



OTTOVILLE LOCAL SCHOOL DISTRICT

Records Commission Meeting

October 15, 2025

6:55 P.M. – Board of Education Conference Room (Room No. 101)

*** AGENDA ***

I. RECOGNIZE COMMITTEE MEMBERS PRESENT

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_____	_____

II. APPROVAL OF ITEMS TO BE DISPOSED 2025-064

Approve list of items as presented to be disposed of per the approved Record Retention Schedule

- Vouchers, Invoices, Purchase Orders (616) - FY14 and prior
- Tuition Fees and Payments (629) - FY20 and prior

Motion _____ Second _____

III. ADJOURNMENT 2025-065

Motion to adjourn the records commission meeting.

Motion _____ Second _____