

REQUIRED SUPPORTING DOCUMENTATION FOR NEW STUDENT ENROLLMENT

The following paperwork is required to be submitted at your new student enrollment appointment. Until that time, registrations are considered **incomplete**.

- **Official Birth Certificate**
- **Custody Paper** if divorced or separated, which must be official with court seals and signatures, or child support document
- **Records from the previous school** (unofficial past grades, current withdrawal grades)
- **Health Records** (current immunizations)
- **Current IEP** (Individual Education Plan) and **ETR** (Evaluation Team Report) if applicable
- **Proof of Residency – Two (2) documents required**
 1. **Driver's License or photo ID required** (If no local address on License or ID, two (2) of the requested documents in #2-5 will need to be submitted)
 2. Purchase or lease agreement
 3. Building permit (occupancy within 90 days)
 4. Utility Bill (gas, electric, phone, water, cable/internet (no cell phone) dated within the last 30 days)
 5. Completion of Form 5111 F2A which must be notarized (see next step for additional items)

Guests of a Rossford School District resident must produce the following:

1. Completion of Form 5111 F2A which must be notarized
2. Owner/lease Driver's License and utility bill (30 day requirement)
3. Parent/Guardian Driver's License