

Greetings, Cyber Students!

I hope this email finds you happy and healthy in your kickoff to 2022! We are proud of you for your efforts in the cyber program so far this year. Please continue to communicate with your teachers at Warren and your guidance counselors here at UCASD as you need help and support throughout this program.

As you know, the second quarter is coming to a close on **Friday, January 21**, and the third quarter begins on **Monday, January 24**. This date marks the beginning of our second semester for the school year.

Earlier this morning, an email was sent to all of your parents/guardians, and I wanted to pass this same information along to each of you, as well. Please review this information carefully and reach out to your individual guidance counselor if you have any questions or concerns. Contact information for each counselor is featured at the bottom of this email.

ENROLLMENT FOR THIRD QUARTER:

Transitioning Between Settings: As per Page 4 of the Union City Cyber Academy Handbook (2021-2022), "Students may transition from the Cyber Academy back to the brick and mortar setting, however, this transition may only occur at a natural break in the school year. (End of the quarter or semester)." Students enrolled during the second quarter have the option to return to the Brick & Mortar setting for the third quarter, which begins on MONDAY, JANUARY 24. Students who wish to stay in the cyber academy for the third quarter will have the option to return to Brick & Mortar again at the start of the fourth quarter, which begins on THURSDAY, MARCH 31. Please note that the handbook notes that "Students will be assigned courses that best match their current selections, however, exact courses may or may not be available." If you are returning for the third quarter, your guidance counselor will begin building your schedule and will reach out with questions or concerns. If you are returning to campus, you will receive your schedule when you check-in to the main office on the date of your return: January 24.

Procedures for Struggling/Failing Students: As per Page 5 of the Union City Cyber Academy Handbook (2021-2022), some students may be required to return to Brick & Mortar if they are not being successful in the cyber academy. Guidance counselors and building administrators will continue to reach out to parents and guardians of students who are struggling in the program to discuss academic improvement plans and enrollment needs for individual students.

In order to plan schedules for those who will return to Brick & Mortar and to support students who plan to remain in cyber, we have created an enrollment preferences survey that was sent to all parents/guardians around 10:00 this morning. This survey was **ONLY** sent to parents/guardians with email addresses updated in PowerSchool. If your parent/guardian did not receive the survey, please have him/her reach out to me via email at sdell@ucasd.org so that I can get them a copy of the survey ASAP. *******ALL parents/guardians need to complete the survey that was emailed to them by Wednesday, January 12, even if their child/children plan to remain in the Union City Cyber Academy for the next quarter.*******

CURRENT GRADES & PROGRESS:

It is imperative that you are logging in for daily attendance with Mr. Thompson and communicating with your cyber teachers at Warren regarding your grades and progress on their coursework. If you have questions or concerns about your grades or want to work on make-up work for any courses, **you have to communicate with your individual teachers from Warren by visiting the teacher's contact information in the Buzz Portal**. Teachers post their contact information on each course homepage.

All parents/guardians have several options for monitoring student progress and success in the [Buzz Portal](#). Parents/guardians can access the student's portal using the student's login credentials, which are given out by the individual building guidance counselors, or parents/guardians can request to be added as an observer by contacting Misty Weber at Warren (WeberMD@wcsdpa.org). By logging in using either method, parents/guardians can view a "Daily Activity Report" upon logging in. This may be helpful to some students to track their own progress, so I have attached photographs to the email in case you'd like to see this report. It has been sent via email several times this year.

SECOND SEMESTER SCHEDULE (3rd & 4th Quarters):

Elementary students' schedules do not change for the second semester. Some middle school students' and high school students' schedules will begin new electives on January 24; these will likely not show up or activate until that date. Please pay attention to all current start/end dates for courses. If you have questions about your schedule, please contact your individual building guidance counselor.

SECOND SEMESTER WORKBOOKS FOR ELEMENTARY STUDENTS (3rd & 4th Quarters):

Parents/guardians of elementary students who are remaining in cyber for the third and/or fourth quarter will be able to pick up their workbooks for their second semester core courses during school office hours (7:30 a.m. until 3:30 p.m.) any day [between January 13-January 21](#). These workbooks are for the four core classes that elementary students take: Math, English/Language Arts, Science, and Social Studies.

MATERIALS & SUPPLIES:

If one of the instructors requests materials that you do not have access to, please let us know. In most instances, if it is not something you have available at home, you can let the instructor know, and they will work with you or help you modify the task(s). If it is a particular type of art supplies or school supplies, let us know so we can assist. Elementary students who need additional supplies from their initial supplies bags from the start of the year can reach out to Mr. McMahan (contact information below) or myself.

GUIDANCE COUNSELOR CONTACT INFORMATION:

Elementary - Mr. McMahan (emcmahan@ucasd.org) - 814-438-7611 ext. 3146

Middle School - Mr. Anthony (janthony@ucasd.org) - 814-438-7673 ext. 5413

High School - Mrs. Dawson (kdawson@ucasd.org) - 814-438-7673 ext. 5403

K-12 - Mrs. McNulty (smcnulty@ucasd.org) - 814-438-7673 ext. 5402

Please continue to reach out as you have questions or concerns. Thank you for a GREAT first semester in cyber!

Mrs. Dell

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