

Dear Parent/Guardian,

Athens Area School District provides bus transportation for eligible students living outside the school walking zone. A student's ride to and from school is an extension of the school day, and the same expectations for safe and respectful conduct apply on the bus. Following these guidelines helps provide a safe, pleasant transportation experience for everyone.

1 ASSIGNED BUS & EMERGENCY CHANGES

- Each school year, eligible students are assigned a bus and bus stop.
- A student who needs to ride another bus for an emergency must receive permission and authorization from the building office.
- Parents/guardians must provide a prior written request. If the emergency request involves another family, a note is required from both families.
- Without authorization, students will go home using their normally scheduled transportation.

2 BUS STOP SAFETY

- Students should arrive at the bus stop five (5) minutes before the designated time.
- For safety, students may not cross the road until the bus has come to a complete stop.
- Students must cross at least ten (10) feet in front of the bus and remain visible to the driver at all times.
- The District is not responsible for student conduct to, from, or at bus stops.

3 ALTERNATE AM / PM LOCATIONS

- The District may provide transportation to a location other than the student's home.
- Parents/guardians must designate a consistent AM location and a consistent PM location. Each location must remain the same every day of the week.
- The AM and PM locations may be different, but both must remain within the same school attendance area.

4 PERMANENT TRANSPORTATION CHANGES

- Permanent changes must be submitted through the Transportation Office using the Request for Transportation Change form, available in your building and on the District website.
- Submit the request at least three days before the requested change. Requests will be processed within two working days of receipt by the Transportation Office.

5 VIDEO & AUDIO MONITORING

- School buses are equipped with video surveillance equipment that records oral communications and visual images.
- A student's use of District transportation constitutes consent to the District's audio/visual monitoring.
- Administration may review recordings for disciplinary concerns and safety-related matters.
- Buses are owned by individual contractors. Students are expected to help keep the interior clean and in good condition. School Bus Rules are posted in each bus.

Thank you for your cooperation.

Please contact the Transportation Office with questions or concerns about your child's transportation.

COREY MOSHER

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Transportation Coordinator
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