



**Athens Area School District**  
**100 Canal Street**  
**Athens, PA 18810**



**Transportation Office**  
**570-882-6203**

## **Transportation Guidelines**

Dear Parent/Guardian:

The Athens Area School District provides bus transportation for the convenience of students living outside the school walking zone. Your child's ride to and from school is an extension of the school day and the same rules apply on the bus that apply in school. Following these rules will result in a safe, pleasant bus experience for everyone. Each school year, eligible students are assigned a bus and a bus stop. Students needing to ride another bus for emergency purposes must secure permission and authorization from the building office. Parents need to provide prior written requests to the school to secure permission. If this emergency request involves another family, a note is required from both families. Otherwise, students will go home via their normally scheduled means of transportation.

Students need to arrive at their bus stop five (5) minutes before the designated time. For safety purposes, students may not cross the road until the bus has come to a complete stop. Students must cross ten (10) feet in front of the bus, remaining visible to the driver at all times. The District is not responsible for student conduct to, from, or at bus stops. Athens is willing to provide transportation to a location other than the child's home. However, parents must designate a consistent AM and PM Location. The AM stop must be the same for each day of the week. Likewise, the PM stop must be the same for each day of the week. The AM and PM stop may be different but must remain in the same school attendance area.

Any permanent changes in transportation arrangements must go through the Transportation Office and will require the submission of the ***Request for Transportation Change*** form (*available in your building and on the district website*) at least three days prior to the date of the requested change. All requests will be processed within 2 working days of receipt in the transportation office.

Each school bus is equipped with video surveillance equipment that records oral communications and visual images. Students and their parents agree that the students' use of the school bus constitutes consent to the District's audio/visual monitoring. The Administration will monitor all school buses for disciplinary problems as well as safety related concerns. The school buses are the property of the individual bus contractors and students should do their part to help keep the inside of their bus clean and in good condition. School Bus Rules are posted in each school bus.

Thank you in advance for your cooperation. Please feel free to contact me if you have any questions or concerns about your child's transportation.

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