



# OTTOVILLE LOCAL SCHOOL DISTRICT

Board of Education Regular Meeting

January 14, 2026

7:00 P.M. – Board of Education Conference Room (Room No. 101)

## \*\*\* BOARD AGENDA \*\*\*

### I. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE - BOARD PRESIDENT

### II. ROLL CALL

Mrs. Wannemacher \_\_\_\_\_ Mrs. Kortokrax \_\_\_\_\_ Mr. Markward \_\_\_\_\_  
Mrs. Knippen \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_

### III. RECOGNITION OF GUESTS

Mr. Keith Utendorf – Elementary Principal; Mrs. Shelley Mumaw – Director of Technology; Mrs. Nancy Spencer – The Delphos Herald.

Guests: \_\_\_\_\_

### IV. APPROVAL OF AGENDA      **2026-010**

The Ottoville Local School District Board of Education is being asked to consider a number of items together in one motion (following a consent agenda format). These items are presented under the “Treasurer’s Report” and under the “Superintendent’s Report” sections of this agenda. Board members should review these items and request any item(s) he or she would like to have considered separately removed from the consent recommendation and included for a separate Board decision.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_ Mrs. Kortokrax \_\_\_\_ Mr. Markward \_\_\_\_ Mrs. Knippen \_\_\_\_ Mrs. Hoersten \_\_\_\_

### V. PUBLIC COMMENTS

*In order for the board to fulfill its obligation to complete the planned agenda in an effective and in an efficient manner, a maximum of thirty (30) minutes of public participation will be permitted at each meeting. Each person addressing the board must give his or her name and organizational affiliation, if any. Each person who wishes to address the board will be given no more than three minutes to do so. No participant may speak more than once on the same topic unless all others who wish to speak have been heard. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of participation may be extended by the vote of the majority of board members present. All statements will be directed to the presiding officer; no person may address or question board members individually.*

\_\_\_\_\_  
\_\_\_\_\_

**VI. OSBA ANNUAL MEMBERSHIP DUES 2026-011**

Approve the Annual Member Dues (January - December 2026) for the Ohio School Boards Association in the amount of \$4,294.00. In addition, the board will receive two publications electronically - OSBA Briefcase (Free) and School Management News (\$175.00).

*MOTION* \_\_\_\_\_ *SECOND* \_\_\_\_\_

*Mrs. Wannemacher* \_\_\_\_ *Mrs. Kortokrax* \_\_\_\_ *Mr. Markward* \_\_\_\_ *Mrs. Knippen* \_\_\_\_ *Mrs. Hoersten* \_\_\_\_

**VII. TREASURER'S REPORT 2026-012**

Treasurer's Consent Agenda Items

- A. Approve the November 19, 2025 Regular Board of Education Meeting minutes.
- B. Approve Financial Statements for the period of November 2025 & December 2025.  
(Monthly Cash Reconciliation, Cash Summary Report, Disbursement Summary, Detailed Check Register, Revenue Account Activity Report, Spending Plan Monthly Report, Appropriation Summary, Revenue Summary, and Monthly Graph Reports)
- C. Approve the amendment of the FY26 Certificate of Estimated Resources & Appropriations:  
Estimated Resources  
007-9009                      Ottoville Staff Scholarship                      \$20.00
- D. Accept and thank the following individuals for contributions / donations:
  - Gary & Janice Schlagbaum      Lunchroom Donation                      \$1,000.00
  - Mark & Angela Odenweller      Athletic Department Donation                      \$400.00
- E. Approve and adopt the Alternative Tax Budget Information Form for Fiscal Year 2027, effective July 1, 2026.

\*Before we pass the consent resolution, are there any items you would like to move from the consent agenda to the regular agenda for further discussion and/or for separate voting purposes?

*MOTION* \_\_\_\_\_ *SECOND* \_\_\_\_\_

*Mrs. Wannemacher* \_\_\_\_ *Mrs. Kortokrax* \_\_\_\_ *Mr. Markward* \_\_\_\_ *Mrs. Knippen* \_\_\_\_ *Mrs. Hoersten* \_\_\_\_

Items pulled from Consent Agenda: \_\_\_\_\_

**End of Treasurer's Consent Agenda Items**

**VIII. SUPERINTENDENT'S REPORT 2026-013**

Superintendent's Consent Agenda Items

- A. Approve the Putnam County Substitute Teacher List for the 2025-2026 school year, provided by the Putnam County ESC.
- B. Approve 2026-2027 Ottoville School Calendar
- C. Approve Stars By Erin to utilize the High School Auditeria from May 26-31 for practices and Dance Recital. All Required Forms have been completed and turned in.
- D. Approve Samantha Recker as the Assistant Track Coach for the 2025-2026 Season.

\*Before we pass the consent resolution, are there any items you would like to move from the consent agenda to the regular agenda for further discussion and/or for separate voting purposes?

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_ Mrs. Kortokrax \_\_\_\_ Mr. Markward \_\_\_\_ Mrs. Knippen \_\_\_\_ Mrs. Hoersten \_\_\_\_

Items pulled from Consent Agenda: \_\_\_\_\_

### **End of Superintendent's Consent Agenda Items**

#### **IX. RESOLUTION 2026-014**

Whereas the Ottoville Board of Education wishes to advertise and receive bids for the purchase of one or more school vans

Therefore, be it resolved the Ottoville Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of one school van.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_ Mrs. Kortokrax \_\_\_\_ Mr. Markward \_\_\_\_ Mrs. Knippen \_\_\_\_ Mrs. Hoersten \_\_\_\_

#### **X. PURCHASING 2026-015**

Approve the purchase of a 2026 Ford Transit Van with a wheel chair lift from Bus Service Incorporated (BSI) for the amount of \$92,939.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_ Mrs. Kortokrax \_\_\_\_ Mr. Markward \_\_\_\_ Mrs. Knippen \_\_\_\_ Mrs. Hoersten \_\_\_\_

#### **XI. INFORMATIONAL ITEMS**

- A. District Update – Mr. Wehri, Superintendent
- B. Vantage Career Center Update – Mrs. Wannemacher, Vantage Board Representative
- C. Elementary Update – Mr. Utendorf, Elementary Principal
- D. High School Update – Mr. Jon Thorbahn, High School Principal
- E. Technology Update – Mrs. Mumaw, Director of Technology
- F. Board Comments

#### **XII. OSBA MEDIA HONOR ROLL RECOGNITION**

#### **XIII. RECOGNITION OF SCHOOL BOARD MEMBERS**

#### **XIV. ADJOURNMENT OF REGULAR BOARD MEETING & ENTER INTO EXECUTIVE SESSION 2026-016**

Motion to adjourn the regular meeting and enter into executive session for the following with no further business conducted following the executive session: *(select all that apply)*

- ☐ Consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

- ☐ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees.

*MOTION* \_\_\_\_\_ *SECOND* \_\_\_\_\_

*Mrs. Wannemacher* \_\_\_\_ *Mrs. Kortokrax* \_\_\_\_ *Mr. Markward* \_\_\_\_ *Mrs. Knippen* \_\_\_\_ *Mrs. Hoersten* \_\_\_\_

**Entered Executive Session:** \_\_\_\_\_

**Ended Executive Session:** \_\_\_\_\_