

Union City Cyber Academy Update
Monday, October 31, 2022

Hello, Cyber Students & Families!

I'm just resharing some very important information as we close out the end of the 1st Quarter in the Union City Cyber Academy! Check out the information below and reach out to the following individuals if you have any questions:

- For scheduling questions or to discuss your/your child's Quarter 2 enrollment, please communicate directly with your **UCASD Guidance Counselor**.
- For concerns about a specific class or grades in specific courses, please communicate directly with your **Cyber Teachers at Warren**; their email addresses, contact information, and live office hours are posted on their home pages for each course in the Buzz Portal.
- If you have an interest in our after school tutoring program for students in Grades 6-12, please either contact your **UCASD Guidance Counselor** or complete the attached form and submit it to your counselor or building-level principal.
- For questions about Picture Retake/Make-Up Days, please reach out to Mrs. Klus at the elementary or Mrs. Reynolds at the middle/high school.
- For information about UCASD procedures and policies for cyber students, please review our 2022-2023 Union City Cyber Academy Handbook.

Thank you all! Have a great week!

Mrs. Dell

1st Quarter DEADLINE for ALL Graded Work - WEDNESDAY, NOVEMBER 2, 2022

This is very important! As we move toward the conclusion of the first quarter, **please be advised that all Quarter 1 coursework is due on the last day of the quarter: Wednesday, November 2**. Please know that any work turned in after 11:59 p.m. on Wednesday, November 2 **cannot and will not** be graded for inclusion on the Quarter 1 report card. All work for all courses must be completed by the end of the day on Wednesday, November 2. The teachers at Warren will complete all grades by the close of business on Wednesday, November 3, so I will be locking and pulling grades on that date. Because of this, **anything completed after November 2, 2022 will not be graded and will not be calculated in the student's first quarter grade**. I let all students and parents know this information more than a week ahead of time so that you are mindful of your timelines. You cannot receive credit for any work completed on November 3 or after.

Middle/High School Electives - FYI (Grades 6-12)

<<<<Middle & High School Students & Parents/Guardians>>>>

You've likely noticed that all MS/HS electives are continuous courses that end at the conclusion of the semester, instead of the quarter. Because of this, your grades will still be pulled for your electives and all other courses based on the assignments you've completed and grades you've earned up to that point (November 3). Any work completed after November 2 at 11:59 p.m. will simply NOT count toward your Quarter 1 grade and will be part of your Quarter 2 grade. This simply means that you continue working on the coursework for your electives just as you do for your core classes based on the deadlines and due dates provided to you by your teachers at Warren; just know that your coursework doesn't "end" for those electives until the end of the semester. **Pay attention and adhere to due dates and deadlines in order to keep up with the pace of the course and to avoid falling behind**. You will still receive report card grades for your electives based on the grades you've earned for the work you completed between August 31-November 2.

Afterschool Tutoring Program (In-Person) for UCASD Middle/High School Students (Grades 6-12)

We are excited to announce that we have just started an optional after school tutoring program at our middle/high school! Our Union City Cyber Academy students are welcome to participate in this in-person tutoring program, in which content area teachers stay after school from 2:50-3:50 Monday through Thursday each week to provide 1:1 help and support to students. I have attached a copy of the permission slip for you from Mr. Shrout and Mr. Keefer, who coordinate the program. The form includes specific details about the program as well as which content area teachers are available which days.

- If you are a parent/guardian and want your cyber student to participate in this program, please review the attached information thoroughly and reach out to Mr. Keefer/Ms. Conti (high school) or Mr. Shrout/Mr. Anthony (middle school) if you'd like him/her to participate. You are welcome to pick up a copy of permission slip at our MS/HS offices during business hours (7:30-3:30), or you can submit your permission slip to the principal/counselor directly via email using the form below.
- If you are a student who would like to sign up to attend these sessions, simply reach out to your guidance counselor and work with your parent/guardian to get the attached permission slip returned in-person or via email.

If you have questions about this program or need assistance with completing the permission slip, your guidance counselors are happy to help!

Make-Up/Retake Picture Days

- Elementary School - **Make-Up/Retake Day: November 17, 2022** - If you plan to attend, please contact Mrs. Klus (pklaus@ucasd.org) at the elementary school office at (814) 438-7611 to set-up your time. If you participated in the original Picture Day and did not receive your pictures, please contact Mrs. Klus for arrangements.
 - Middle School & High School - **Make-Up/Retake Day: November 16, 2022** - If you plan to attend, please arrive at the middle/high school between 8:00 a.m. and 9:00 a.m. on November 16. Check in with Mrs. Reynolds in the Main Office, and proceed to get your picture taken. If you participated in the original Picture Day and did not receive your pictures, please let Mrs. Reynolds know.
 - Ordering information is in the original emails about Picture Day in September and are attached below.
-

Good morning, Union City Cyber Academy Students & Families!

We are so proud of our cyber students for their efforts in our first quarter of instruction! I'm sharing a few very important updates with you as we close out Quarter 1 and head into Quarter 2! The first quarter ends on **Wednesday, November 2**, and the second quarter begins on **Thursday, November 3**.

Please read the following information carefully and reach out to your individual UCASD guidance counselors should you have any questions.

Have a GREAT end to the quarter, students! Keep up the great work!

Mrs. Stacey Dell
Director of Curriculum & Special Programs

1st Quarter DEADLINE for ALL Graded Work - WEDNESDAY, NOVEMBER 2, 2022

This is very important! As we move toward the conclusion of the first quarter, **please be advised that all Quarter 1 coursework is due on the last day of the quarter: Wednesday, November 2.** Please know that any work turned in after 11:59 p.m. on Wednesday, November 2 **cannot and will not** be graded for inclusion on the Quarter 1 report card. All work for all courses must be completed by the end of the day on Wednesday, November 2. The teachers at Warren will complete all grades by the close of business on Wednesday, November 3, so I will be locking and pulling grades on that date. Because of this, ***anything completed after November 2, 2022 will not be graded and will not be calculated in the student's first quarter grade.*** I am letting all students know this information more than a week ahead of time so that you are mindful of your timelines. You cannot receive credit for any work completed on November 3 or after.

2nd Quarter Enrollment Preferences - Survey Responses due WEDNESDAY, OCTOBER 26, 2022

All parents/guardians with email addresses listed in Powerschool were sent a copy of a "2nd Quarter Enrollment Preferences Survey" on October 17. Each parent/guardian should complete this survey once before 5:00 p.m. on October 26 indicating his/her preferences for each child's enrollment in second quarter coursework. If you did not receive the survey, please reach out to your child's guidance counselor directly to let them know your preferences for Quarter 2. The survey was only sent to parents/guardians via email October 17 and again on October 20.

This survey provides critical information for our guidance counselors, who schedule all courses for **full-time AND part-time** students. Keep in mind, as you review the survey, that some students may be required to return to Brick & Mortar classes per our [Union City Cyber Academy Handbook](#) if they are not being successful in their cyber coursework. Our guidance counselors and principals will continue to conduct outreach to parents/guardians in the coming days. Please also keep in mind that, once the next quarter begins, changes to course enrollments and transitions back to Brick & Mortar classes **cannot** occur again until the end of the Quarter 2, which is on Thursday, January 19, 2023.

Here are a couple of helpful tips for parents/guardians and students as we close out the first quarter:

- Parents/Guardians: If you have concerns about your child's progress in cyber classes, please communicate directly with his/her UCASD guidance counselor. If you know your child is struggling in specific classes, you can contact his/her teacher at Warren directly by viewing his/her contact information on the home screen for each of your child's classes in the Buzz Portal.
- Students: If you have scheduling questions or concerns, please communicate with your UCASD guidance counselor. If you are struggling in specific courses, please be open in your communications with your teachers at Warren. Every teacher has his/her contact information listed on the course homepage in the Buzz Portal, along with office hours, which often includes live Zoom office hours and/or lessons. You are responsible for reaching out to your teachers when you are struggling or need help - They are there for you!

Guidance Counselors:

- Elementary School: Ed McMahan - emcmahan@ucasd.org
 - Middle School: Joe Anthony - janthony@ucasd.org
 - High School: Anne Conti - aconti@ucasd.org
-

***NEW* - In-Person Afterschool Tutoring Program for Middle/High School Students (Grades 6-12)**

We are excited to announce that we have just started an optional after school tutoring program at our middle/high school! Our Union City Cyber Academy students are welcome to participate in this in-person tutoring program, in which content area teachers stay after school from 2:50-3:50 Monday through Thursday each week to provide 1:1 help and support to students. I have attached a copy of the permission slip for you from Mr. Shrout and Mr. Keefer, who coordinate the program. The form includes specific details about the program as well as which content area teachers are available which days.

- If you are a parent/guardian and want your cyber student to participate in this program, please review the attached information thoroughly and reach out to Mr. Keefer/Ms. Conti (high school) or Mr. Shrout/Mr. Anthony (middle school) if you'd like him/her to participate. You are welcome to pick up a copy of permission slip at our MS/HS offices during business hours (7:30-3:30), or you can submit your permission slip to the principal/counselor directly via email using the form below.
- If you are a student who would like to sign up to attend these sessions, simply reach out to your guidance counselor and work with your parent/guardian to get the attached permission slip returned in-person or via email.

If you have questions about this program or need assistance with completing the permission slip, your guidance counselors are happy to help!
