

# Good Morning Everyone!

If you are looking for the **NYSED Statewide Program Manager's Meeting**, you are in the right place!

Please note the following:

- When you enter the web meeting, you are automatically placed on mute
- All video cameras have been disabled, please keep them off
- Questions submitted through the RAEN centers have been reviewed and imbedded in the meeting content
- We anticipate a large number of participants so lines will remain muted
- Use the Chat or Q & A feature for any additional questions you may wish to ask

The background features a collection of stylized, overlapping arrows in various colors including orange, yellow, red, teal, and green. Some arrows point right, some left, and some are angled, creating a sense of movement and direction.

# **ACCES**

**Adult Education  
Programs & Policy**

**June 9, 2020**

# Today's Meeting

- Initial thinking about Phase 4
- Fiscal Policy Changes
- Fiscal Specifics
- Performance Review



# **We will not be answering questions about:**

- **TASC testing resuming**
  - All questions should be sent to [HSE@nysed.gov](mailto:HSE@nysed.gov)
- **TASC scores or diplomas that are pending**
  - All questions should be sent to [HSE@nysed.gov](mailto:HSE@nysed.gov)
- **Board of Regents COVID-19 Temporary Waiver**
  - All questions should be sent to [HSETC@nysed.gov](mailto:HSETC@nysed.gov)



**Bob Purga**

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**NYSED Updates**



**Marisa  
Boomhower**

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**Fiscal Updates**



**Rosemary  
Matt**

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**Performance &  
Assessment**

# **NYS State Director**

## **— Robert L. Purga**

- **Adult Career and Continuing Education Services (ACCES)**
- **Office of Adult Education Programs and Policy (AEPP)**

# COVID-19



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ADULT CAREER AND CONTINUING EDUCATION SERVICES  
ADULT EDUCATION PROGRAMS AND POLICY  
89 WASHINGTON AVE. ROOM 460 EBA  
ALBANY, NY 12234

Skill Gain, Post Testing, and Follow-Up Outcomes while students are not attending classes. *NYSED is prepared to prorate or waive those measures along with enrollment obligations and professional development requirements based on the time frame affected.* More information will be released when the severity of the closures is better known.

with Field  
Memo  
dated  
March 16,  
2020

SUBJECT: COVID-19 Guidance

These are unprecedented times. The following is guidance for NYSED-funded adult education programs.

For WIOA, EPE, WEP, and ALE Funded Programs:

#### *Shutdown*

If you are notified by your employer that you must close/cancel literacy classes then you must follow that direction. Similarly, if the agency that provides a hosting location for literacy classes notifies that you must close/cancel literacy classes then you must follow that direction. If the Governor provides guidance requiring classes to shut down, that will require compliance. Please note that NYSED's Office of ACCES-AEPP is not making this request on a statewide basis.

#### *Accountability and corrective action*

Programs have expressed concern for continuing to build performance toward NYS benchmarks for Measurable Skill Gain, Post Testing, and Follow-Up Outcomes while students are not attending classes. *NYSED is prepared to prorate or waive those measures along with enrollment obligations and professional development requirements based on the time frame affected.* More information will be released when the severity of the closures is better known.

#### *Online Learning/Distance Education*

NYSED does not have an approved universal mechanism to introduce online learning opportunities for our adult literacy students that would be appropriate for all levels of learners, all funding streams, and all capacities within our programs.

For all programs, if literacy programming is suspended or cancelled by the program's employer, that program must comply and suspend services temporarily and follow the direction of their employer. Any time spent



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March 20, 2020

TO: All NYSED funded adult education programs WIOA, ALE and EPE  
FROM: Robert Purga, Director, ACCES Adult Education Programs *Robert L. Purga*  
SUBJECT: COVID-19 Guidance

This memo provides revised guidelines for NYSED State and Federally administered adult education programs to provide the maximum allowable flexibility in providing continuity of learning and student engagement for adult education programs. The major priority is to provide flexibility for and support for online learning now that face-to-face classes have become unavailable across the State. We will provide additional webinars for Employment Preparation Education (EPE) training and Adult Literacy Education (ALE) and Workforce Innovation and Opportunity Act (WIOA) specific policies and steps in the coming weeks.

**WIOA and ALE funded programs:**

Consistent with WIOA, Title II, Subtitle C, Section 231(e)(7), (9) & (11), NYSED is allowing and encouraging these programs to continue instruction with students via distance learning, including online tools:

- o **Reminder: The guidance provided here is dependent upon events considered temporary in nature.** Existing guidelines and requirements remain in effect and are only waived temporarily and to the extent set forth herein. The guidance provided here shall apply until revoked upon face-to-face classes becoming more readily available across the State;
- o NYSED has created a spreadsheet (NYSED WIOA and ALE Adult Literacy Coronavirus Online Learning Planning Tool) where programs will be asked to identify the plan for delivering these services;
- o The initial deadline for submitting the plan, the NYSED WIOA and ALE Adult Literacy Coronavirus Online Learning Planning Tool, is March 27<sup>th</sup>. Plans must be submitted to their respective funding program's mailbox ([WIOA@NYSED.gov](mailto:WIOA@NYSED.gov) or [ALE@NYSED.gov](mailto:ALE@NYSED.gov)). Subsequently, programs may submit new or amended plans as needed to reflect changes in programming;
- o The Online Learning Planning Tool can include both Synchronous and Asynchronous learning options for students;

**COVID-19  
Revised  
Guidance  
Released  
March 20,  
2020**



# **NYSED COVID-19 Training**

**ACCES-AEPP Policy Memo  
released providing clear  
COVID-19 Temporary  
Guidance for EPE, ALE, &  
WIOA funded programs**

**3/20/20**

**ACCES-AEPP Case  
Management Training  
2 Web Trainings Offered  
1,226 Participants Completed**

**4/23-  
24/20**

**ACCES-AEPP COVID-19  
Distance Education Training  
17 Web Trainings Offered  
1,782 Participants Completed**

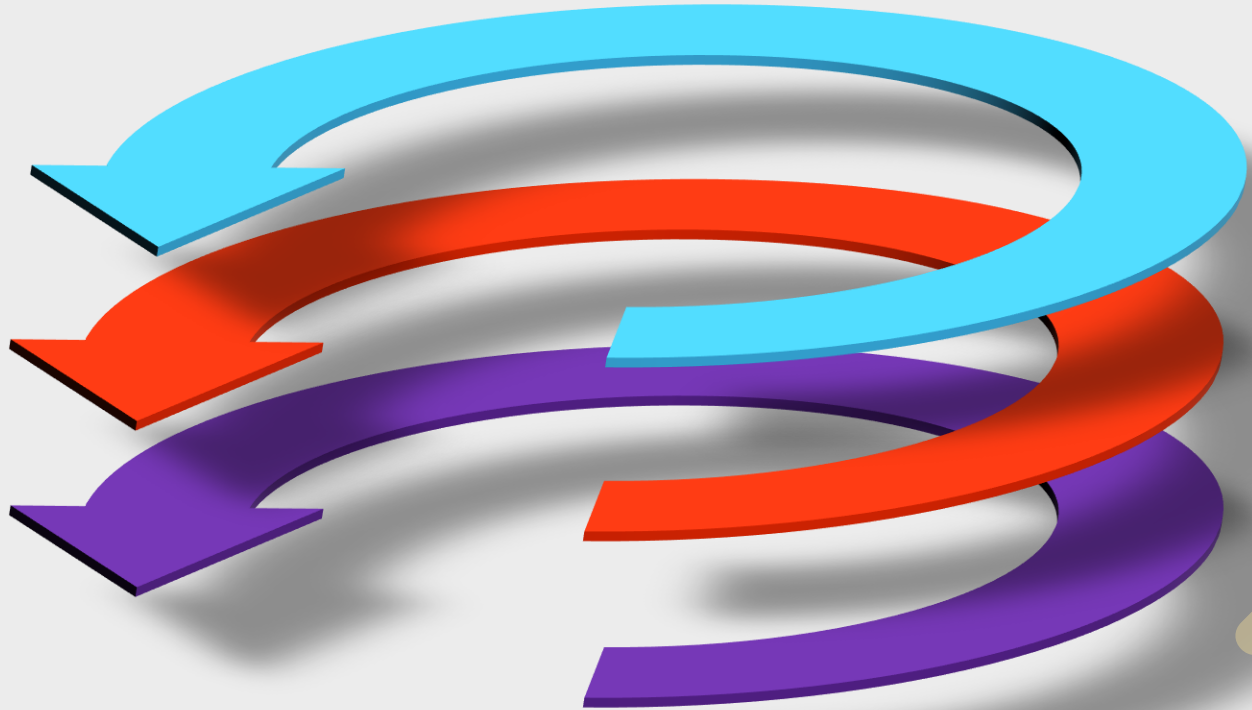
**3/23-  
4/2/20**

**ACCES-AEPP BOR COVID-19  
Temporary Regulation  
2 Web Trainings Offered  
569 Participants Completed**

**6/2-3/20**

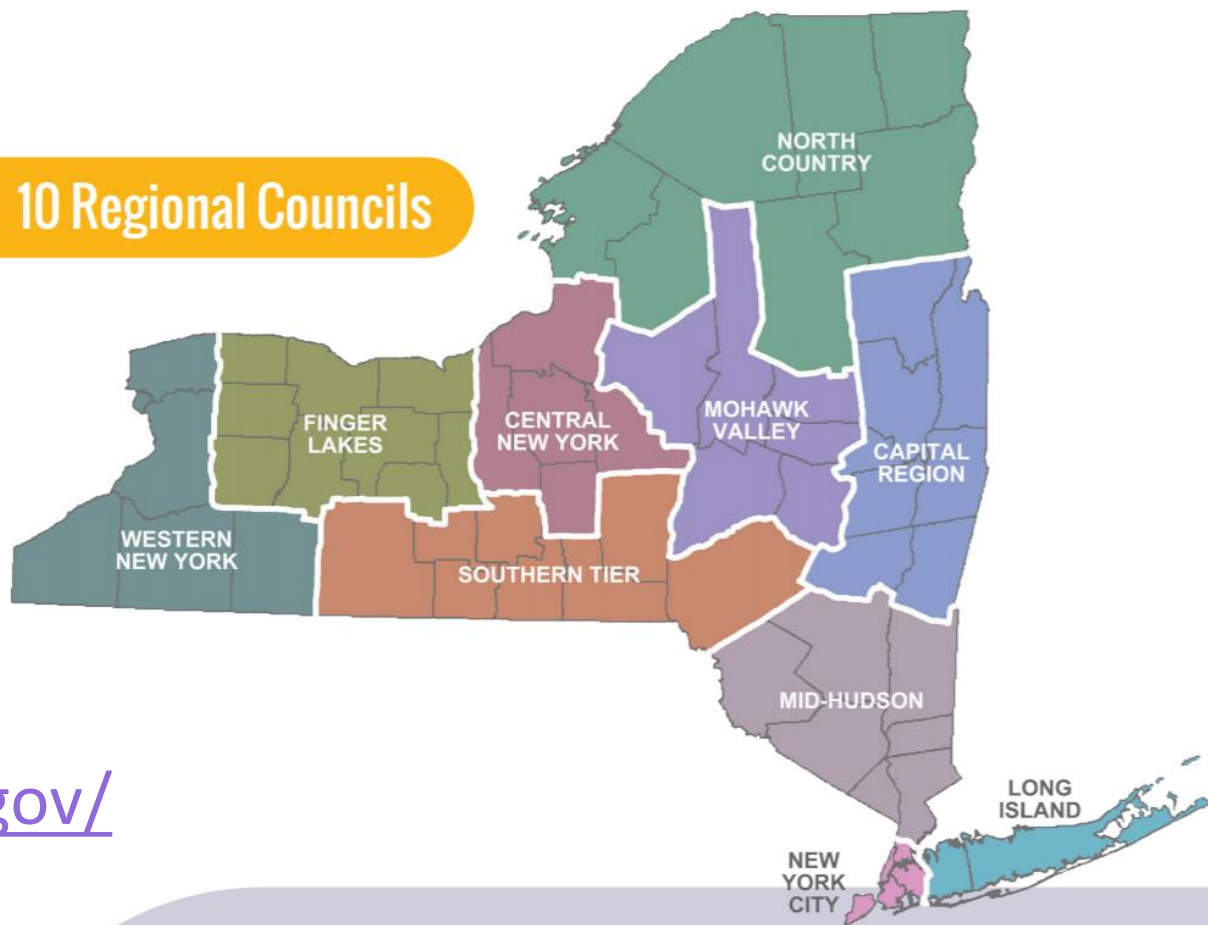
# Fiscal Policy Changes

**A** ALE  
**W** WIOA  
**E** EPE



# Reopening New York

10 Regional Councils



<https://forward.ny.gov/>

# 10 Regions

<b>Western New York:</b>	Allegany, Cattaraugus, Chautauqua, Erie, Niagara
<b>Finger Lakes:</b>	Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates
<b>Southern Tier:</b>	Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga, Tompkins
<b>Central New York:</b>	Cayuga, Cortland, Madison, Onondaga, Oswego
<b>Mohawk Valley:</b>	Fulton, Herkimer, Montgomery, Oneida, Otsego, Schoharie
<b>North Country:</b>	Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, St. Lawrence
<b>Capital Region:</b>	Albany, Columbia, Greene, Saratoga, Schenectady, Rensselaer, Warren, Washington
<b>Mid-Hudson:</b>	Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester
<b>New York City:</b>	Bronx, Kings, New York, Richmond, Queens
<b>Long Island:</b>	Nassau, Suffolk

1

### Phase 1

- Construction
- Agriculture, Forestry, Fishing and Hunting
- Retail - (curbside or in-store pickup or drop off)
- Manufacturing
- Wholesale Trade

2

### Phase 2

- Malls
- Indoor on-premise restaurant and bar service
- Large event venues
- Gyms, fitness centers
- Video lottery and casino gaming facilities;
- Movie theaters
- Public amusement

3

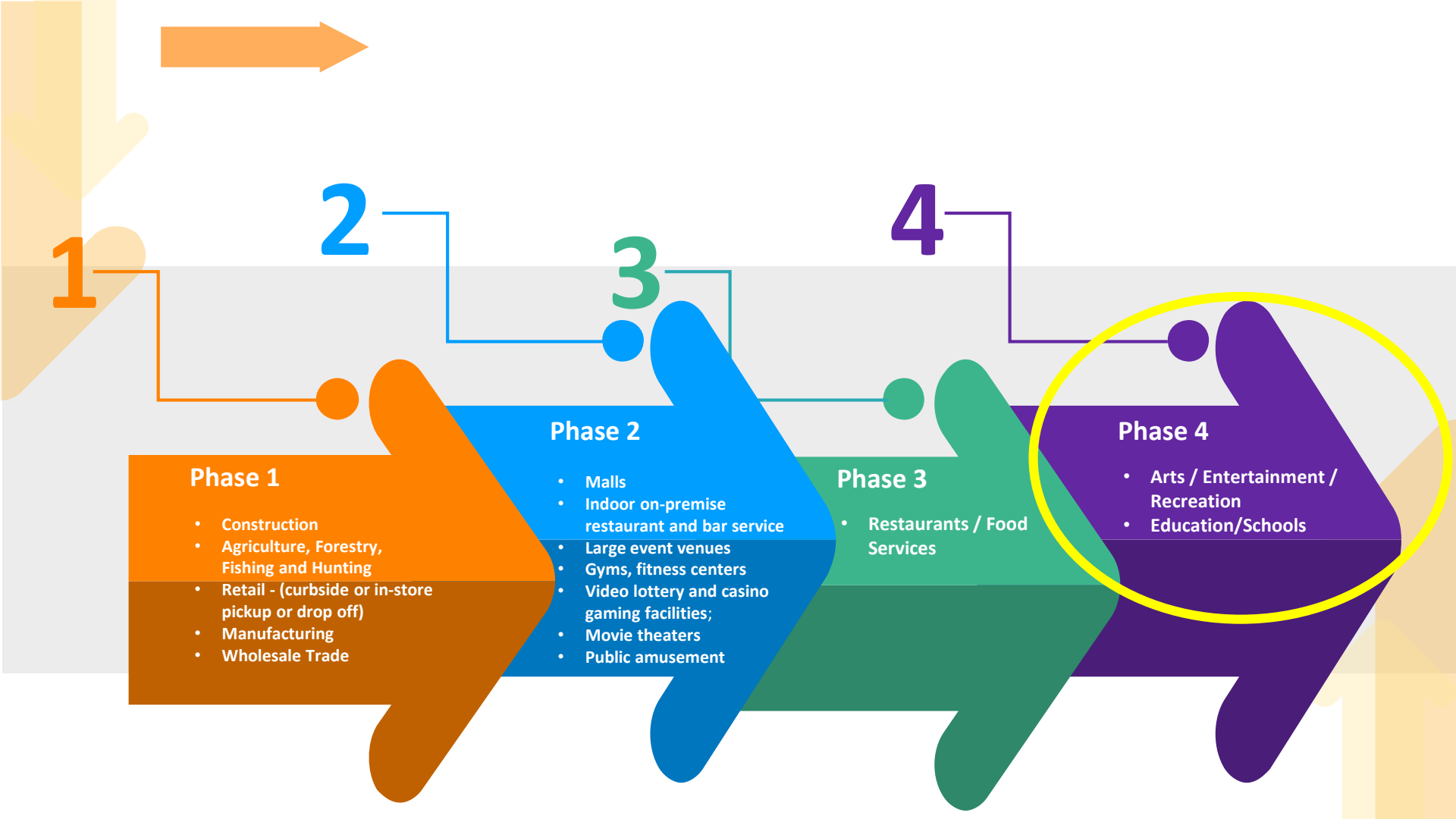
### Phase 3

- Restaurants / Food Services

4

### Phase 4

- Arts / Entertainment / Recreation
- Education/Schools



# Contact Information

**Marisa Boomhower**

**NYSED Lead Upstate Regional**

**NYSED Lead Fiscal Associate**

**Marisa.Boomhower@nysed.gov**

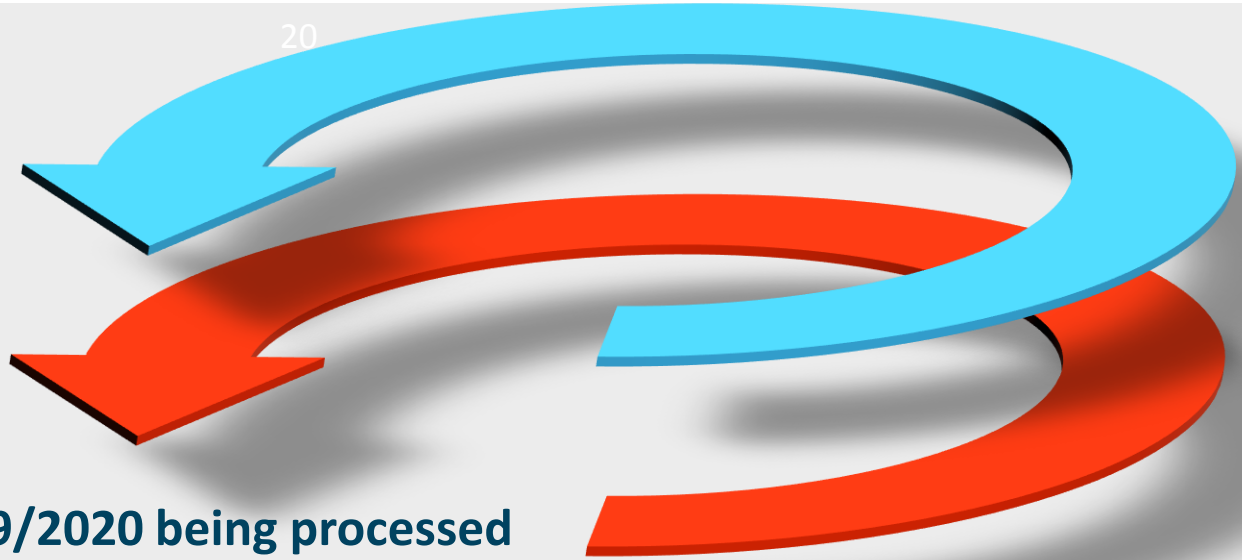
**Rosemary Matt**

**NYS Director of Accountability**

**Adult Education**

**Rosemary.Matt@Cayuga-cc.edu**

# ALE/WIOA Funded Programs



- Amendments from FY2019/2020 being processed currently
- New Budgets being reviewed to begin FY2020/2021
- No Carry over funding
- Technology purchases

# ALE/WIOA Funded Programs



- Purpose of Distance Learning Plans
- Matching with attendance in Accountability Site
- Distance Learning Plans for FY2020/2021



# EPE Funded Programs

## FY2019/2020

- SA160's for FY2019/2020 still due August 15, 2020
- Programs will be reimbursed for contact hours accrued
- Seek assistance from ASISTS Support Staff if you need help with any portion of EPE accrual in ASISTS



# EPE Funded Programs

## FY2020/2021

- EPE Applications for FY2020/2021 due on June 15, 2020 no exceptions
  - Balancing Distance and Traditional Education contact hours
    - Amendments always available if needed
  - CTE Proposed Programming – contact hours must align with CIP codes
  - Technology purchase guidance
- Programs intending to continue EPE Distance Education will need to assure that staff has attended the full 6 hour RAEN training for each DE program



# Performance & Accountability

## Program Evaluation Reporting

- Purga memo made clear
  - All performance measures have been lifted for FY2019/2020
- Anticipate Regions opening in varying time frames
- May be necessary to pro-rate performance evaluation for FY2020/2021
- May be necessary to pro-rate enrollment obligations

# Performance & Accountability

## Class Carry Over

- Operates as usual
- Anticipate classes resuming at some point in the next several months
- Carry over per usual

# Performance & Accountability

## Remote Teaching & Learning

- NYSED is committed to possible pilots in FY2020/2021
- Programs will resume traditional classroom teaching first
- Be prepared to identify remote teaching/learning best practices that may be basis of a pilot
- Keep in mind what worked well and what may need to be improved or adjusted

# Performance & Accountability

## Remote Teaching & Learning

**National (from OCTAE) Distance Learning statistics during COVID-19 closures:**

- **Between 31% and 54% participation**
  - **New York was between 37% and 59%**
- **Unexpected technology infrastructure deficiencies**

# Performance & Accountability

## Remote Teaching & Learning

Distance Learning is acceptable under WIOA

- Must be pre-approved by NYSED
- Must be structured
- Must translate to proxy hours
- Must be closely monitored (curricula, student time on task, performance standards, etc.)
- NYSED committed to implementing pilots in FY2020/2021

# Performance & Accountability

## Distance Education under EPE

GRASP/SMART/Crossroad's Café in place for 20 years

- Will continue throughout FY2020/2021 and beyond
- After Regions enter Phase 4, all tutoring will be moved back to classroom setting



# Performance & Accountability

## Case Management

**When** a region enters Phase 4 of Governor's reopening plan (gradual movement)

- All Case Management will move back to face to face delivery, individually or small groups
- Phone calls, text messages, social media have always been encouraged as means of communicating with students – none will count as contact hours in ASISTS

# Performance & Accountability

## Individual Student Record Form

- ISRF is NOT changing in FY2020/2021
- Every student will need a new ISRF as in years past
- Once a Region is placed into **Phase 4** by the Governor's Office, all Intake should be scheduled as face to face
- Individually or in small groups

# Performance & Accountability

## Pre & Post Testing

- **When** a region enters Phase 4 of Governor's reopening plan
- All TABE 11/12, BEST Plus 2.0, and BEST Literacy must be face to face, in person, individually or in small groups
- There is currently no plan for assessments to be given remotely

# Performance & Accountability

## Pre & Post Testing

- Any eligible pre-existing scores will be automatically carried over by ASISTS into FY2020/2021
  - Scores must be on or after January 1, 2020

# Performance & Accountability



## Phase 4

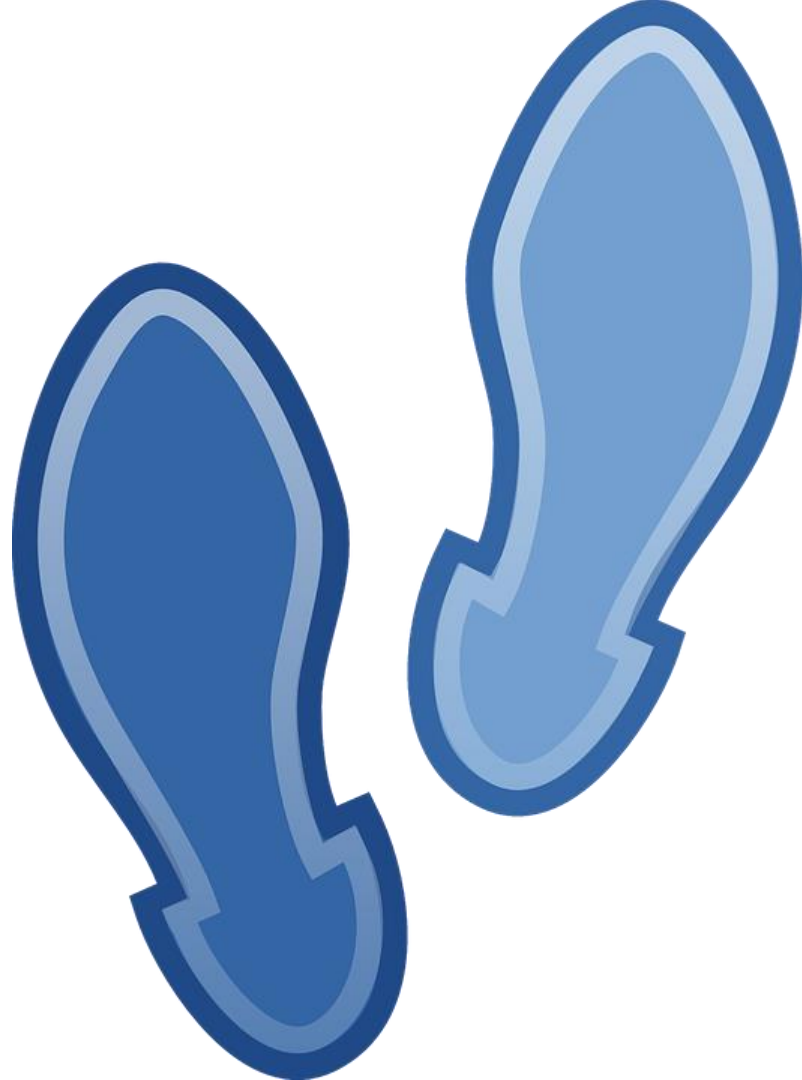
- Begin thinking now of how your program will return to traditional programming
- Maintaining social distancing and safety requirements (face masks)
- If previous locations are no longer available, seek out new possibilities for classroom teaching

# Performance & Accountability



## Phase 4

- NRS Level 1 ESL and ABE students may be your first choice for returning to classroom delivery
- These students were not included in most remote learning opportunities



# NEXT STEPS

- Keep abreast of Governor's Office Updates
- Phase 4 begin moving to face to face programming, gradually
- New Information will come from NYSED via the RAENs
- **STAY SAFE!**