

**MINUTES**  
**BOARD OF GOVERNORS REGULAR MEETING**  
**The Academy of Tucson**  
**November 7, 2022**

<b>10720 E. 22<sup>nd</sup>. Street, Tucson, AZ 85748</b> <b>Room 201</b>
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- I. **Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 5:07 PM.
- II. **Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr. Mr. Ivan English, Kirsten Stephens, Mrs. Marolyn Pierson and Dr. George Sokol. Mrs. Wendi Allardice, Superintendent, and Ms. Bennie Gemello, Business Manager, Ms. Holly Halstead, Marketing & Recruitment. Guest Mr. Michael Pavlich, HS Principal
- III. **Pledge of Allegiance:** Mr. Howard C. Stewart led.
- IV. **Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the corrected minutes for the board meeting held on September 12, 2022. Dr. George Sokol moved and Mr. Ivan English seconded. Motion carried unanimously. Mr. Howard C. Stewart Jr. requested a motion to approval of September 19, 2022 special meeting. Mrs. Kirsten Stephens moved and Mrs. Marolyn Pierson seconded. Motion carried unanimously.
- V. **Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mrs. Marolyn Pierson moved and Mr. Ivan English seconded. Motion carried unanimously.
- VI. **Call to the Public/Oral and Written Petitions: None**
- VII. **ACTION ITEMS: None**
- VIII. **Administrative Reports:**
  - a. **Board President, Mr. Howard C. Stewart Jr:** None
  - b. **Superintendent, Mrs. Wendi Allardice**
    - 1. The building plan at the High School were completed and sent to the expeditor for state submission.
    - 2. School Grades: Our school grades were recently published and we did extremely well coming out of COVID. Our high school is an A, middle school a B+ (.06 from an A) and elementary school an A. We will be appealing our middle school grade. The State Board of Education adopted the same scale and standard from 2019 to judge K-8 schools for this year's grades. The SBE adopted a standard deviation scale for 9-12 schools.
    - 3. Staffing: The middle school is looking to fill the PE position and the high school is looking to fill a math position.

4. Elementary School: The second part of the playground equipment, a zipline, was installed recently and we are waiting for sand delivery sometime this week for completion of the project. Trunk or Treat was a huge turnout for families and they are continually grateful for regular events.
5. Middle School: The fall family fun fest had a number of clubs fundraising as well as the book fair showcase and the chili cook-off drew more people than expected. Mr. Henry is continuing his lunch with the principal for students on the Honor Roll and the excitement to be on the honor roll is spreading.
6. High School: Mr. Michael Pavlich introduced himself and gave a brief synopsis of his background before becoming this year's High School Principal. Mr. Pavlich reported numerous events that the High School has had during the 1<sup>st</sup> Semester. HS Flag Football (Co-Ed) and Girls HS Volleyball were both supported by the students. The Student Council successfully sponsored the Homecoming Dance and the Fall Festival. The High School Counselor has had numerous college advisors visit the campus as well as the military advisors. On 12/9/22 the HS music department will sponsor a concert which includes Choir, Advance Choir and Guitar. The Advanced Choir will be attending the NAU Jazz Madrigal Festival as well. Our Drama class will have 2 events, Marvel Plays scheduled on 12/15/22 and 12/16/22 and Improv.

**c. Business Manager, Ms. Bennie Gemello**

1. All bank reconciliations completed
2. Current with accounts payable and accounts receivables.
3. Our 2022 AFR was uploaded to the state on 9/19/2022. Along with the Food Service AFR, Result Based Fund Report, Charter COVID financial and the Classroom Site Fund Summary reports.
4. Our audit confirmed that our debt service ratio percentage is at 1.25%. Our total net assets were reduced.
5. The population report as of 10/31/2022: Kinder through 5<sup>th</sup> Grades = 181/166.5 (Kinder @.5FTE), 6<sup>th</sup> through 8<sup>th</sup> Grades = 155, 9<sup>th</sup> through 12<sup>th</sup> Grades = 167 total 503.

**d. Marketing & Recruitment, Ms. Holly Halstead**

1. The new Elementary School sign was installed.
2. Advertisement will be in the Bear Essentials featuring Kindergarten readiness guides.
3. Open Houses for all school sites scheduled to start in January 12, 2023.
4. Attended Lemman Academy High School night and spoke with prospective students and their parents.
5. Reserving a booth at the Tucson Festival of Books.

**IX. Consent Agenda:** Expense Vouchers #3 and #4 and Payroll Vouchers #5, 6, 7 and 8. Mr. Kirsten Stephens moved and Mrs. Marolyn Pierson seconded. Motion carried unanimously.

**X. Board Remarks:** Mrs. Stephens reported that Raytheon "giving Tuesday" is tomorrow. She will send in her tax credit for the school so Raytheon will match her donation.

**XI. Adjournment:** Mr. Howard C. Stewart, Jr. adjourned the meeting at 6:30PM. The next meeting will be Monday, December 5, 2022 at 5:00 pm.

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**Bennie Gemello, Business Manager**

**Date Board Approved**