

**LITTLE WOUND SCHOOL BOARD
POSITION DESCRIPTION**

BUS DRIVER

SUPERVISOR: Transportation Manager

PROGRAM: Transportation – School Operations

JOB SUMMARY: Transport students safely between pick-up points and school.

DUTIES & RESPONSIBILITIES:

1. Transport students to and from school according to schedule.
2. Abide by all traffic and safety regulations.
3. Responsible for loading, unloading and discipline on bus.
4. Examine vehicle daily to assure proper and safe operations.
5. Keep bus clean and sanitary after each trip.
6. Keep records of daily bus operation and submit monthly operator's report.
7. Maintain and repair bus.
8. Other duties as assigned by supervisor.
9. Adheres to LWS Policies and Procedures.

PHYSICAL CHARACTERISTICS:

1. Ability to operate a 60-passenger bus safely.
2. Ability to drive in all weather conditions.
3. Ability to lift and carry up to 100 lbs., sit for long periods of time, bend, stoop and other physical activity related to driving bus and providing preventive bus maintenance.
4. Able to drive bus during evening hours.
5. Ability to control discipline occurrences on bus.

QUALIFICATIONS:

1. Must have bus driver's CDL, Class B or C
2. Must be able to pass physical examination.
3. Bus driving experience preferred.

Approved: 5/23/96