

3-Step Registration Process

Step 1: Verify you live within the Indian Hill School District

You may verify the school district of your residence by visiting this link hamiltoncountyauditor.org

Step 2: Complete Final Forms

Please visit [our Final Forms site](#).

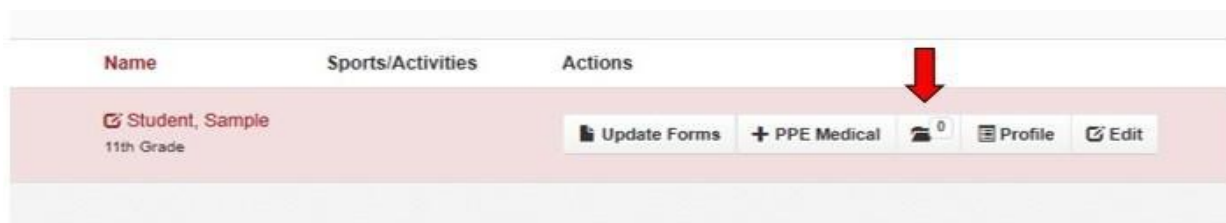
If you are a new family to the Indian Hill District, click “New Student” to begin the process.

If you are a current family with children already enrolled, enter your login information and click “Add Student”.

All parent tabs within Final Forms must be signed and completed to proceed.

Step 3: Upload the Required Registration Documents

Upload the following documents from your computer or phone to your child's Final Forms account.



1. **Child's birth certificate OR passport**
1. **Photo identification for a parent or legal guardian** (driver's license, passport, state ID or military ID)
2. **Proof of residence**
 - a. If you *own your home*, current mortgage statement or deed AND a utility bill
 - b. If you are *building or purchasing a home*, a purchase contract showing occupancy within 90 days of registration AND a utility bill once you have moved in
 - c. If you are *renting*, a signed lease listing all occupants AND a utility bill
 - d. If you are living in a *residence owned by another person*, this [District Affidavit of Residency.pdf](#) must be completed, signed and notarized by the homeowner and accompanied by a warranty deed or mortgage statement AND a utility bill

When all parent tabs within Final Forms have been completed and the above documents have been reviewed and approved, your student will be eligible for transportation or payment in lieu of transportation based on deeming transportation impractical.