

A background image of a sunset over the ocean. The sun is a bright yellow orb on the left side, partially obscured by clouds. The sky is filled with soft, orange and yellow clouds. The ocean is a dark blue-grey color with gentle ripples. A dark, wavy line separates the ocean from the text area at the bottom.

ACCES-AEPP

August 11, 2020

Adult Education Program and Policy



**Robert
Purga**

**New York
State Director**



**Marisa
Boomhower**
**Lead Fiscal
Associate for
AEPP**



**Rosemary
Matt**

Accountability

A vertical strip on the left side of the slide shows a sunset over the ocean. The sun is a bright yellow orb low on the horizon, casting a golden glow across the sky and reflecting on the water's surface. The sky transitions from a pale yellow near the horizon to a deeper orange and then to a dark, almost black, blue at the top.


AGENDA

- Welcome from State Director,
Robert Purga
- Data Expectations
- Reopening
- Pilot Information
- Performance



Robert L. Purga

NYS Director

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- One Statewide Meeting
 - Clear messaging to all regions together
 - Questions and Responses will be made available to all participants
 - Chat will enable more questions if needed
 - Responses will be included with the 77+ questions we received from the RAENs
 - Many questions regarding piloting distance learning options
 - There is a substantive application process that Marisa and Rosemary will outline during the webinar

TASC Testing

- Many questions surrounding TASC Testing and the Board of Regents waiver process and pending results
- All TASC related questions must be sent to HSE@nysed.gov
- Learn the most up to date information regarding TASC Testing at:
 - <http://www.acces.nysed.gov/hse/high-school-equivalency-hse>



ADULT CAREER AND CONTINUING EDUCATION SERVICES
ADULT EDUCATION PROGRAMS AND POLICY
89 WASHINGTON AVE. ROOM 460 EBA
ALBANY, NY 12234
Tel. 518 474-8892 Fax 518 474-0319

March 20, 2020

TO: All NYSED funded adult education programs WIOA, ALE and EPE
FROM: Robert Purga, Director, ACCES Adult Education Programs *Robert L. Purga*
SUBJECT: COVID-19 Guidance

This memo provides revised guidelines for NYSED State and Federally administered adult education programs to provide the maximum allowable flexibility in providing continuity of learning and student engagement for adult education programs. The major priority is to provide flexibility for and support for online learning now that face-to-face classes have become unavailable across the State. We will provide additional webinars for Employment Preparation Education (EPE) training and Adult Literacy Education (ALE) and Workforce Innovation and Opportunity Act (WIOA) specific policies and steps in the coming weeks.

WIOA and ALE funded programs:

Consistent with WIOA, Title II, Subtitle C, Section 231(e)(7), (9) & (11), NYSED is allowing and encouraging these programs to continue instruction with students via distance learning, including online tools:

- o **Reminder: The guidance provided here is dependent upon events considered temporary in nature.** Existing guidelines and requirements remain in effect and are only waived temporarily and to the extent set forth herein. The guidance provided here shall apply until revoked upon face-to-face classes becoming more readily available across the State;
- o NYSED has created a spreadsheet (NYSED WIOA and ALE Adult Literacy Coronavirus Online Learning Planning Tool) where programs will be asked to identify the plan for delivering these services;
- o The initial deadline for submitting the plan, the NYSED WIOA and ALE Adult Literacy Coronavirus Online Learning Planning Tool, is March 27th. Plans must be submitted to their respective funding program's mailbox (WIOA@NYSED.gov or ALE@NYSED.gov). Subsequently, programs may submit new or amended plans as needed to reflect changes in programming;
- o The Online Learning Planning Tool can include both Synchronous and Asynchronous learning options for students;

COVID-19 Guidance Memo Released March 20, 2020

From our NYSED fiscal representatives:

There has not yet been an announcement from the New York State Division of Budget (DOB) regarding possible FY21 reductions. [Budget Bulletin B-1223](#) directs agencies to hold all discretionary local aid grants and awards until further notice and to submit essential and statutory payments to DOB for their approval. Payments are being made as they receive approval from DOB. For some State-funded programs, payments have been made at 80% of the original amount, with the remaining 20% on hold at this time.

Questions regarding fiscal payments

Data Directions

Individual Student Record Form

In FY2020/2021, programs must have an electronic or paper copy of the ISRF for all students, dated on or after July 1, 2020 with student signature

- Electronic
- Paper

Data in ASISTS

Recorded in ASISTS regardless if remote or in person

- Student demographic data
- Student contact information
- Assessments **given in person only**

Attendance

Instructional classes in ASISTS: TWO OPTIONS

- Carry over existing classes from FY2019/2020
- Create new classes that will represent face to face attendance

As programs gradually move from remote to face to face:

- Remote contact hours are uploaded to the Accountability site
- In person contact hours are recorded in ASISTS

Assessments

- Existing Pre-tests that were given in FY2019/2020 between January 1, 2020 and March 20, 2020 will continue to be honored
- Existing Post tests between January 1, 2020 and March 20, 2020 will be brought into FY2020/2021 and used as new pre-tests
 - This will happen AFTER August 15th (the data deadline for FY2019/2020 data)



Reopening

- Gradual and well planned
- Safety first
- NYSED Distance Learning Planning Tool
 - Must be updated when there are major changes
 - Must be approved by the AEPP Regional staff
 - Email any updates to:

ALE@nysed.gov

WIOA@nysed.gov



Reopening

There is not one reopening plan

- Each program is funded differently
- Each program may reopen differently
- Planning and coordination are key elements
- Follow safety rules imposed by your hosting agencies/school districts/BOCES
- Community Based Organizations or off-campus locations may need to be added/altered



Reopening

When in-person programming begins

- Priority:
 - Assessments – must be face to face
 - Lower level learners
 - Learners who have little or no access to technology

Reminder:

- If students are able to come back for even a portion of the time
 - Time spent in person is recorded in ASISTS
 - Time spent remotely is recorded on the Accountability site



Pilot Distance Learning Options

An application process will be available in November
Application to include:

- Curricula
- Staffing and Staff expectations
- Modality
- Calculation of proxy contact hours
- Documentation of student work
- Data collected in ASISTS
- # of students participating in the pilot
- Expected outcomes
- Technology requirements (students/program)



Performance

**All Performance Measures
Enrollment Expectations (contractual)
Lifted in FY2019/2020**

**All Performance Measures
Enrollment Expectations (contractual)
Proportionate in FY2020/2021**



IEL/CE

- Meet with your training provider
- Determine when in-person training will begin
- All contextualized ESL instruction should be ongoing
- WIOA program delivers remotely or in person
- EPE program delivers through ESL Home Study and remote or in-person for 3 hour tutoring sessions
- Meetings with NYSED will be scheduled in September



COVID-19 Distance Learning Stop Gate Training

WIOA/ALE Distance Education Stop Gate training:


August 13, 2020 2:00 to 3:30 pm

August 14, 2020 10:00 to 11:30 am

EPE Distance Education Stop Gate training:

August 13, 2020 10:00 to 11:30 am

August 14, 2020 12:00 to 1:30 pm



Enter your questions in
the Chat during the
webinar

**The Questions and
Responses will be
published and sent from
the RAEN centers**