

STUDENT PORTAL LOGIN INSTRUCTIONS

PLEASE FOLLOW THIS INSTRUCTIONS WHEN YOU LOGIN IN FOR THE FIRST TIME.

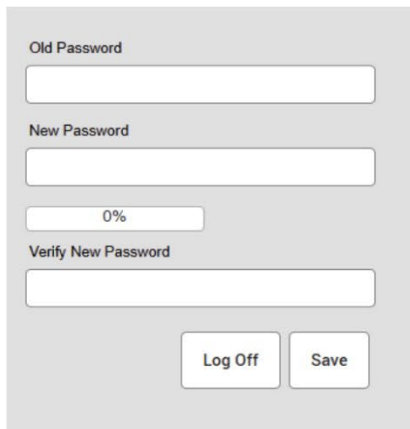
Your login to the student portal is as follows:

username: xxxxxxxxx

temporary password: xxxxxxxxx

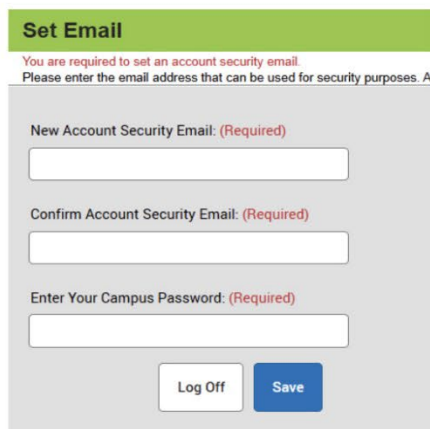
Link to the portal is: <https://mst1.bie.edu/campus/portal/students/littlewound.jsp>
or you can access through the school website www.littlewound.us under the drop down menu **"Portals"**.

When you log in you will be forced to change your password. Your old password will be xxxxxxxxxxxx
Then create a new password. **SAVE**

A screenshot of a web form for changing a password. It has a light gray background. At the top, it says "Old Password" above a white text input field. Below that, it says "New Password" above another white text input field. Underneath the new password field is a progress bar showing "0%". Below the progress bar, it says "Verify New Password" above a third white text input field. At the bottom right, there are two white buttons: "Log Off" and "Save".

After clicking save you will be directed to the page below...

Now you will need to set your email up in NASIS. More than likely if you have never logged into the portal you will get this screen. Enter your school email in the first and second fields. Then enter the NEW password you just created. **SAVE**

A screenshot of a web form titled "Set Email" with a green header. Below the header, there is a message: "You are required to set an account security email. Please enter the email address that can be used for security purposes. A". The form has a light gray background. It contains three white text input fields. The first is labeled "New Account Security Email: (Required)". The second is labeled "Confirm Account Security Email: (Required)". The third is labeled "Enter Your Campus Password: (Required)". At the bottom, there are two buttons: a white "Log Off" button and a blue "Save" button.

After clicking save, you will be logged into your portal.

If you have any login problems please let me know. However, if you follow the instructions you should have no problems. I am downstairs across the hallway from the [printshop](#), or email me.

Please login to your account within **45 days** as you will be disabled at 45 days if you have not logged in. I hope you will use the portal to your advantage to assist you.

Good luck.