

Union City Area School District
REGULAR SCHOOL BOARD MEETING
Elementary Large Group Instruction Room
May 14, 2020

President George Trauner called the meeting to order at 6:00 p.m. He welcomed those in the room and those attending online. Mr. Trauner then led the salute to the flag and a moment of silence.

Mr. Trauner gave the following announcement:

- Tonight's meeting is being broadcast as a live YouTube stream via the link in the banner of the home page of the District website. Additionally, Zoom is hosting and being utilized by those providing public comment.
- My fellow Board members and the Administrators are attending via Zoom or by phone from their homes to comply with the social distancing requirements. A test was conducted through both mediums prior to tonight's meeting for technology set-up only and no business was discussed.
- As always, an opportunity for Public Comment will take place tonight during the meeting. Due to tonight's format, those wishing to comment to the Board are asked to pre-register no later than 6:10 p.m. tonight by accessing the Zoom registration information located in the link in the banner at the top of the homepage of the District website (www.ucasd.org).
- Tonight's meeting is being recorded and will be available on the District website by next Monday, May 18, via a link under the Quick Links box from the home page.

Roll Call by the Secretary

Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson and Kimberle Thomas were present via Zoom or speakerphone. George Trauner was physically present. Brian Gregor was absent.

Others Present

Matthew Bennett, Ann Sill, Glenn Shaffer and Michael Swanson were physically present. Nathan DeSimone and Marshall Van Tassel were present via Zoom.

Motion to Suspend

Mr. Hopson moved, Mr. Robinson seconded to suspend the operation of the provision of Policy 006.1 which states "A majority of Board members shall be physically present at a Board meeting when Board member(s) attend through electronic communication." This suspension shall be in effect until the next meeting of the Board.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

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Presentation

Mr. DeSimone introduced senior athlete Marshall VanTassel stating it was a privilege and an honor to share his accomplishments. Early in his High School years, he earned All Region honors as a District golfer. This year in football he earned 1st team All Region honors as a linebacker. Also during his senior year, in wrestling he placed 4th in Districts, and 2nd at Regionals. In spite of a knee injury during Sectionals he was able to qualify for states where he participated in nine matches and achieved a lifelong goal of standing on the podium at the Hershey Giant Center for the PIAA State Wrestling Championships as the 5th best wrestler at 195 lbs. out of 3,360 wrestlers in the Pennsylvania. Additionally, he also earned an Academic All-State Wrestler Award and ended his high school wrestling career with a record of 86 wins and 36 losses. Marshall plans to attend Millersville University in the fall to continue wrestling and obtain a degree in Business Management, with the goal of becoming a law enforcement officer and then opening his own health and fitness center after retirement. Marshall thanked Mr. DeSimone, Mr. Bennett and the Board for their support. He was asked who his toughest opponent was to which he responded was a wrestler from Brockway. He was congratulated for his accomplishments on behalf of the Board and the community and reminded that Union City will always be home. Mr. Bennett added that beyond his athletic accomplishments, Marshall is an even better person with great character.

Superintendent's Report

Mr. Bennett reported as follows:

1. **Meeting with Representative Sonney** - Mr. Bennett, along with Superintendents Shane Murray (Iroquois) and Rick Emerick (FLB) met with Rep. Sonney. The meeting went very well and Rep. Sonney expressed appreciation for our efforts and was impressed with our response to pandemic. Multiple concerns were shared with him – Charter reform, budget and conditions for returning to school. Rep. Sonney asked if they would be willing to come to Harrisburg to testify, if needed, and all agreed.
2. **Food Bank** - The food bank will be using our elementary parking lot on May 15th to distribute food to our community.
3. **Graduation** - Graduates will be recorded walking the stage in small groups on Wednesday, May 20th. All speakers will also be recorded. Mr. Trauner will represent the Board in his remarks. Mr. Trauner, Dr. Miller, and Mr. Gilbert will represent the Board on stage on May 20 and Mrs. Thomas will serve as the Board representative during the session her sons will be walking. We will have a virtual graduation on June 5th at 7 PM and we will hold a regular graduation as soon as the state allows us to.
4. **June's Meeting** - The June Committee of the Whole meeting will be held in the newly renovated MS/HS LGI, entering through the main gym entrance. The meeting will be in person utilizing social distancing guidelines for the public and Board members. Mr. Bennett added that if any Board members are

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uncomfortable with that environment, they should notify Ms. Sill so they can be set up to participate in the meeting electronically. Ms. Sill will send a reminder.

Approval of Agenda

Mrs. Lewis moved, Dr. Miller seconded to approve the agenda as presented.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Approval of Minutes

Mr. Robinson moved, Dr. Miller seconded to approve the minutes of the April 16, 2020 Regular Board meeting.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Approval of Treasurer's Report

Dr. Miller moved, Mr. Hopson seconded to approve the Treasurer's Report for April 2020. [See Supplemental enclosed in the Minutes Book]

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Approval of Check List

Mr. Gilbert moved, Mrs. Thomas seconded to approve the Checks for Board Approval– May 14, 2020, Checks Between Board Meetings– April 2020, Athletic Checks– April 2020, Procurement Card Listing – April 2020, Construction Project Checks – April 2020, and Construction Project Checks for Board Approval – May 14, 2020. [See Supplementals enclosed in the Minutes Book]

Mr. Trauner announced he would be abstaining from Vendor Check 4053 to Bethesda Lutheran Services.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. George Trauner voted yes for all items except for Vendor Check 4053 from which he abstained. Motion carried.

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ANNUAL APPOINTMENTS and APPROVALS

Mr. Trauner asked for a motion to approve items 1-9 unless any Board member would like any individual items removed for a separate vote. Mr. Robinson moved, Dr. Miller seconded to approve the following annual approval items:

1. Bank Accounts:
Northwest Savings Bank - Cafeteria Fund, General Fund, Activity Fund
PSDLAF- General Fund
PLGIT - General Fund
2. Janet Gregor as Treasurer.
3. The firm of Monahan & Monahan as Auditor for all School District Accounts.
4. PLGIT, PSDLAF and Northwest Savings Bank for investment of School District Funds.
5. Delta Dental as provider of the School District's dental plan.
6. Life/Accidental Death and Dismemberment Insurance with Boston Mutual.
7. Short-term disability insurance for employees not taking the District's Health Insurance through AFLAC.
8. Maintenance/Electrical Supply Bids.
9. To seek bids for gasoline and diesel fuel.

Mrs. Lineman was asked under #8 (Maintenance Bids) what the 2,000 tennis balls were for. She replied that they will go on the bottoms of the chair legs to prevent scratching of the floors.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

ITEMS FOR APPROVAL

Academics

Proposed
Graduating Class of
2020

Mr. Gilbert moved, Mrs. Thomas seconded to approve the proposed Union City Area School District graduating class of 2020. This approval for each graduating senior is conditioned upon his or her successful completion of all graduation requirements.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

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Co-Curricular

Mr. Trauner asked for a motion to approve Co-Curricular items 1 and 2 if there were no objections. There were none.

Mrs. Lewis moved, Mrs. Thomas seconded to approve the following items:

Simon – Head Wrestling Coach

1. Timothy Simon as Head Wrestling Coach, effective with 2020/2021 season, at a stipend amount of \$7,271.00.

Moon – Head Girls Basketball Coach

2. Matthew Moon as Head Girls Basketball Coach, effective with the 2020/2021 season, at a stipend amount of \$6,422.00.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Finance

Seeking Proposals for Legal Services

Mr. Gilbert moved, Dr. Miller seconded to approve seeking proposals for legal services for the 2020-2021 school year.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Personnel

Mr. Trauner asked for a motion to approve Personnel items 1 and 2 unless any Board member preferred separate votes.

Mr. Robinson moved, Dr. Miller seconded to approve the following items:

Burke resignation

1. To accept the resignation of Carling Burke, Speech and Language Pathologist, effective June 30, 2020.

Dingle – District Custodial Supervisor

2. Amanda Dingle as the District Custodial Supervisor at a pay rate of \$19.00 per hour, effective immediately.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

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Policy

Second reading –
revisions to PSBA
policies #323, #335,
#621 and #626 and
of new PSBA polices
700-718

Mr. Trauner presented the second reading of the revisions to PSBA policies #323 “Tobacco and Vaping Products” (previously titled “Tobacco/Nicotine”), #335 “Family and Medical Leaves,” #621 ”Local Taxpayer Bill of Rights,” and #626 “Federal Compliance” and the second reading of new PSBA policies 700-718. The Board had no questions or comments. [See Supplementals enclosed in the Minutes Book]

Mrs. Lewis moved, Mr. Robinson seconded to approve the following:

Approval of
revisions to PSBA
policies #323, #335,
#621 and #626 and
of new PSBA polices
700-718

1. The revisions to PSBA policies #323 “Tobacco and Vaping Products” (previously titled “Tobacco/Nicotine”), #335 “Family and Medical Leaves,” #621 ”Local Taxpayer Bill of Rights,” and #626 “Federal Compliance” and the first reading of new PSBA policies 700-718. [See Supplementals enclosed in the Minutes Book]

Retirement of
current Board
policies

2. To retire current Board policies # 1418, 1420, 1500, 3260, 3355, 5160, 7100, 7200, 7300, 7600 and 7700 and to delete policies 5163 and 7500.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Financial Reports

The financial reports were presented. [See Supplementals enclosed in the Minutes Book]

Other Business

Mrs. Lewis announced to the Board that she would be sending out the evaluation form for Mr. Bennett and requested that they complete them and return to her via email.

Concerning the proposals for legal services, Mr. Gilbert asked Mr. Bennett if he anticipated a big response. Mr. Bennett replied there is likely to be at least three.

Mr. Trauner announced that the June Committee of the Whole meeting will be held as approved, Monday, June 8, and reiterated that it would be held in the MS/HS Large Group Instruction Room (LGI), entering through the main gym doors and go past the library and that Ms. Sill would be sending a reminder.

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Adjournment

Mr. Hopson moved to adjourn the meeting, seconded by Mr. Robinson.

Roll Call Vote: Blain Blakeslee, Stephen Gilbert, Douglas Hopson, Lori Lewis, Barbara Miller, David Robinson, Kimberle Thomas, and George Trauner voted yes. Brian Gregor was absent. Motion carried.

Mr. Trauner adjourned the meeting at 6:21 p.m.

Respectfully Submitted,

Ann Sill
School Board Secretary