



On 11/1/2021, this email was sent to all parents/guardians with email addresses shared in PowerSchool. If you did not receive this email, please reach out to your building secretary to update your records.

Good afternoon, Union City Cyber Academy Families!

As we prepare to start a brand new quarter this Thursday, November 4, I thought it would be helpful to send along some reminders, updates, and resources. In this email, I've featured information pertaining to the following:

- Students Returning to Brick & Mortar for Quarter 2
- Picture Retake Days
- Picking Up Elementary School Pictures
- Important Contacts
- Helpful Resources
- Tips for Monitoring Student Progress

As you look over this information, please do not hesitate to reach out to myself or any of the contacts listed in the "Helpful Contacts" section for help or support.

Thank you. Have a great kick off to the second quarter!

Stacey Dell

Students Returning to Brick & Mortar for Quarter 2

If you or your student is slated to return to Brick & Mortar on Thursday, November 4, he/she can report directly to his/her building office first thing in the morning to receive a copy of his/her schedule. If you have any scheduling questions or concerns, please reach out to your individual guidance counselors. Guidance counselor contact information is featured later in this email under "Important Contacts."

Students currently enrolled in the Union City Cyber Academy will not have an opportunity to return to Brick & Mortar again until the start of the third quarter on **January 24, 2022**, as per our cyber handbook policy. If you have decided you want to return for the second quarter and have not completed last week's survey -or- communicated that decision to our guidance team, please contact your guidance counselor immediately today (Monday) or first thing tomorrow morning (Tuesday) so that we can ensure a schedule is put into place for your child. Again, their contact information is featured in "Important Contacts."

Picture Retake Days

If you/your student missed school picture days in October, have no fear! Our picture retake days are featured below with instructions, and all picture ordering forms are attached to this email and featured on our website.

- Elementary School: November 18, 2021: **If you missed the original picture day on September 30, please contact the elementary office (814-438-7611) to set up a time to come in for your photograph on November 18, 2021.**
- Middle School & High School: November 15, 2021: **If you missed the original picture days for middle or high school students on October 6 or 7, please contact Ms. Reynolds at (814) 438-7673 ext. 5407 to set up a time to come in for your photograph.**

Elementary School Pictures

Elementary students who had their pictures taken on September 30 can pick up their pictures in the elementary office during regular business hours. Pictures for our middle/high school students have not arrived yet, but families will be notified when they are in, as well! Please reach out to Ms. Klus or Ms. Blystone in the elementary office (814-438-7611) should you have any questions.

Important Contacts for Cyber Academy Success

Check out this handy list of folks you can contact throughout your cyber experience:

- When you/your child is struggling with a particular class, an assignment, a due date, live lessons, class pacing, the structure of the course, questions about materials, etc., please communicate with the **individual teachers at Warren**. Their contact information is listed in the course home pages in the [Buzz Portal](#).
- When you have scheduling questions or general concerns about your/your child's progress, please reach out to your guidance counselors: **Elementary** - Mr. McMahan (emcmahan@ucasd.org), **Middle School** - Mr. Anthony (janthony@ucasd.org), **High School** - Mrs. Dawson (kdawson@ucasd.org), and **K-12** - Mrs. McNulty (smcnulty@ucasd.org).
- If you need the attendance Zoom link or have questions about the attendance process, please reach out to Mr. Shawn Thompson (sethompson@ucasd.org).
- If you/your student does miss school/morning attendance, please don't forget to submit excuses to your building-level attendance secretaries as per our cyber handbook: **Elementary** - Mrs. Blystone (ablystone@ucasd.org), **Middle School** - Mrs. Himrod (lhimrod@ucasd.org), and **High School** - Mrs. Reynolds (lreynolds@ucasd.org) so that he/she can be marked accordingly in PowerSchool. It is always good to include Mr. Shawn Thompson (sethompson@ucasd.org) on those correspondences, too.
- If you/your child has an IEP or 504 and you have concerns, please communicate with both **the teacher at Warren** and **your case manager at UCASD**. Mrs. Stacey Mulson (smulson@ucasd.org) is our Director of Pupil Services and is also here to help!
- If you are a parent/guardian who would like to be added as an observer to your child's account, please contact Misty Weber at Warren (WeberMD@wcsdpa.org).
- If you are experiencing technical difficulties with assignment submission, the online portal, or your individual Buzz Portal account, you can contact Misty Weber (WeberMD@wcsdpa.org), Neil Kent (kentn@wcsdpa.org), or Michael Craddock (craddockm@ucasd.org).
- If you are having challenges with your UCASD-issued Chromebook, please submit a HelpDesk ticket (helpdesk@ucasd.org) to our tech team. Be sure to let them know that you are a Union City Cyber Academy student so they can reach out to you for troubleshooting purposes.

Helpful Resources for Families

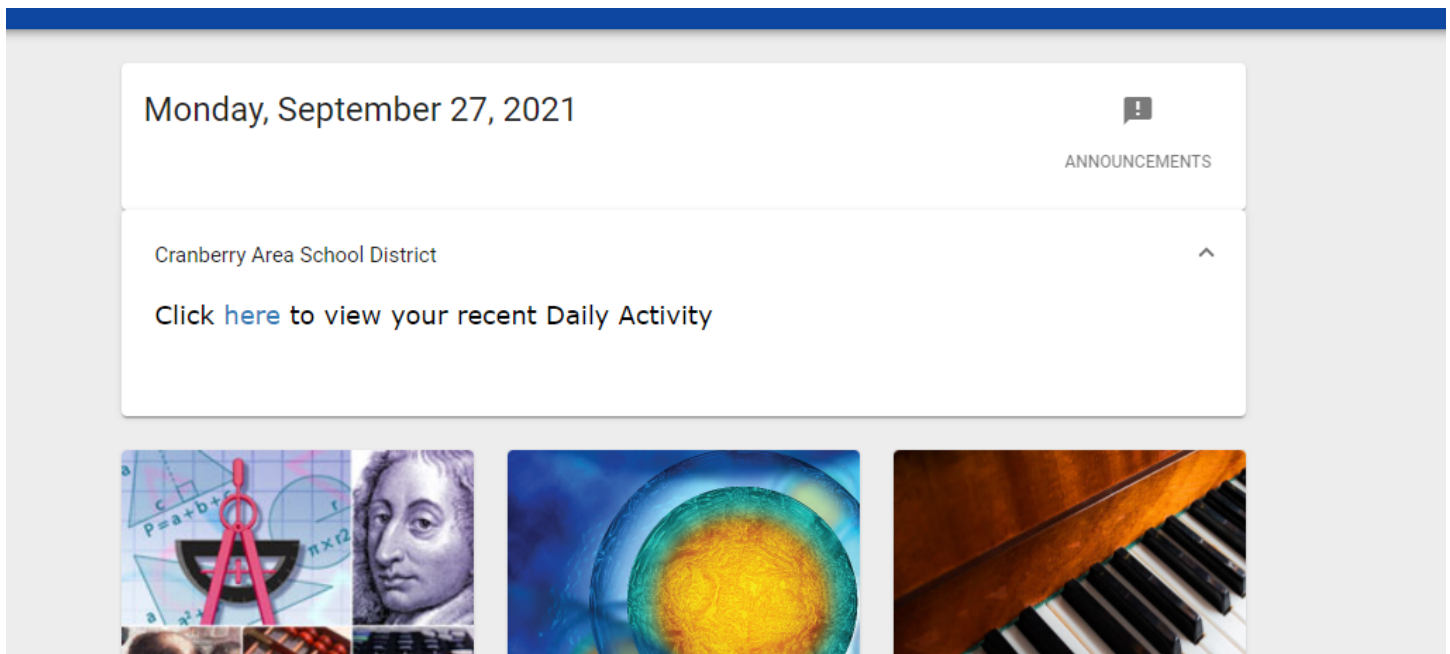
As we have some new families joining our cyber academy program, I wanted to share links to a few resources that you may find helpful:

- [Union City Cyber Academy Handbook](#): The handbook describes all pertinent information about attendance requirements, processes for struggling students, and more.
- [Buzz Portal](#): This is the website that houses all cyber academy courses, grades, communications with Warren teachers, and more.
- [Food Service Request for Meals for Cyber Students](#): Complete and turn this form in to your individual building office if you would like to register for meal pick-up through UCASD.
- [Union City Cyber Academy Homepage](#): This is our spot on the district website for documents, contacts, updates, and information.
- [Website Links for Free eBooks](#): This document features links to websites that allow student access to free books for courses or personal reading.

Monitoring Student Progress

All parents/guardians have several options for monitoring student progress and success in the Buzz Portal. Parents/guardians can access the student's portal using the student's login credentials or can request to be added as an observer by contacting Misty Weber at Warren (WeberMD@wcsdpa.org). ***If you reach out to Misty and do not receive your login credentials from her, please contact me (sdell@ucasd.org) ASAP so that I can assist!*** By logging in using either method, parents/guardians can view a "Daily Activity Report" as seen below:

Finding the Daily Activity Record:



Sample Daily Activity Record:

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
9/26 - 10/2	9/26	9/27	9/28	9/29	9/30	10/1	10/2	Total
Algebra 1A (LL) Cranberry 21-22	-	-						-
Animation : Introduction (PLP) Cran...	-	-						-
Biology(BT) Cranberry 21-22	-	-						-
Culinary Arts 1A: Introduction (PLP) ...	-	-						-
HS Health - (AE) Cranberry 21-22	-	-						-
HS Physical Education 1 - (AE) Cran...	-	-						-
High School Piano 1 (v21) Cranberry...	-	-						-
Music Appreciation: The Enjoyment ...	-	-						-
NON CP English 9 (LL) Cranberry 21-...	-	-						-
World History - Cranberry 21-22 (LL)	-	1:17						1:17
Total	-	1:17						1:17
9/19 - 9/25	9/19	9/20	9/21	9/22	9/23	9/24	9/25	Total
Algebra 1A (LL) Cranberry 21-22	-	-	0:39	0:57	0:11	0:11	-	1:58
Animation : Introduction (PLP) Cran...	-	-	-	-	-	-	-	-
Biology(BT) Cranberry 21-22	-	0:37	0:27	0:07	-	1:33	-	2:45
Culinary Arts 1A: Introduction (PLP) ...	-	-	-	-	-	-	-	-
HS Health - (AE) Cranberry 21-22	-	-	-	0:17	-	-	-	0:18
HS Physical Education 1 - (AE) Cran...	0:31	-	0:26	-	0:20	-	-	1:17
High School Piano 1 (v21) Cranberry...	-	-	-	-	1:34	0:10	-	1:44
Music Appreciation: The Enjoyment ...	-	-	-	-	0:24	0:15	-	0:39
NON CP English 9 (LL) Cranberry 21-...	-	0:08	-	0:21	-	-	-	0:29
World History - Cranberry 21-22 (LL)	0:01	0:10	0:17	0:13	-	0:35	-	1:17
Total	0:32	0:55	1:49	1:56	2:29	2:45	-	10:25
9/12 - 9/18	9/12	9/13	9/14	9/15	9/16	9/17	9/18	Total
Algebra 1A (LL) Cranberry 21-22	-	-	0:26	-	0:13	-	-	0:39
Animation : Introduction (PLP) Cran...	-	-	-	-	-	-	-	-
Biology(BT) Cranberry 21-22	-	0:09	0:26	0:27	0:13	0:23	-	1:38
Culinary Arts 1A: Introduction (PLP) ...	-	-	-	-	-	-	-	-
HS Health - (AE) Cranberry 21-22	-	0:32	-	1:17	-	0:49	-	2:38
HS Physical Education 1 - (AE) Cran...	-	-	0:26	-	0:27	0:09	-	1:02
High School Piano 1 (v21) Cranberry...	0:56	-	1:08	-	-	-	-	2:04
Music Appreciation: The Enjoyment ...	-	1:02	0:39	0:04	-	0:06	-	1:51
NON CP English 9 (LL) Cranberry 21-...	-	0:23	-	0:37	-	0:17	-	1:16
World History - Cranberry 21-22 (LL)	-	1:06	-	0:16	1:05	1:03	-	3:30
Total	0:56	3:12	3:04	2:41	1:58	2:47	-	14:38

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