

**MINUTES**  
**BOARD OF GOVERNORS REGULAR MEETING**  
**The Academy of Tucson**  
**December 5, 2022**

<b>10720 E. 22<sup>nd</sup>. Street, Tucson, AZ 85748</b> <b>Room 201</b>
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- I. **Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 5:00 PM.
- II. **Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr. Mr. Ivan English, Kirsten Stephens, Mrs. Marolyn Pierson and Dr. George Sokol. Mrs. Wendi Allardice, Superintendent, and Ms. Bennie Gemello, Business Manager, excused: Ms. Holly Halstead, Marketing & Recruitment.
- III. **Pledge of Allegiance:** Mr. Howard C. Stewart led.
- IV. **Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the corrected minutes for the board meeting held on November 7, 2022. Mr. Ivan English moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- V. **Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mrs. Marolyn Pierson moved and Dr. George Sokol seconded. Motion carried unanimously.
- VI. **Call to the Public/Oral and Written Petitions: None**
- VII. **ACTION ITEMS: None**
- VIII. **Administrative Reports:**
  - a. **Board President, Mr. Howard C. Stewart Jr:** None
  - b. **Superintendent, Mrs. Wendi Allardice**
    - 1. The State Board of Education has accepted our submission to appeal without appearing in person but a decision about the appeal has not yet been made. Decisions are scheduled for the December 9th SBE meeting based on the recommendations of the appeal committee.
    - 2. We will be making some changes at the high school location to minimize the disruption of internet access, especially during rainy seasons and other inclement weather. This year, we had to replace internet switches twice, at significant cost, due to weather. These fiber-optic upgrades are scheduled to take place during the winter break.
    - 3. Staffing: The middle school has a new PE teacher starting in January. He has taught with the Academy of Tucson before and

is looking forward to returning. The high school has filled the upper math position for the remainder of the school year.

4. The Business Manager position has been posted on several sites, including Handshake which is associated with colleges and universities around the country. We have not yet been approved for the U of A, but ASU, NAU and other surrounding colleges and universities have posted our job.
5. Elementary School: Breakfast with Santa is an exciting event at the elementary school with over 300 people scheduled to attend on Saturday. This event is the culmination of the week-long book fair event that benefits our students and classrooms. Dictionaries will be handed out to all of our 3<sup>rd</sup> grade students in a continued community effort to support and promote literacy. (Thanks Kirsten)
6. Middle School: The middle school is planning for a theater showcase as well as a small music concert this month. The STEM club is working on science fair projects that will be judged at the school level and winners will be competing at SARSEF in the spring. The club has also partnered with our high school students.
7. High School: The high school is planning a theater performance December 15<sup>th</sup> and 16<sup>th</sup> and a music concert December 9<sup>th</sup>. The Advanced Women's Choir will also be performing at Old Tucson at a Holiday event on December 22<sup>nd</sup>. The high school students and staff are gearing up for finals at the end of the semester.

**c. Business Manager, Ms. Bennie Gemello**

1. All bank reconciliations completed
2. Current with accounts payable and accounts receivables.
3. Our 1<sup>st</sup> Quarterly Bond report was completed and uploaded to Community Investment Corporation.
4. Teacher performance pay will be paid on our 12/15/22 payroll for the returning teachers who completed their Leadership Circle document.
5. All grants are active: Title I, Title II, ESSER II, ESSER III, IDEA Basic and National School Lunch Program.
6. Tax credit receipts will be sent out by 12/31/2022.
7. The population report as of 10/31/2022: Kinder through 5<sup>th</sup> Grades = 180/166.5 (Kinder @.5FTE), 6<sup>th</sup> through 8<sup>th</sup> Grades = 153, 9<sup>th</sup> through 12<sup>th</sup> Grades = 167 total 500.

**d. Marketing & Recruitment, Ms. Holly Halstead: Excused.**

**IX. Consent Agenda:** Expense Vouchers #5 and Payroll Vouchers #9 and #10. Mr. Kirsten Stephens moved and Mrs. Marolyn Pierson seconded. Motion carried unanimously.

**X. Board Remarks: None**

**XI. Adjournment:** Mr. Howard C. Stewart, Jr. adjourned the meeting at 6:30PM. The next meeting will be Monday, January 9, 2022 at 5:00 pm.

**December 5, 2022**

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**Bennie Gemello, Business Manager**

**Date Board Approved**