned at 8:12 p.m.

---

Kirk Vandivort, Chairman

---

Danny L. Weeks, Secretary