



Each year, Madison Adult Career Center offers career and technical education programs for adults. These programs are designed to prepare adults for a broad range of training and employment opportunities and are offered under the guidance of certified teachers, local employers, advisory committees, and The Ohio Department of Higher Education. The following is a list of programs being offered this year and the criteria for admission.

<u>Program</u>	<u>Criteria for Admission</u>	<u>Students Must:</u>
Advanced Cosmetology Cosmetology Industrial Electrical Maintenance Medical & Legal Office Management Precision Machining/CNC Technology Welding Technology	High School Diploma or GED Non-expired Photo ID Pass WorkKeys Assessments - Graphic Literacy – Score of 4 or higher - Applied Math – Score of 4 or higher	Review Student Catalog Complete OMJ Registration Complete Release of Information
Medical Assisting Technologies Phlebotomy/EKG	High School Diploma or GED Non-expired Photo ID Pass WorkKeys Assessments - Graphic Literacy <i>Score of 4 or higher</i> - Applied Math <i>Score of 4 or higher</i>	Review Student Catalog Complete OMJ Registration Complete Background Check Complete Drug Screening Complete Tuberculin Skin Test Provide documentation of Hepatitis B, MMR & Flu Vaccines Complete Questionnaire & Advisement Form Complete Release of Information
Dental Assisting	High School Diploma or GED Non-expired Photo ID Pass WorkKeys Assessments - Graphic Literacy <i>Score of 4 or higher</i> - Applied Math <i>Score of 4 or higher</i>	Review Student Catalog Complete OMJ Registration Complete Background Check Provide documentation of Hepatitis B Vaccine Complete Questionnaire & Advisement Form Complete Release of Information
State Tested Nurse Aide (STNA)	Non-expired Photo ID High School Diploma or GED OR Pass WorkKeys Assessments - Graphic Literacy <i>Score of 3 or higher</i> - Applied Math <i>Score of 3 or higher</i>	Review Student Catalog Complete OMJ Registration Complete Tuberculin Skin Test Complete Questionnaire & Advisement Form Complete Release of Information

All adult career and technical education programs follow the Madison Local School District's policies of nondiscrimination on the basis of race, color, national origin, sex and disability in all programs, services, activities, and employment. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation.

For general information about these programs, contact:

Sonja Pluck, Adult Education Director
Madison Adult Career Center
600 Esley Lane
Mansfield, OH 44905
(419) 589-6363, Ext. 8629

Inquiries regarding nondiscrimination policies should be directed to:

Rob Peterson, Superintendent
Madison Local School District
1379 Grace Street
Mansfield, OH 44905
(419) 589-2600, Ext. 1102