



COVID-19 Protocol Update 11/2/2020

As the district moves through the Covid-19 pandemic it is imperative that we continue to adhere to the guidelines that have been put in place by the CDC and Public Health Dayton Montgomery County. In the event the district receives notification of a positive case of Covid-19, it is important that we reinforce and inform our stakeholders of the district process for informing and contact tracing within our buildings.

What we cannot do is create false narratives and work through problems with half the information or assumed intentions. This document is meant to walk you through what the district process is and how contact tracing takes place.

Please take the time to read the information and if you have any questions make sure you follow-up with your building administrator.

Step 1- Notification of a positive Covid-19 test result

Upon formal notification, district administration will ask to verify results through proper documentation. Once received the district will begin the notification process through the guidelines outlined by public health. This includes the notification of all stakeholders and the onset of the contact tracing process. All of this information is shared with PHDMC and ultimately the Ohio Department of Health.

Step 2-Contact Tracing

It is important that the district administration takes the responsibility of the contact tracing in the event of a positive test. Individuals should notify their direct supervisor and work directly with them to identify close contacts.

Close Contact- Anyone within (6ft) six-feet of a person that tested positive for 15 minutes in one setting or a cumulative time period. This contact has to take place within 48 hours of that person displaying symptoms or testing positive.

This list of close contacts will be developed with the individual that tested positive and the Public Health Department. This will be the official list of close contacts and we will be working solely from that.

Step 3-Quarantine Period

The individual that test positive will isolate 10 days from the initial onset of symptoms or a confirmed positive test result.

Individuals identified as Close Contacts will quarantine for 14 days from the last day of exposure with the confirmed positive case.

Contacts of contacts are not required to quarantine. They, like everyone, should be monitoring for symptoms and continuing to follow the standard guidance of mitigation:

- **Washing/sanitizing their hands with soap and water or an alcohol based sanitizer**
- **Wearing a mask**
- **Maintaining (6ft) six feet of social distance during any interactions**

Step 4- Cleaning and sanitizing of occupied areas

The custodial staff will make sure all areas occupied by individuals that either test positive or have been identified as close contacts are thoroughly disinfected and those classrooms or office areas will be closed until staff return from the isolation or quarantine period.

This disinfecting will take place along with the normal disinfecting of the entire building that happens on a nightly basis.

Step-5 Return to work

Staff members that test positive are able to return to work upon completion of the 10 -Day isolation period and have been free of any symptoms for at least 72 hours.

Staff members on quarantine (close contacts) can return to work upon completion of the 14- day quarantine period and have been symptom free for 72 hours.

Please note, a medical release is not required for returning to work. The standard guidance is the clearing of the identified isolation and quarantine periods.

Additional information that may provide answers to other questions or concerns:

- Global notifications are only released to stakeholders for confirmed positive cases. If someone in your building is quarantined due to possible exposure that will not be shared via the notification process.
- Only the local Department of Public Health and the District Administration will determine if a building needs to be closed down due Covid-19 cases. To date several districts have had numerous cases and have not closed down. Please do not assume that one, two or a few positive cases means a building will shut down. There are several factors that play into this and it is a direct discussion with the district administration and the local health department before this happens.

- Sharing health information about others is a direct violation of Federal Law. Please be mindful of conversations that take place as all staff and students have privacy rights.
- If a virtual student notifies you they have tested positive please share that information with your building administrator. This information still needs to be reported to Public Health.
- All guidance and processes have been developed in direct correlation with the Public Health Department. This guidance has been shared with us and local districts through the county. We are confident that our district is doing the best we can following the guidance that has been provided.

We understand that these are some tough and unprecedented times that bring about changes and challenges everyday. We ask that you stay patient, read the information that has been provided and allow the administration to work through the processes in the event of a situation.

As we have found out, all situations are different and everything will not be the same. As we work through positive cases it is our goal to be as transparent as possible with the complete understanding and commitment to the safety as well as the privacy of all involved.

If you have any questions or concerns please feel free to reach out to your building administrator first and then contact Dr. Tanya Davis or Marlon Howard for further information.

Also if you want to check the process and protocols please make sure you browse the CDC website, Public Health Dayton Montgomery County and the Ohio Department of Health. The bulk of the information we are adhering to is from those banks of resources provided by those organizations.

Follow the guidance, stay (6-ft)six feet apart, wear your mask and wash your hands. It has been proven to stop the spread of Covid-19. Go Rams!

